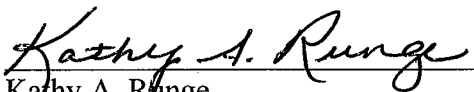


VILLAGE OF TWIN OAKS - NOTICE OF WORKSHOP MEETING
BOARD OF TRUSTEES
WEDNESDAY, SEPTEMBER 02, 2015 – 6:00 PM
1393 BIG BEND ROAD, SUITE F, TWIN OAKS, MO 63021

(The following topics are for planning purposes only and should be considered tentative and subject to change. Please note that this is a Workshop and open to the public but Citizen Comments will not be accepted)

1. Motion and Roll Call Vote to Close the Meeting pursuant to RSMO Chapter 610.021 (1) to discuss legal actions, causes to action and litigation or confidential communications with the Village's Attorney; and to approve July 22, 2015 Workshop Closed Minutes, July 22, 2015 Regular Closed Minutes, August 5, 2015 Workshop Closed Minutes, August 19, 2015 Workshop Closed Minutes, and August 19, 2015 Regular Closed Minutes.
2. Approval of July 22, 2015 Workshop Meeting Minutes, August 5, 2015 Workshop Meeting Minutes and August 19, 2015 Workshop Meeting Minutes
3. Village Clerk Report
4. Village Hall Timeline
 - a. Finance Committee
 - b. Five Year Plan
5. Review Title I of the Village Code
6. Adjournment



Kathy A. Runge
Village Clerk/Controller

POSTED: September 01, 2015; 3:00 pm

At any time during its meeting, the Board of Trustees may go into closed session, upon a motion duly made and approved, pursuant to Chapter 610 R.S.MO. for the reasons specifically set forth in Section 610.021 including, but not limited to, discussion pertaining to (1) legal actions, causes to action and litigation or confidential communications with the Village's Attorney; (2) the lease, sale or purchase of real estate; (3) hiring, firing, disciplining or promoting of particular employees when personal information about the employee is discussed.

PLEASE NOTE:

ANY PERSON REQUIRING PHYSICAL OR VERBAL ACCOMMODATIONS SHOULD CONTACT THE VILLAGE OFFICE 12 HOURS PRIOR TO MEETING. (636-225-7873)
COPIES OF PUBLIC RECORDS FOR THIS AGENDA ARE AVAILABLE FOR PUBLIC INSPECTION BEFORE AND AT THE TIME OF THE MEETING.

**MINUTES OF THE WORKSHOP MEETING
VILLAGE OF TWIN OAKS BOARD OF TRUSTEES
ST. LOUIS COUNTY, MISSOURI
WEDNESDAY, SEPTEMBER 2, 2015**

The Workshop Meeting was called to order at 6:00 p.m. in the Board Room of the Village Office pursuant to public notice and agenda. Roll Call was taken:

Roll Call: Ray Slama, Chairman – yea Lisa Eisenhauer – yea
 Russ Fortune – yea Jeff Graves – yea
 Dennis Whitmore – yea

Also Present: John Hessel, Acting Village Attorney
 Eric Block, Acting Assistant Attorney
 Kathy A. Runge, Village Clerk/Controller
 Sharon Ratliff, Assistant Village Clerk

MOTION TO CLOSE THE MEETING

Trustee Graves motioned to go into Closed Session pursuant to RSMo Chapter 610.021 (1) legal actions, causes to action and litigation or confidential communications with the Village's Attorney, seconded by Trustee Eisenhauer and motion passed 5-0 as follows: Trustees: Eisenhauer-yea, Fortune-yea, Slama-yea, Whitmore-yea, and Graves-yea.

MOTION TO REOPEN THE WORKSHOP MEETING

Trustee Eisenhauer motioned to reopen the Workshop meeting at 7:00 pm, seconded by Trustee Fortune and motion passed with the unanimous consent of the Board of those present.

APPROVAL OF WORKSHOP MINUTES

July 22, 2015 Workshop Minutes: Trustee Graves motioned to approve the Workshop Meeting Minutes as submitted, seconded by Trustee Fortune and motion passed with the unanimous consent of the Board of those present. Trustee Eisenhauer abstained.

August 5, 2015 Workshop Minutes: Trustee Eisenhauer motioned to approve the Workshop Meeting Minutes as submitted, seconded by Trustee Graves and motion passed with the unanimous consent of the Board of those present.

August 19, 2015 Workshop Minutes: Trustee Eisenhauer motioned to approve the Workshop Meeting Minutes as submitted, seconded by Trustee Fortune and motion passed with the unanimous consent of the Board of those present.

VILLAGE CLERK REPORT

Village Clerk Runge reviewed her report that was submitted to the Board and the following was discussed:

- **Creek Restoration/Church Detention Basin:** Trustees Fortune, Slama and Village Clerk Runge met with Ray Frankenberg on Tuesday, September 1, 2015. The only thing done so far on this project has been the topo and initial collection of data. With the approval tonight of the MSD study, we are continuing this project as well as looking into the redevelopment of the church basin into a natural habitat.
- **Ann Avenue Detention Study:** There was a communication glitch between what the Village was envisioning and what BFA was working on. After meeting with Ray Frankenberg, Village Clerk Runge stated she believed we are on the same page and going forward.
- **Autumn Leaf Storm water issues:** It was suggested that the public meeting with the Autumn Leaf residents needed to happen as soon as possible. Ray Frankenberg will be in attendance to hear the resident's complaints and hopes to meet again at a future date to offer solutions to the problems. He is also revisiting the "dry creek" idea behind the homes as well as the extension of the pipe up the street.
- **Double Catch Basin at 1586 Autumn Leaf:** Upon initial analysis by BFA, it looks as if this problem was not caused by last year's paving. Nevertheless, a problem still exists with water flow. Village Clerk Runge stated she will be directing BFA regarding further study of this problem and hopefully a solution.
- **Woodland Oaks/Curb Repairs:** Received bids from two contractors: RV Wagner and Sweeten's Concrete. These have been sent on to BFA for analysis. Low bid was around \$44,000. High bid was around \$62,000.
- **Sidewalks:** BFA will be putting together some cost estimates.
- **July 2, 2016, Firework's Event:** Village Clerk Runge stated she has not heard any objection from the Board with regard to changing our July 3rd date next year to July 2nd. She would like to contact Brian Roby and let him know this has been approved.
- **Park Policy:** John Hessel, Lisa Eisenhauer, and Village Clerk Runge are to work on this after determining a date to meet.

VILLAGE HALL TIMELINE

Finance Committee: Chairman Slama stated that if the Board had no issues with his recommendations to serve on the Finance Committee, he would contact the residents. The Board agreed to move forward to set up the Finance Committee.

Five Year Plan: Chairman Slama stated that a spreadsheet was prepared on the Five Year Plan that was discussed at the August 24, 2015 Special Workshop Meeting.

REVIEW CHAPTER ONE OF THE VILLAGE CODE

Chairman Slama stated if there was time at the end of the Regular Session the Board could continue their review of Chapter One or reschedule for a later date.

ADJOURNMENT

There being no further discussion, Trustee Graves motioned to adjourn the Workshop Meeting at 7:08 pm, seconded by Trustee Fortune and motion passed 5-0 as follows: Trustees Graves-yea, Slama-yea, Whitmore-yea, Fortune-yes and Eisenhower-yea.

Drafted By: Sharon Ratliff
Sharon Ratliff, CMC/MRCC
Assistant Village Clerk

Date of Approval: September 16, 2015

ATTEST:

Kathy A. Runge
Kathy A. Runge,
Village Clerk/Controller

Ray Slama
Ray Slama, Chairman
Board of Trustees