

**MINUTES OF THE PUBLIC HEARING-REGULAR MEETING OF THE
BOARD OF ALDERMEN OF TWIN OAKS,
ST. LOUIS COUNTY, MISSOURI
WEDNESDAY, SEPTEMBER 20, 2017**

The regular meeting of the Twin Oaks Board of Aldermen was called to order at 7:00 pm.
Roll Call was taken:

Mayor: Russ Fortune-yea

Aldermen: Jeff Graves –absent
Dennis Whitmore – yea

Lisa Eisenhauer – yea
Tim Stoeckl – yea

Also Present: Paul Rost, City Attorney
Kathy Runge, City Administrator/Clerk

Permanent records are kept of all minutes and ordinances. Each ordinance is read a minimum of two times by title, unless otherwise noted.

APPROVAL OF THE AGENDA

Mayor Fortune asked if there were any changes to the agenda. Hearing none, Alderman Whitmore motion to approve the Agenda, seconded by Alderman Stoeckl. The motion passed by a voice vote.

APPROVAL OF THE CONSENT AGENDA

Mayor Fortune asked if there were any changes to the Consent Agenda consisting of the September 6, 2017 Board of Aldermen Regular Meeting Minutes and the Credit Card List. Mayor Fortune asked for any other questions. Hearing none, Alderman Eisenhauer motioned to approve the Consent Agenda seconded by Alderman Stoeckl. The motion passed with a voice vote.

PUBLIC HEARING

The Public Hearing regarding setting the tax rates for the 2017 calendar tax year was called to order by Mayor Fortune at 7:08 p.m.

Jeff Blume, Financial Advisor, gave an overview of the 2017 tax rate. He gave a comparison of the various aspects of the process. Mayor Fortune asked for any questions regarding the tax rate.

There being no questions Mayor Fortune closed the Public Hearing at 7:30 p.m.

The regular meeting of the Twin Oaks Board of Aldermen was reopened at 7:30 pm.

REPORT OF COMMITTEES/COMMISSIONS/CONTRACTORS

Park Report: Cindy Slama, Park Chairman reported that the Eclipse Event and Family Fun Day were both a great success.

Cindy stated that the Committee is now organizing a winter event in the Park with holiday lighting, refreshments and carolers. The event will be held on Saturday, December 2, 2017. The lights will be on from December 2nd through January 2nd. Administrator Runge had a question concerning any liability the city may have during inclement weather with people entering the Park to view the holiday lights. She would like to have a plan in place of what will be done during inclement weather, i.e., for example to close the gate at Robert Hartzog Lane not allowing anyone to drive down into the park. Discussion ensued. Attorney Rost stated that there is no more liability with having holiday lights and people coming into the park than at any other time people enter the park.

Administrator Runge updated the Board that the City was having a company come and meet with John Williams, Public Works, regarding what needs to be done to clean up the lake. Since there are no fish in the lake the algae is growing and needs to be addressed. Another option discussed was putting grass carp in the lake to help with the algae growth.

Cindy inquired if the Park Committee needs to include in their budget any Town Hall events. Mayor Fortune stated that those will be included in Administrative costs.

Debt Service Discussion: Jeff Blume reviewed the Debt Service with the Board. There was discussion regarding what accounts the debt payment is taken from in the budget. Discussion ensued.

A decision was made that the first budget meeting will be held at the October 18th Board Workshop beginning at 5:00 p.m.

Bills for Approval: The bills for approval from September 7, 2017 through September 20, 2017 was being voted on at this point to allow Jeff Blume to explain the payment to Enterprise Bank and Trust. Mayor Fortune asked if there were any changes to the Bills for Approval. Hearing none, Alderman Stoeckl motion to approve the Bills for Approval list, seconded by Alderman Eisenhauer. The motion passed by a voice vote.

August Financials: Jeff Blume, Financial Advisor, reviewed the Financial Statements for August 2017 with the Board. Alderman Whitmore had a question concerning the purpose of a \$5,000.00 credit that is included in the Balance Sheet. Mr. Blume and Administrator

Runge stated that this credit has been present for several years. Investigation was done 4 or 5 years ago tracking where the payment came from. Mr. Blume contacted Hochchild, Bloom, who was the previous financial advisor, who did not have any insight into this money.

PRELIMINARY CITIZEN COMMENTS

There were no preliminary citizen comments.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

Bill No. 17-33-An Ordinance Establishing the Annual Rate Of Tax Levy For The Year 2017 On All Real Property Within The City Of Twin Oaks, Missouri; Providing For The Extension Of Said Taxes On The Books Of The Collector Of Revenue; And Providing For The Collection Thereof By the Collector For The City Of Twin Oaks, Missouri: First reading of Bill No. 17-33 was read. Mayor Fortune ask if there was any discussion on Bill No. 17-33. Hearing none the second reading of Bill No. 17-33 was read. Aldermen Whitmore motioned to approve Bill No. 17-33, seconded by Aldermen Eisenhauer and the motion passed on a roll call vote as follows: Aldermen Graves-absent, Eisenhauer-yea Whitmore-yea and Stoeckl-yea. Mayor Fortune stated that Bill No. 17-33 Being duly passed becomes Ordinance No. 17-33.

Bill No. 17-34-An Ordinance Exercising The Option To Extend The City's Agreement With Hendel Lawncare, Inc.: First reading of Bill No. 17-34 was read. Mayor Fortune ask if there was any discussion on Bill No. 17-34. Hearing none the second reading of Bill No. 17-34 was read. Aldermen Eisenhauer motioned to approve Bill No. 17-34, seconded by Aldermen Stoeckl and the motion passed on a roll call vote as follows: Aldermen Graves-absent, Eisenhauer-yea Whitmore-yea and Stoeckl-yea. Mayor Fortune stated that Bill No. 17-34 Being duly passed becomes Ordinance No. 17-34.

SPECIAL DISCUSSION

Intersection Painting: Administrator Runge reviewed events that have occurred with Mark Lester and with Earnest Johnson of Earnest Painting. Mr. Johnson has agreed to do the job for the balance that was owed Lester Painting. Administrator Runge has been in contact with Mr. Johnson stating the information that the City will need before he can proceed. The Board agreed to continue with Mr. Johnson and see if he can get all of the information needed.

Snow Removal Contract: Administrator Runge informed the Board that Crowder Construction had contacted her concerning this year's snow removal. The price will not increase this year. The Board agreed that they are happy with Crowder Construction and will continue the contract for this year.

Administrator's Report:

- **Twin Oaks Town Hall:** We are anticipating a change order that will be approving the dry sprinkler system. We met with Tom Wright and Nathan Bibb last Friday and negotiated the costs that will be shared between Twin Oaks and Wright. The irrigation system has also been approved for installation. Also, as you know, Russ and I have been working with a consultant looking at furniture options. We should have a presentation at our next Board meeting to bring everyone up to speed.
- **Robert Hartzog Gate:** The logo and Twin Oaks sign pieces have been installed.
- **Sirengps robocall/911 notification:** We will be having a second training session the first week of October. In the meantime, we will be uploading to the sirengps system city resident phone numbers and emails. The system is based on invitation and acceptance so there will not be unwanted phone calls or texts.
- **Gateway Credit Union:** The signage has been presented and approved for installation. The current pole sign has been refurbished to be a monument sign.
- **Autumn Leaf/Golden Oak Gates:** I will presenting a contract for installation of two gates at Autumn Leaf and Golden Oak by Chesterfield fence next meeting. We were originally going to replace only the Autumn Leaf gate but the bid was such that the Golden Oak gate could also be included. Both gates will be identical. They are aluminum, see-through, fleur-de-lis arched. We will also be replacing bad posts on the fence line.
- **Lake Management:** I have contacted Lake Management, a company that works strictly with lakes and ponds in the St. Louis area, to meet with John next week. They will be helping us with our needs assessment. I have also been in contact with Travelers (representing Holland Construction) regarding the claim for restoration of the pond, silting issues, and fish restocking.

Attorney's Report: Attorney Rost did not have anything to report.

Mayor and Aldermen Comments: There were no comments.

FINAL CITIZEN COMMENTS

Officer Maxwell asked the Board if the stop sign at the intersection of Autumn Leaf Drive and Birnamwood Trails Drive near the park entrance could be removed since it was technically illegal due to being in the intersection. He ask that the sign be placed on Robert Hartzog Lane. Discussion ensued. The Board agreed to make this change.

ADJOURNMENT

There being no further business, Alderman Whitmore motioned to adjourn the regular meeting at 8:25 p.m., seconded by Alderman Stoeckl and the motion passed with the unanimous consent of the Board of those present.

Drafted By: *Theresa Gonzales*
Theresa Gonzales,
Administrative Assistant

Date of Approval: *October 4, 2017*

ATTEST:

Kathy A. Runge
Kathy A. Runge,
City Administrator/Clerk

Russ Fortune
Russ Fortune,
Mayor, Board of Aldermen