### **RESOLUTION NO. 98**

# A RESOLUTION ESTABLISHING A PILOT PLAN PERIOD FOR DEVELOPMENT OF VILLAGE POLICY RELATED TO TELECONFERENCING OF PUBLIC TRUSTEE MEETINGS

**WHEREAS**, Missouri law authorizes Public Meetings by elected Municipal Officials to be conducted by teleconference upon adequate notice to the public (610.015 and 610.020 RSMO. respectively), and:

**WHEREAS**, the Board of Trustees desires to establish guidelines and policies relating thereto and in consonance with State Law;

## NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

THAT the Village Board of Trustees hereby declares a twelve-month Pilot Period from the date of Adoption of this Resolution during which Public Meetings, including test meetings, full Noticed and described by official minutes, may be held subject to initial procedures contained in Exhibit "A" attached to and incorporated in this Resolution by reference.

**THIS RESOLUTION** shall be in full force and effect from and after the date of its adoption as by law provided.

The Resolution PASSED and APPROVED this 17 day September, 2014.

Dennis L. Whitmore, Chairman

Board of Trustees

ATTEST:

Village Clerk

### **EXHIBIT "A"**

# INITIAL POLICY GOVERNING TELECONFERENCING AND CALL-IN VOTES AT REGULARLY NOTICED AND SPECIAL PUBLIC MEETINGS DURING ONE-YEAR PILOT PERIOD REVIEW

- 1) Decision to hold a public meeting of the Board via teleconference shall be made by the Clerk/Controller with the Notice of Meeting (Agenda) showing the name(s) of Trustees who will be attending by teleconference. Teleconferencing includes telephone conferencing, video conferencing and web conferencing.
- 2) When possible, the decision to hold a subsequent meeting by teleconference shall be made and announced at the meeting next preceding the teleconference date; otherwise, the Clerk/Controller may initiate the action and legal notice between regular meetings based on anticipated attendance and other available factors including the importance of subject matter to be considered and other extenuating circumstances.
- 3) No initial limit shall be placed on the number of meetings held by teleconference during the Pilot Year but such policy may be changed by majority vote of the Trustees during the twelve-month Pilot period or thereafter.
- 4) Every reasonable effort shall be made to conduct teleconferencing meetings by simultaneous or synchronized audio/video presentation in order to allow public interaction.
- 5) In a critical or emergency situation where it is reasonably impossible to give adequate notice of a Special meeting and with a quorum present at the meeting site a Trustee or Trustees may be allowed to participate by phone or electronic means with Minutes of the Meeting fully describing the emergency situation.