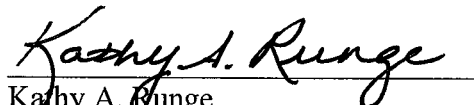


VILLAGE OF TWIN OAKS - NOTICE OF WORKSHOP MEETING
BOARD OF TRUSTEES
WEDNESDAY, OCTOBER 7, 2015 - 6:00 PM
1393 BIG BEND ROAD, SUITE F, TWIN OAKS, MO 63021

(The following topics are for planning purposes only and should be considered tentative and subject to change. Please note that this is a Workshop and open to the public but Citizen Comments will not be accepted)

1. Motion and Roll Call Vote to Close the Meeting pursuant to RSMO Chapter 610.021 (1) to discuss legal actions, causes to action and litigation or confidential communications with the Village's Attorney; and to approve Workshop Closed Meeting Minutes; September 16, 2015, and Regular Closed Meeting Minutes; September 16, 2015
2. Approval of September 16, 2015 Workshop Meeting Minutes
3. Village Clerk Report
4. Village Hall Timeline
 - a. Finance Committee
5. Adjournment


Kathy A. Runge
Village Clerk/Controller

POSTED: October 6, 2015; 3:00 pm

At any time during its meeting, the Board of Trustees may go into closed session, upon a motion duly made and approved, pursuant to Chapter 610 R.S.MO. for the reasons specifically set forth in Section 610.021 including, but not limited to, discussion pertaining to (1) legal actions, causes to action and litigation or confidential communications with the Village's Attorney; (2) the lease, sale or purchase of real estate; (3) hiring, firing, disciplining or promoting of particular employees when personal information about the employee is discussed.

PLEASE NOTE:

ANY PERSON REQUIRING PHYSICAL OR VERBAL ACCOMMODATIONS SHOULD CONTACT THE VILLAGE OFFICE 12 HOURS PRIOR TO MEETING. (636-225-7873)
COPIES OF PUBLIC RECORDS FOR THIS AGENDA ARE AVAILABLE FOR PUBLIC INSPECTION BEFORE AND AT THE TIME OF THE MEETING.

**MINUTES OF THE WORKSHOP MEETING
VILLAGE OF TWIN OAKS BOARD OF TRUSTEES
ST. LOUIS COUNTY, MISSOURI
WEDNESDAY, OCTOBER 7, 2015**

The Workshop Meeting was called to order at 6:00 p.m. in the Board Room of the Village Office pursuant to public notice and agenda. Roll Call was taken:

Roll Call: Ray Slama, Chairman – yea Lisa Eisenhauer – absent
 Russ Fortune – yea Jeff Graves – yea
 Dennis Whitmore – yea

Also Present: Paul Rost, Village Attorney
 Kathy A. Runge, Village Clerk/Controller
 Sharon Ratliff, Assistant Village Clerk

APPROVAL OF WORKSHOP MINUTES

September 16, 2015 Workshop Minutes: Trustee Whitmore motioned to approve the Workshop Meeting Minutes as submitted, seconded by Trustee Fortune and motion passed with the unanimous consent of the Board of those present.

VILLAGE CLERK REPORT

Village Clerk Runge reviewed her report that was submitted to the Board and the following was discussed:

- **Creek Restoration/Church Detention Basin:** Nothing new to report.
- **Ann Avenue Detention/Old Town Development:** Nothing new to report.
- **Autumn Leaf Storm water issues:** Letters have been sent to all Autumn Leaf residents inviting them to attend the public forum on October 14, 2015.
- **1586 Autumn Leaf Drainage Issues:** The proposal was approved and sent to BFA. This proposal will evaluate existing conditions and determine a plan of action with exhibit drawings. It will also coordinate with the selected contractor to implement the drainage fix. *Village Clerk Runge stated that BFA completed the footwork today for this project.*
- **Woodland Oaks/Curb Repairs:** A pre-construction meeting was held this past Monday. Wes Thiessen, BFA, was also in attendance. The tentative start date is Monday, October 19th. *Chairman Slama stated that he would like notices sent to the residents on Woodland Oaks to be notified when the project will begin. He also requested that Officer Maxwell set up "No Parking" signs depending on which side of the street they are working on.*
- **Sidewalks:** Proposal was approved and sent to BFA. This proposal is to provide sketch plans that show a proposed sidewalk route and preliminary cost estimates

for construction and final engineering design. *BFA also did the footwork for the proposed sidewalk construction.*

- **Radar Signs:** One radar sign has been installed on Autumn Leaf. We selected two locations on Boly for placement but are waiting for dig-rite to mark the second suggested site. (The first location had three utilities going through it).
- **Architect Contract:** The AIA agreement that I sent to Lewis Rice from Archimages has been sent back with suggested changes. I have reviewed these and have sent it back to Lewis Rice with some questions. Once this comes back, I will send on to Archimages for a final contract.
- **Development on Citgo Lot:** We met with a representative who is doing the feasibility study for Regions Bank. Paul Rost, Village Attorney has been working with Assistant Village Clerk Ratliff to review our Master Plan – especially to see if there is anything that restricted the property to a restaurant.
- **Appreciation Dinner:** Holidays are quickly approaching and staff would like to begin planning. First, we need to pick a date. One idea we had, because of overcrowded conditions, was asking Nicoletti's if they would be willing to rent out the restaurant to us on a "slow" night. *Chairman Slama stated that Village Staff should set up the dinner and notify the Board of the details.*
- **MML Conference:** Village Clerk Runge stated she, Trustee Fortune and Assistant Clerk Ratliff had a very informative conference. The opportunity to network with other clerks and elected officials is very advantageous. Also, the classes keep up with current topics. We all felt this was a worthwhile trip. *Trustee Fortune stated that he spoke to several representatives regarding their procedure for appointments to their Board of Adjustment and Planning & Zoning Commission.*

Trustee Comments:

2016 Budget: Chairman Slama stated he would be giving Village Clerk Runge's review soon and if the Board Members had any comments to let him know in the next few weeks. Chairman Slama requested Village Clerk Runge contact Jeff Blume, Financial Advisor, to see when he would be ready to meet with the Board to review the 2016 Budget.

Radar Speed Signs: Trustee Fortune presented 4 days of data from the radar speed limit sign was placed on Autumn Leaf Dr. on October 1st. Trustee Fortune stated that the second radar speed limit sign was installed on Tuesday, October 6th going outbound on Boly Lane. Discussion ensued. The Board requested that Village Clerk Runge order another speed limit radar sign to be placed on Crescent Ave along with an extra bracket.

West County of Chamber: Trustee Whitmore reported that he attended the West County Chamber Meeting and updated the Board with what he had informed the Chamber.

VILLAGE HALL TIMELINE

Finance Committee: Chairman Slama stated another resident had agreed to sit on the Financial Committee and that a meeting date would be set up soon. The Board suggested looking into contacting a University and offering the Village Hall Project to a class as a Financial Justification Project.

ADJOURNMENT

There being no further discussion, Trustee Graves motioned to adjourn the Workshop Meeting at 6:52 pm, seconded by Trustee Fortune and motion passed 5-0 as follows: Trustees Graves-yea, Slama-yea, Whitmore-yea, Fortune-yes and Eisenhower-yea.

Drafted By: Sharon Ratliff
Sharon Ratliff, CMC/MRCC
Assistant Village Clerk

Date of Approval: October 21, 2015

ATTEST:

Kathy A. Runge
Kathy A. Runge,
Village Clerk/Controller

Ray Slama
Ray Slama, Chairman
Board of Trustees