

Public Meeting-Tentative Agenda
Village of Twin Oaks Park Committee
TO BE HELD AT THE VILLAGE OFFICE DUE TO WEATHER
1393 Big Bend Road, Suite F
Twin Oaks, MO 63021
Thursday, September 11, 2014 – 6:30 p.m.

1. Call Meeting to Order
2. Pledge of Allegiance
3. Roll Call
4. Approval of Agenda
5. Approval of August 2014 Minutes
6. Budget Discussion
 - a. Review 2014 year to date
 - b. Review 2015 budgetary items and priorities
 - Wes to be in attendance, hopefully to give estimates on items we have already identified or which may be identified by him or committee as being items we could/should be addressing for next year's budget. Things we can do to mitigate erosion issues within the park in the coming year with or without the grant monies for the larger Village erosion control plan.
7. Chairman's Report
 - a. August Concert, review cancellation policy
 - b. Review Eric's maintenance e-mail report
8. Subcommittee reports/review
 - a. Rose garden progress/plans (Russ, Administrator)
 - b. Security cameras (Russ, Administrator)
9. Events Report
 - a. September Family Fun Day event
 - b. Halloween
 - c. Bands for 2015
10. New Business
11. Old Business
 - a. General discussion of planting philosophy (continue discussion)
 - b. Moving of rose garden (and any other) plants, set date to meet
 - c. New grills for split rail fence area, are we ordering this year or next, are we moving when resetting
12. Adjournment

Lisa Eisenhauer
Park Committee Chair

Minutes of the September 11th, 2014, Twin Oaks Park Committee Meeting

Held at 1393 Big Bend Road, Suite F

Twin Oaks, MO 63021

1. Meeting called to order by Lisa Eisenhauer at 6:35pm
2. Roll Call: Committee members present: Cortney Kelley, Carol Ogier, Mary Lou Knox, Lisa Eisenhauer and Katie Gill.

Citizens present: Dennis Whitmore
3. Minutes approved: Carol made a motion to approve the August 2014 Minutes as amended. Courtney seconded. All in favor.
4. Approval of Agenda: Motion to approve by Mary Lou Knox, seconded by Courtney. All were in favor.
5. Budget Discussion:
 - a. 2014 year to date budget was discussed and Lisa has a couple questions to have Kathy research for preparation of 2015 budget.
 - b. Wes and Patrick were present at the meeting to finalize the grant proposal draft. They asked for any input for grant proposal draft. All committee members were okay with proposal as is. Proposal will be submitted at the end of October and we will know before the end of the year if we will receive any grant money.
 - c. In preparation for the 2015 budget, Lisa asked for their input on things we as a Committee could/should prioritize in order to mitigate erosion within the park so that we could add an item or two to the capital improvement area of the budget to be used in the case that we are not awarded grant money we have asked. Their input is as follows:
 - i. Ideally it would be best to start at the top, but seeing that we as a Committee only control the bottom side of the watershed, they suggested adding one or more rain gardens depending on budget. If it were to be only one, their suggested location would be at the basketball court, up the hill by the purposed accessible ramp and if an additional one were budgeted, then 2nd priority would be further down in the park closer to the multi-purpose courts. The cost estimate will be roughly between \$15,000 - \$20,000; about \$20 per square foot.
 - ii. They also made a point to mention that there are other grants available for items that we may be able to use if indeed we do not get the other grant we are applying for. There is one through MoDot, which may allow for us to rework a

portion of the current bid documentation to single out the additional access walkway from the church into the park, which would be stroller friendly.. Deadline to apply is at the end of the year. Lisa needs to discuss with Kathy and then the Board can decide.

- iii. We are going to attempt to incorporate into next year's budget a "Living Wall" of some sort to be placed at the property line at the back of the playground. Wes suggested contacting Mark Woolbright a local distributor. This wall will be made up of an Ivy plant which will tolerate shade. Cost will need to be looked into.
- d. Discussion was had about resurfacing the roadway to the park. Estimates had been procured which total around \$6,500.00. Russ is of the belief that this amount includes more than we are wanting done, he believes it will be closer to \$4,500.00. We will have a budget line item for this under repairs and maintenance with our best guess since bids will not likely go out until next year on this project.

6. Chairman's Report:

- a. Concerts in the park: review of cancellation policy – We had to cancel the August concert and we paid the full amount for the band even though there was no event. This has been the policy of the Village as far back as Lisa can remember and is not out of line with other "live event" policies to her knowledge.
- b. Review of Eric's maintenance report - committee reviewed report; suggestions were made to create some type of list or production report for the future. This will serve as a good record of when to complete certain tasks throughout the year. Meeting time planned for September 25th at 3:30pm to meet with Eric in the park to discuss where to move plants from Rose garden area and what needs to be re-located around the comfort station.

7. Subcommittee's reports

- a. Rose Garden – All bids are in and will be presented to the board. Anticipate construction to start soon after if approved. Estimate that there is close to \$9,000 in park capital budget to put towards the project. Lisa will let the Board know of the PC's desire to move this project forward with monies available this year if at all possible.

8. Events Reports

- a. August Concert Recap – Event canceled due to weather. Band was paid per our contract. Band was hesitant to take money in hopes that they would be asked to come back next year.
- b. Family Fun Day – All deposits have been paid for entertainment. Lisa will meet with Mary Lou and Katie on Saturday to discuss set up of event and last minute items. Lisa will go shopping for supplies the day of the event. Eric will be asked to pick up table from Mary Lou the Friday before the event and to move picnic tables under pavilion.

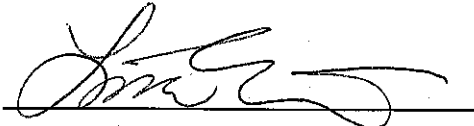
- c. Bands for 2015 – There is a new list being compiled; decisions on which bands to contract will happen within the next several meetings.

9. Old Business :

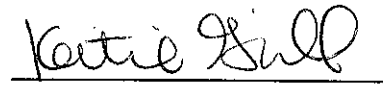
- a. Security Cameras – Russ will continue to research and get input from Officer Maxwell.

10. Adjournment: Carol made a motion to adjourn the meeting at 8:35pm, Cortney seconded this motion, and all were in favor.

APPROVED AS submitted THIS ^{9th of} October ~~DATE OF~~, 2014



Lisa Eisenhauer, Chairperson



Katie Gill, Secretary