

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF  
ALDERMEN OF TWIN OAKS,  
TWIN OAKS TOWN HALL  
ST. LOUIS COUNTY, MISSOURI  
WEDNESDAY, SEPTEMBER 5, 2018**

The regular meeting of the Twin Oaks Board of Aldermen was called to order at 7:17 pm.  
Roll Call was taken:

Mayor: Russ Fortune-yea

Aldermen: April Milne –yea  
Dennis Whitmore – yea

Lisa Eisenhauer – yea  
Tim Stoeckl – yea

Also Present: Paul Rost, City Attorney  
Kathy Runge, City Administrator/Clerk

Permanent records are kept of all minutes and ordinances. Each ordinance is read a minimum of two times by title, unless otherwise noted.

**APPROVAL OF THE AGENDA**

Mayor Fortune asked if there were any changes to the agenda. Hearing none, Alderman Whitmore motioned to approve the Agenda seconded by Alderman Stoeckl. The motion passed by a voice vote.

**APPROVAL OF THE CONSENT AGENDA**

Mayor Fortune asked if there were any changes to the Consent Agenda consisting of the August 15, 2018 Regular Meeting Minutes, the August 15, 2018 Work Session Minutes, August 22, 2018 Special Meeting Minutes and the Bills for Approval from August 16, 2018 through September 5, 2018. Mayor Fortune made a change in the Regular Meeting Minutes of August 15, 2018. Alderman Whitmore motioned to approve the Consent Agenda as amended, seconded by Alderman Milne. The motion passed by voice vote.

**REPORT OF COMMITTEES/COMMISSIONS/CONTRACTORS**

**Police Report:** Officer Maxwell reviewed the police report with the Board. Officer Maxwell stated that all was well within the City. Mayor Fortune ask Officer Maxwell if he could explain the report and what the abbreviations meant. He also ask that Officer Maxwell be more visible within the City. The office has received reports of cars not stopping at the stop signs on Crescent Avenue.

Discussion ensued regarding Officer Maxwell conducting a self-defense class at Town Hall for residents. The class would be limited to 30 people and the age requirement would be 13 and up. Thursday, October 25<sup>th</sup> was set as a tentative date.

### PRELIMINARY CITIZEN COMMENTS

There were no citizen comments.

### UNFINISHED BUSINESS

**Community Room Policy:** Mayor Fortune stated that the office has received requests wanting to reserve the Community Room for the hours available on the weekend of 9:00 a.m. to 10:00 p.m. Discussion ensued if a time limit should be applied to reservations. The Board decided that a reservation is limited to 5 consecutive hours. If the resident would like a longer time period of time a request would need to be submitted to the Board.

**Code Enforcement:** Administrator Runge presented pictures which she and John Williams, Public Works, had taken throughout the City. These pictures were showing various code violations from weeds, storage of materials or objects to safety violations. All of the violations were creating a health hazard or public nuisance. Discussion ensued. Alderman Milne stated that the City needs to be consistent with citing code violations. Alderman Stoeckl stated that he did not believe that the condos should be exempt from receiving notice of code violations.

Administrator Runge suggested that sending an email or letter to the residents giving notice to correct any violations they may have stating that the City will be dealing with code violations within the next couple of months. Mayor Fortune suggested that the letter be sent as a Fall clean-up. Administrator Runge will draft the letter and put in Dropbox for review by the Aldermen.

### ACTION ITEMS

1. Boly Entrance Enhancement-*BFA will be getting a full cost for this project and will begin working on getting ROW easements.*
2. Lighting on Big Bend-*The Board will need the numbers from BFA on the cost for the lighting for budgeting purposes.*
3. Crescent Road Landscaping Plan- *Administrator Runge had just received the proposal from Meridith Perkins and will need to review. She will put the proposal in Dropbox.*
4. Community Room Sink-*Nothing to report at this time.*

## NEW BUSINESS

**Bill No. 18-32-An Ordinance Approving An Agreement With Scott Laytham For Entertainment At The June 1, 2019 Concert In The Park:** First reading of Bill No. 18-32 was read. Mayor Fortune ask if there was any discussion on Bill No. 18-32. Alderman Eisenhauer confirmed that the deposit will be made this year. Administrator Runge confirmed the payment will be made once the contract is received. The second reading of Bill No. 18-32 was read. Alderman Eisenhauer motioned to approve Bill No. 18-32, seconded by Alderman Stoeckl and the motion passed on a roll call vote as follows: Aldermen Milne-yea, Eisenhauer-yea Whitmore-yea and Stoeckl-yea. Mayor Fortune stated that Bill No. 18-32 Being duly passed becomes Ordinance No. 18-30.

**Bill No. 18-33-An Ordinance Approving An Agreement With SCI Engineering, Inc. For Sediment Sampling And Analysis Services For The Lakes In Twin Oaks Park:** First reading of Bill No. 18-33 was read. Mayor Fortune ask if there was any discussion on Bill No. 18-33. Mayor Fortune stated he inquire with both SCI and BFA concerning the cost of this process. BFA did assure him that the cost is reasonable. The second reading of Bill No. 18-33 was read. Alderman Whitmore motioned to approve Bill No. 18-33, seconded by Alderman Milne and the motion passed on a roll call vote as follows: Aldermen Milne-yea, Eisenhauer-yea Whitmore-yea and Stoeckl-yea. Mayor Fortune stated that Bill No. 18-33 Being duly passed becomes Ordinance No. 18-31.

**Resolution 2018-07-A Resolution Approving An Addendum To The Consultant Services Contract For Urban Forest Management And Authorizing The Mayor To Execute Same:** Mayor Fortune asked for any questions concerning Resolution 2018-07. Mayor Fortune asked for a motion to approve Resolution 2018-07. Alderman Milne motioned to approve Resolution 2018-07, seconded by Alderman Whitmore. The motion passed by voice vote.

## SPECIAL DISCUSSION

**Attorney's Report:** Attorney Rost did not have anything new to report at this time.

**Mayor and Aldermen Comments:** Alderman Milne reported that the first Community Outreach meeting was successful. The next meeting will be Sunday, September 9<sup>th</sup> at the Gazebo near the Autumn Leaf entrance.

## FINAL CITIZEN COMMENTS

There were no citizen comments.

**ADJOURNMENT**

There being no further business, Alderman Milne motioned to adjourn the regular meeting at 8:37 p.m., seconded by Alderman Whitmore and the motion passed with the unanimous consent of the Board of those present.

Drafted By: Theresa Gonzales  
Theresa Gonzales,  
Administrative Assistant

Date of Approval: 9-19-18  
ATTEST:

Kathy A. Runge  
Kathy A. Runge,  
City Administrator/Clerk

Russ Fortune  
Russ Fortune,  
Mayor, Board of Aldermen