

## **Minutes of the September 15, 2016 Twin Oaks Park Meeting**

The meeting was called to order at 6:39 p.m.

### **Roll Call**

Committee members present – Cindy Slama, Chairperson, Connie Fortune, Janet Herbold, Cortney Kelley, Mary Lou Knox and John Williams

### **Approval of the Agenda**

Mary Lou moved to approve the agenda as written, seconded by Janet – Approved 5 – 0.

### **Approval of August 18, 2016 Minutes**

Cindy moved to modify the minutes to more accurately reflect her statement regarding geese photos on the Autumn Leaf calendar and to correct a typo in the sentence regarding dog parks. The motion was seconded by Mary Lou – Approved 5 – 0.

### **John's Report**

John gave the PC an update on the proposed sidewalks for the bridge located between the comfort station and the playground. Because Jason did not send a written proposal for the sidewalks, as requested, John obtained a bid from another vendor. There were three options for sidewalks to consider. They were:

\$3,900 for a plain concrete walk

\$3,900 to match the apron around the playground

\$6,100 for stamped concrete to look like wood planks

Because the PC favored the stamped concrete to look like wood planks, Janet moved to obtain two more bids for stamped concrete. Mary Lou seconded the motion – Approved 5 – 0.

John received a bid from the Ornamental Iron Shop for a new gate at the Autumn Leaf entrance to the park. The bid was for a manually operated black wrought iron gate that would be 6' tall and 5' wide, with 4 x 4 steel posts at a cost of \$1,500. John noted that if the PC determined it was needed, an automatic gate opener could be added at a later date. Cortney asked if there was any ornamentation on the gate. John said no but it could be added. He suggested the PC members go to the vendor's website to view options. No motion to approve the gate was made so the PC members could view ornamental options.

John spoke with someone at MSD to find a resolution to permanently fix the triple inlet. MSD gave him contact information for a person who has a product that may work for a permanent repair. Also, BFA has been asked for an engineering survey to determine the best fix.

The person who was scheduled to do the pickle ball stripping has not yet come out to do the job.

## **Budget Discussion**

The PC reviewed the 2016 budget to date.

## **2017 Budget**

The PC discussed the 2017 park budget for submission to the Board for approval. It was determined the Committee would finalize their proposed budget at their October meeting.

## **Chairman's Report**

**Landscaping of the Northeast Woods and Park** –The Chair noted that many of the plants selected for the park this year by our landscape consultant were annuals. After discussion, Mary Lou moved that going forward plantings be 75% perennials and 25% annuals. The motion was seconded by Cortney – Vote 5 – 0. The Chair was going to ask the Village Administrator to communicate these guidelines to Mary Deweese, our landscape consultant, to help her in developing a 2017 landscape plan for the park. The proposed plan will be reviewed by the PC members at the October or November meeting.

**Signage** – The Village staff ordered new signs for the park related to commercial activity. They had not yet been delivered.

**Winter Lighting** – The Chair requested an estimate from Northern Lights for possible winter lighting. The estimate had not yet been received.

**Park Usage/Community Garden** – Cortney created a survey to be distributed to all Village residents to determine how many of them use the park and for what purposes. The feedback will help the PC determine further improvements in the park. The survey will also have a question asking if anyone has an interest in putting in and maintaining a community garden to be located in the park.

## **Events**

**Family Fun Day** – Mary Lou gave the PC members an update on the FFD activities and discussed assignments for helping with the various activities.

**Bands for 2017** – The discussion on bands was deferred until the October PC meeting. However, two additional bands were added to the list of possibilities. They are Scott & Karl Laytham and Joe Dirt Band.

Cortney moved to adjourn the meeting at 9:03 p.m., seconded by Connie – Vote 5 – 0.

APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2016

Cindy Slama

Cindy Slama, Chairperson

Connie Fortune

Connie Fortune, Secretary