

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF  
TRUSTEES OF TWIN OAKS, ST. LOUIS COUNTY, MISSOURI  
WEDNESDAY, NOVEMBER 2, 2016**

The regular meeting was called to order at 7:00 pm in the Board Room of the Village Office. Roll Call was taken:

Trustees: Russ Fortune – yea                      Lisa Eisenhauer – *arrived at 7:04 p.m.*  
              Jeff Graves – yea                         Tim Stoeckl - yea  
              Dennis Whitmore – yea

Also Present: Paul Rost, Village Attorney  
                  Kathy Runge, Village Administrator/Clerk

Permanent records are kept of all minutes and ordinances. Each ordinance is read a minimum of two times by title, unless otherwise noted.

**APPROVAL OF THE AGENDA**

Chairman Fortune stated that he would like the Bank Financing Update be moved to closed session. Trustee Whitmore requested adding the status of the radar sign that was to be installed on Boly Lane. Chairman Fortune asked Trustee Whitmore to address this during the Trustee comments. Chairman Fortune asked if there were any other changes to the agenda. Hearing none, Chairman Fortune approved the agenda as amended by acclamation.

**APPROVAL OF THE CONSENT AGENDA**

**Consent Agenda:** Chairman Fortune decided to approve the consent agenda items separately. Chairman Fortune asked if there were any changes to the October 19, 2016 Workshop and Regular Meeting Minutes and the Credit Card Expense List. Trustee Whitmore motioned to approve the minutes and credit card list, seconded by Trustee Graves. Motion passed 5-0 as follows: Chairman Fortune-yea, Trustee Graves-yea, Trustee Eisenhauer-yea, Trustee Whitmore-yea, and Trustee Stoeckl-yea.

Chairman Fortune asked if there were any changes to the Bills for Approval List. Trustee Graves motioned to approve the bills list, seconded by Trustee Stoeckl. The motion passed 4-0-1 as follows: Chairman Fortune-yea, Trustee Graves-yea, Trustee Eisenhauer-yea, Trustee Whitmore-abstain, and Trustee Stoeckl-yea.

**PRELIMINARY CITIZEN COMMENTS**

There were no comments from residents.

## PUBLIC HEARING REGARDING SPECIAL BUSINESS PERMIT

Chairman Fortune opened the Public Hearing at 7:05 p.m. Chairman Fortune reminded the Board that John and Beth Reider had applied for a special business permit to operate their two businesses at 810 Meramec Station. He stated that the Planning & Zoning Commission had approved the special business permit with certain conditions. Chairman Whitmore questioned that the home address on the Reider's application was listed as 810 Meramec Station Road, Valley Park. Trustee Whitmore stated to approve the special business permit on the condition that the address be changed to Twin Oaks and resubmitted. The Board unanimously agreed.

Chairman Fortune closed the Public Hearing at 7:10 p.m.

## REPORT OF COMMITTEES/COMMISSIONS/CONTRACTORS

**Police Report:** Officer Maxwell thanked Village Hall staff for the notice sent out to the residents concerning the fundraising event for Officer Snyder. The event was very successful. The final figures of the money collected that evening has not been finalized.

Officer Maxwell reviewed the Police Report and stated that the numbers were up due to the Crisis Intervention Team working on 141. There was an incident where the crisis intervention team was called, however this was not in the boundaries of Twin Oaks.

Officer Maxwell addressed the speeding issue on Crescent Road. Of 16 surveys and 555 minutes total, there were no tickets issued during the monitoring of this area. Chairman Fortune also mentioned that the data taken from the radar sign at Crescent and Crescent showed that of 970 cars passing that area only 20 ran or did not make a complete stop at the stop sign. Chairman Fortune said it looked like we were in compliance with regards to the stop sign.

**September Financials:** Jeff Blume, Financial Advisor, reviewed the Financial Statements for September, 2016 with the Board. Discussion ensued. The Board accepted the Financial Statements as submitted.

Jeff reviewed the proposed 2017 Budget. He highlighted several items and made recommendations for the Board to consider for the final budget. Discussion ensued regarding specific changes or additions to the budget.

## UNFINISHED BUSINESS

There was no unfinished business.

## NEW BUSINESS

**Resolution 114-A Resolution Granting A Special Business Permit for 810 Meramec Station Road:** First reading of Resolution 114 was read. Trustee Eisenhauer motioned to approve Resolution 114, seconded by Trustee Stoeckl. Trustee Whitmore amended Resolution 114 to include the address change, seconded by Trustee Graves. Trustee Eisenhauer motioned to approve Resolution 114 as amended, seconded by Trustee Graves and the motion passed 5-0 as follows: Trustee Fortune-yea, Graves-yea, Eisenhauer-yea, Stoeckl-yea and Whitmore-yea. Chairman Fortune stated that Resolution 114 was duly passed.

## SPECIAL DISCUSSION

**Dumping on Crescent Avenue:** Chairman Fortune updated the Board on the dumping at 95 Crescent Rd. Chairman Fortune had a meeting with Mayor Pennise of Valley Park. Chairman Fortune stated that the purpose of the meeting was to come to a resolution on the truck traffic and repair of the damage caused by the trucks on Crescent Rd. Chairman Fortune informed the Mayor that the Village had been receiving complaints on the volume of trucks on Crescent Rd. Chairman Fortune also asked Mayor Pennise for a timeline of this project's completion. He stated that the Mayor stated it could be as long as November of 2017.

Discussion ensued as to what steps should be taken to secure payment for the damages to the curbing and road caused by the truck traffic, as well as monitoring of the truck traffic. Attorney Rost had drafted a letter to be sent to Mr. Young (the owner of 95 Crescent), stating the cost of the repairs and his responsibility for the damages. Chairman Fortune offered to meet with Mr. Young before the letter was sent.

It was decided that Attorney Rost should review the regulations concerning truck traffic within the Village for the next meeting.

### **Village Administrators Report:**

- **Creek Restoration Project:** We are still on schedule to begin the construction mid-November. I have asked Landesign for detailed pricing of the upgraded bridge. Their ball-park price is around \$20-30,000.
- **Golden Oak Fence Dry Creek:** I had Wes send me the report BFA did on this from a few years ago. It was only a sketch without any cost estimates. I will be asking Wes to put together some specs for us. I have asked Paul Rost if we can "piggy-back" this project onto the current Creek Restoration Project or if we have to go out for bid. *Attorney Rost stated that under the Twin Oaks' purchasing code, there are two possible applicable exceptions to the formal bidding process for this situation. One is a bidding exception for "professional" services, which engineering and design work definitely*

*are. (Section 131.060.E) The other exception is where "it can be demonstrated that the Village receives the best value on a purchase through informal discussion and bargaining rather than through the conventional bidding process..." Attorney Rost stated that, Twin Oaks can ask the contractor for a quote and then take that quote to the Board and see if the Board wants to avail itself of the exceptions in Section 131.060 by determining that Twin Oaks will receive the "best value" through informal discussion and bargaining. If this route is decided upon, the contract/service "shall be documented by the Village Administrator/Clerk and given prior approval by the Board of Trustees." (Section 131.060.C)*

- Pond Depth Survey: BFA is scheduled to do the work next week.
- Hartzog Gate/Autumn Leaf Gate: These two gates are on order and scheduled for late Fall. I have asked that the Hartzog gate be completed first in case we need to close off the road during the winter.
- Regions Bank: They will be presenting their concept to P and Z on November 22, 2016.

Chairman Fortune asked about getting the painting done on the street light bases at the intersection.

**Attorney's Report:** There was no further topics from the attorney.

**Chairman and Trustee Comments:** Trustee Whitmore asked the status of the radar sign that was to be placed on Boly Lane. Chairman Fortune informed the Board that a location had been chosen and the homeowners were supposedly in agreement with the placement. He also stated that at this time, one radar sign was out for repair and once the sign is repaired it would be placed on Boly Lane. Chairman Fortune stated that he made it clear to the inquiring resident on Boly that this was a "floater" and could be moved.

### **FINAL CITIZEN COMMENTS**


There were no additional citizen comments.

### **MOVE TO CLOSED SESSION**

Trustee Whitmore motioned to go into closed session at 8:26 p.m. to discuss matters pursuant to Section 610.021 {1, 12}, seconded by Trustee Graves. Motion passed 5-0 as follows: Chairman Fortune-yea, Eisenhower-yea, Graves-yea, Whitmore-yea and Stoeckl-yea.

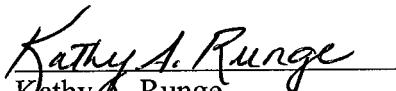
**ADJOURNMENT**


The Board returned to regular session at 9:10 p.m. There being no further business, Trustee Eisenhower motioned to adjourn the regular meeting at 9:11 p.m., seconded by Trustee Graves and the motion passed with the unanimous consent of the Board of those present.

Drafted By:   
Theresa Gonzales,  
Administrative Assistant

Date of Approval: 11-16-16

ATTEST:

  
Kathy A. Runge,  
Village Administrator/Clerk

  
Russ Fortune,  
Chairman, Board of Trustees