VILLAGE OF TWIN OAKS

1393 Big Bend Road, Suite F • Twin Oaks, MO 63021
(636) 225-7873 • fax (636) 225-6547 • www.vil.twin-oaks.mo.us

"A" SINGLE-FAMILY DWELLING DISTRICT;
"B" SINGLE-FAMILY ATTACHED DWELLING DISTRICT;
AND "D" PARK DISTRICT
RESIDENTIAL CONDITIONAL USE PERMIT APPLICATION

Conditional Use Permit Approval is required in situations outlined in §400.380 of the Village Zoning Code. **Eighteen (18) copies** *of the application together with a site development plan and any accompanying documents shall be submitted, and shall be in conformance with all general application requirements, including all application fees. (**Please type or print in ink below**)*

INFORMATION CONCERNING APPLICANT:

Applicant hereby submits the following information concerning the use or development proposed:

Site Location/Address: _____

Name of Applicant: _____

Represented by (if Applicant is a business entity): _____ Title: _____

Full Address: _____ Phone #: _____

_____ Fax #: _____

Name of Property Owner: _____

Full Address: _____ Phone #: _____

_____ Fax #: _____

Name of Developer: _____

Full Address: _____ Phone #: _____

_____ Fax #: _____

Name of Architect and/or Engineer: _____

Describe types of use(s) activities proposed (attach additional sheet, if required): _____

_____

_____

CONDITIONAL USE PERMIT - SITE DEVELOPMENT PLAN SUBMISSION REQUIREMENTS:

1. **Site Development Plans(s)** a sketch plan of the site (may be hand drawn) showing approximate location of buildings, other structures and lot arrangements, as well as any proposed landscaping or exterior improvements and proposed location and type of signage.
2. To facilitate review by the Village, the applicant may also submit plans or support information identifying and describing the following:
   (✓ *if applicable and circle items included*)
   - ❑ Existing and proposed site grades identifying grade changes and cut and fill areas
   - ❑ Existing landscape and natural features showing location of all woodlands, trees, major vegetation, streams and watercourses, as well as means to be taken to preserve or minimize impact on these areas

- ❏ Sidewalks and walkways; driveways; curb cuts; vehicle lanes and parking areas
- ❏ Exterior building sketches and elevations depicting the general style, size and exterior construction materials of the buildings proposed. Where several building types are proposed on the plan, such as apartments and commercial buildings, a separate sketch should be prepared for each type. Such sketches shall include elevation drawings, but detailed drawings and perspectives are not required.

Representations Concerning Compliance With Laws

I, the undersigned, have read this application in its entirety and the information contained herein is true, and correct and complete to the best of my knowledge, information and belief. I hereby represent that the property and the activities proposed to be conducted thereon do not and will not violate any ordinance of the Village of Twin Oaks or the laws of the State of Missouri. Applicant acknowledges that failure to truthfully complete this application or failure to comply with all laws may result in revocation of relevant approvals or permits.

Signature of Applicant: _____ Date: _____

Print Name: _____ Title: _____

Verification by Owner

If the application is submitted on behalf of an owner of property or by a tenant for property owned by a person or entity other than the tenant, the owner must verify that the owner has read the application and consents to its review and possible approval by the Village.

The undersigned hereby acknowledges that she or he has read the application, understands that the application seeks a conditional use permit for the property, and consents to submission to Village review and possible approval of same.

Signature of Owner: _____ Date: _____

Print Name: _____ Title: _____

* * * * * * * **FOR OFFICE USE ONLY** * * * * * * * *

Application Fees: $650.00

Date of Board of Trustees' Decision: _____   ❏ Approved   ❏ Disapproved

Site, use and operational conditions imposed: _____

_____

_____

_____

Amount Paid: $ _____   Cash/Check #: _____   Date Rec'd: _____