

**MINUTES OF THE WORKSHOP MEETING  
VILLAGE OF TWIN OAKS BOARD OF TRUSTEES  
WEDNESDAY, OCTOBER 19, 2016**

The Workshop Meeting was called to order at 6:00 p.m. in the Board Room of the Village Office pursuant to public notice and agenda. Roll Call was taken:

Roll Call:      Russ Fortune, Chairman - yea      Lisa Eisenhauer – yea  
                    Tim Stoeckl – absent                      Jeff Graves – yea  
                    Dennis Whitmore – yea

Also Present: Paul Rost, Village Attorney  
                    Kathy A. Runge, Administrator/Clerk

**ADMINISTRATOR'S REPORT**

- Creek Restoration Project: The target date to begin construction is mid-November with completion by end of the year. *Chairman Fortune asked if Administrator Runge could get pricing for the upgraded bridge from Landesign as well as a bid for the Golden Oak stormwater runoff.*
- Pond Survey: BFA will be assisting us in doing a pond depth survey week after next. We would like to get a base reading before the Creek Restoration project for future readings after the project is completed.
- Street Report Survey: I have asked Wes Theissen to update our Street Maintenance Study from October, 2013.
- Double Inlet in the Park: The ground around the double inlet has been “sinking” for the past few years. Wes climbed down into the inlet and found that it is in dire need of tuck pointing. I will be looking for contractors to do this.
- Hartzog Gate: We have been unable to secure more than one bid for the gate. Time is passing and I would like to get it completed before winter. I believe with the unique nature of the project, we need to go forward with the bid we have.
- Regions Bank: They will be presenting their concept at the November’s P and Z agenda.

## 2017 BUDGET

The Board reviewed the 2016 Capital Budget for incomplete projects to carry over into 2017, the 5 year plan for adding projects, and the recommended park budget. Additions and changes were suggested to include in the 2017 budget draft:

### Carryovers and Additions

\$30,000 to repaint the overheads at the interchange

\$31,000 for the Golden Oak Fence Dry Creek

\$56,000 for Autumn Leaf Runoff /Re-Forestation

### Suggested Changes

\$10,000 Park Landscaping (from \$41,000) – *due to landscaping being included in Landesign's Creek Restoration project.*

\$17,000 Park Capital Projects (from \$45,000) – *due to tuck-pointing the double inlet rather than replacing it.*

\$28,000 for 3<sup>rd</sup> of July Event (from \$26,000)

\$5000 for Community Garden – *moved to general fund*

### Postponed

\$20,000 for Website Update/Redesign - *Trustee Eisenhower stated that some website information could go on the General Code website.*

Trustee Whitmore asked the Board to consider increasing the park security officer's pay by 5%. Discussion ensued. It was decided to see what the market rate was before making a decision.

## ADJOURNMENT

Trustee Eisenhower motioned to adjourn the Workshop Meeting at 7:05 p.m., seconded by Trustee Whitmore and motion passed with the unanimous consent of the Board of those present.

Date of Approval: 11-2-16

ATTEST:

  
Kathy A. Runge,  
Administrator/Clerk

  
Russ Fortune, Chairman  
Board of Trustees