

**MEETING MINUTES OF THE  
PLANNING & ZONING COMMISSION  
TWIN OAKS, MISSOURI  
MONDAY, OCTOBER 2, 2017**

The Planning and Zoning Meeting was called to order at 6:40 p.m. at Twin Oaks City Hall, 1393 Big Bend Road, Suite F, Twin Oaks, and Missouri. Roll call was as follows:

Members:     Roger Loesche, Chairman - *yea*                     Dan Wheeler - *absent*  
                  Frank Venturella - *yea*                             Pat Kelley – *absent*  
                  Ray Slama - *yea*                                     April Milne - *yea*  
                  Lisa Eisenhauer –Board Liaison - *absent*

Also Present: Kathy A. Runge, City Clerk/Administrator  
                  Paul Rost, City Attorney

**APPROVAL OF THE AGENDA**

Member Slama made a motion to approve the Agenda seconded by Member Venturella. Motion passed with the unanimous consent of the Commission.

**APPROVAL OF THE CONSENT AGENDA**

Member Slama motioned to approve the Consent Agenda consisting of the Meeting Minutes from July 12, 2017 seconded by Member Venturella. Motion passed with the unanimous consent of the Commission.

**OLD BUSINESS**

There was no old business discussed.

**NEW BUSINESS**

**Zoning Code Review**

Chairman Loesche stated that it seemed as if the Commission was enthusiastic to do the code review at the beginning and was wondering if interest had waned. Member Slama was in favor of continuing (as was affirmed by the other Members) because he felt that the code had been patch-worked through the years. Member Venturella stated that since we had made the transition from Village to City, it was important to cleanse the code.

Member Venturella asked Attorney Rost his opinion on the state of the city's code compared to other municipalities. Attorney Rost stated that he felt the code, overall, was good but needed improvement.

Chairman Loesche asked the Members if they felt the code should be tough and specific so little interpretation was needed or be more relaxed to allow for case-by-case interpretation and enforcement. Member Milne stated that she felt the code should be less "knit picky" but specific for important things. Member Slama stated that the code needed to be easily enforced. Discussion ensued.

Chairman Loesche asked if the goal of review was a full, top to bottom renovation rewrite or a fixer-upper maintenance approach. He also asked if the Members wanted to approach the review as a whole group or in sub-committee format. Some Commission members stated that they would prefer a full review but it should be done chapter by chapter. Some felt it might be best to review by topic but all agreed it should be done as a whole group.

Chairman Loesche asked if the members would want outside assistance in the review process and who would provide the assistance. Should the Mayor or members of the Board of Aldermen participate in the discussion? Discussion ensued but nothing was decided.

Chairman Loesche stated that he would like the review to be completed by April 1, 2018. His reasoning was that there could be new Board members elected and possible changes on the Commission due to re-appointments.

Attorney Rost asked if the members would like to begin with Article 1 or by topic next meeting. It was decided to begin with Sections 400.010, 400.255, and 400.360. Member Loesche asked, so everyone would be on the same page, if the Commission could get a current copy of these zoning sections with all changes to date. Attorney Rost stated he would provide this for the next meeting.

### MISCELLANEOUS


There were no miscellaneous items to discuss.


### ADJOURNMENT

Member Venturella motioned to adjourn the meeting at 8:08 p.m., seconded by Member Slama. Motion passed with the unanimous consent of the Commission.

Date of Approval: 8-28-18

ATTEST:

  
Kathy A. Runge  
City Administrator/Clerk

  
Roger Loesche, Chairman

## **FUTURE TOPICS FOR DISCUSSION**

- 1.) Building Lines
- 2.) Corner Lots – front and side
- 3.) Zoning areas – setbacks
- 4.) Driveways – all
- 5.) Old Town and Condos