

**PUBLIC MEETING – TENTATIVE AGENDA  
TUESDAY, JULY 16, 2013 – 6:30 P.M.  
VILLAGE OF TWIN OAKS – PLANNING & ZONING COMMISSION MEETING  
1393 BIG BEND ROAD, SUITE F, TWIN OAKS, MO 63021**

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. APPROVAL OF THE AGENDA
5. APPROVAL OF CONSENT AGENDA
  - a. Meeting Minutes of January 15, 2013
6. CHAIRMAN AND SECRETARY APPOINTMENTS
7. NEW BUSINESS
  - a. Review of Parking in Residential Areas
8. MISCELLANEOUS
9. ADJOURNMENT

  
Sharon Ratliff, CMC/MRCC  
Acting Village Clerk

POSTED: July 12, 2013; 12:00 PM

PLEASE NOTE:  
ANY PERSON REQUIRING PHYSICAL OR VERBAL ACCOMMODATIONS  
SHOULD CONTACT THE VILLAGE OFFICE 24 HOURS PRIOR TO MEETING.  
(636-225-7873)

**MEETING MINUTES OF THE  
PLANNING & ZONING COMMISSION  
TWIN OAKS, ST. LOUIS COUNTY, MISSOURI  
TUESDAY, JULY 16, 2013**

The Meeting was called to order at 6:30 p.m. in the Board Room of the Village Office. The Pledge of Allegiance was said. Roll call showed as follows:

Members:     Roger Loesche, Chairman-yea             Tim Stoeckl, Secretary-yea  
               Shane Caskey-yea                         Lisa Eisenhauer-*arrived 6:48 pm*  
               Dan Wheeler-yea                         Frank Venturella-yea  
               Ray Slama, Board Liaison-*arrived 6:55 pm*  
               Dennis Whitmore, Chairman Board of Trustees

Also Present: Robert Hartzog, Village Attorney  
               Kathy A. Runge, Village Clerk/Controller  
               Sharon Ratliff, Assistant Village Clerk

**Board Chairman Whitmore introduced the new Village Clerk/Controller, Kathy A. Runge, who came from Pasadena Hills to the Village.**

**Approval of Agenda:** Chairman Loesche requested a motion for the approval of the agenda as submitted. Member Venturella motioned to approve the agenda as submitted, seconded by Member Stoeckl. Motion passed with consent of the Commission of those present at the meeting.

**Approval of Consent Agenda:** Chairman Loesche requested a motion for the approval of the consent agenda. Member Caskey motioned to approve Meeting Minutes of January 15, 2013 as submitted, seconded by Member Venturella. Motion passed with the consent of the Commission of those present. Members Stoeckl-abstain, Wheeler-abstain

**CHAIRMAN AND SECRETARY APPOINTMENTS**

Attorney Hartzog stated that State Statute and the Village code states that the Planning & Zoning Commission may choose a Chairman and Secretary however they want; by majority vote or secret ballot. The Commission agreed to vote by majority. Member Venturella motioned to re-elect Roger Loesche as Chairman, seconded by Member Wheeler and motion passed with the unanimous consent of the Commission. Chairman Loesche motioned to nominate Tim Stoeckl as Secretary, seconded by Member Venturella and motion passed with the unanimous consent of the Commission.

**NEW BUSINESS**

**Review of Parking in Residential Areas:** Board of Trustees Chairman Whitmore was in attendance and advised that the Board of Trustees had several questions regarding how to apply Planning & Zoning's recommendations that were presented in Bill No. 409 (which was not approved by the Board of Trustees) pertaining to parking pad connector, parking

pad and turnaround areas to all the areas in the Village, including the Condominiums. Planning & Zoning Chairman Loesche stated that Bill No. 409 was intended for Single-Family Residential Districts only and not Single-Family Attached District. Member Eisenhauer stated that Bill No. 409 would impact numerous residents in the Single-Family District throughout the Village and would prevent many property owners from parking their vehicles on their existing parking turnaround area and parking pads. Discussion ensued.

**Number of Vehicles Parked:** Board Liaison Member Slama stated that the Planning & Zoning Commission also needed to review Bill No. 309; Ordinance 377 pertaining to the number of vehicles that can be parked in a driveway of a residence at any time. Discussion ensued.

**Enforcement of Code:** There was discussion among the Members as to the enforceability of the code violations being discussed and was informed that much of the zoning code was not as enforceable as many of the Members thought. This is due to the adoption of the St. Louis County building code, the uncertain ability of the St. Louis County Police Officers covering the Village to issue summons that are fully enforceable and the lack of a municipal court system in the Village. Member Slama stated the Board of Trustees had discussed holding court in-house and the attendant cost to run a court system. Due to the Planning & Zoning Members not having the authority to enforce codes, they expressed concern that their recommendations would not be enacted because the Village's ability to fully enforce these codes was questionable.

Chairman Loesche asked the Village Attorney for an opinion as to who is authorized by the Village code to act as the "Code Enforcement Official" and Attorney Hartzog's response was that the "Village Clerk" is the only Official authorized.

Member Venturella motioned to table the discussion until the next Planning & Zoning Meeting, seconded by Member Eisenhauer and motion passed with the unanimous consent of the Commission.

**ADJOURNMENT**

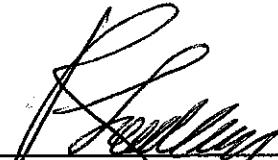
With no further discussion, Member Stockel motioned to adjourn the meeting at 8:38 pm, seconded by Member Eisenhauer and motion passed with the unanimous consent of the Commission.

Drafted By: Sharon Ratliff  
Sharon Ratliff, CMC/MRCC  
Assistant Village Clerk

Date of Approval: September 10, 2013

ATTEST:

  
Kathy Runge  
Village Clerk/Controller

  
Roger Loesche, Chairman  
Planning & Zoning Commission