

**PUBLIC MEETING – TENTATIVE AGENDA
WEDNESDAY, MAY 07, 2014
VILLAGE OF TWIN OAKS – BOARD OF TRUSTEES’ MEETING
1393 BIG BEND ROAD, SUITE F, TWIN OAKS, MO 63021
(Next Bill #447 Ordinance #427 Resolution #98)**

OLD BUSINESS

1. REGULAR MEETING CALLED TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. APPROVAL OF AGENDA
5. APPROVAL OF CONSENT AGENDA
 - a. Workshop Meeting Minutes as of April 16, 2014
 - b. Regular Meeting Minutes as of April 16, 2014
 - c. Bills for Approval as of May 7, 2014
6. SPECIAL DISCUSSION
 - a. Review of 110.130; Paragraph C and Resolution No. 79
7. RESOLUTION
 - a. Resolution No. 96 – A Resolution of the Board of Trustees of the Village of Twin Oaks, County of St. Louis, State of Missouri, Accepting the Abstract of the Village Election Held on the 8th Day of April 2014 as Returned to the Village by the Board of Election Commissioners of St. Louis County and Filling All Trustee positions as Follows:
8. ADJOURNMENT SINE DIE
9. OATHS OF OFFICE
10. ELECTION OF NEW CHAIRMAN

NEW BUSINESS

1. ROLL CALL
2. REPORT OF COMMITTEES/COMMISSIONS/CONTRACTORS
 - a. Police Report
3. OLD BUSINESS
 - a. Park Responsibilities

4. NEW BUSINESS

- a. Bill No. 445 – An Ordinance Authorizing the Village Clerk to Enter Into a Contract with N.B. West Contracting Company for Implementation of the 2014 Road Improvement Project:
- b. Bill No. 446 – An Ordinance Approving a Proposal by Bond Architects for Services to be Rendered in Providing a Village Hall Feasibility Study Proposal:
- c. Resolution No. 97 – A Resolution Adopting a Procedure for Pre-Approval of Certain Recurring Financial Obligations of the Village:

5. SPECIAL DISCUSSION

- a. Mural on Schnucks Building
- b. Village Clerk Report
- c. Village Attorney's Report
- d. Chairman and Trustee Comments

6. FINAL CITIZEN COMMENTS

7. ACTION ITEM LIST

8. EXECUTIVE SESSION

(Pursuant to RSMO Section 610.021 (1), (2), and/or (3))

9. ADJOURNMENT


Kathy A. Runge
Village Clerk/Controller

POSTED: May 5, 2014, 3:00 PM

The Board of Trustees of the Village of Twin Oaks, Missouri, may, as part of a workshop session or regular or special Board of Trustees meeting, hold a closed session to discuss legal actions, causes of legal action or litigation, leasing, purchasing or sale of real estate, hiring, firing, disciplinary action, promotion of personnel or employee labor relations pursuant to RSMO Section 610.021 (1), (2), and or (3).

PLEASE NOTE:

ANY PERSON REQUIRING PHYSICAL OR VERBAL ACCOMMODATIONS SHOULD CONTACT THE VILLAGE OFFICE 12 HOURS PRIOR TO MEETING. (636-225-7873)

COPIES OF PUBLIC RECORDS FOR THIS AGENDA ARE AVAILABLE FOR PUBLIC INSPECTION BEFORE AND AT THE TIME OF THE MEETING.

**MINUTES OF REGULAR MEETING OF THE BOARD OF TRUSTEES
TWIN OAKS, ST. LOUIS COUNTY, MISSOURI
WEDNESDAY, MAY 07, 2014**

The meeting was called to order at 7:18 pm in the Board Room of the Village Office. Roll Call was taken:

Trustees: Dennis Whitmore, Chairman – yea Russ Fortune – yea
 Jeff Graves – yea Ray Slama – yea
 Mary Young – yea

Also Present: Robert Hartzog, Village Attorney
 Kathy Runge, Village Clerk/Controller
 Sharon Ratliff, Assistant Village Clerk

Permanent records are kept of all minutes and ordinances. Each ordinance is read a minimum of two times by title, unless otherwise noted.

OLD BUSINESS

APPROVAL OF THE AGENDA

Chairman Whitmore requested that Citizen Comments be added after the Approval of The Consent Agenda. Trustee Graves motioned to approve the agenda as amended, seconded by Trustee Slama and motion passed with the unanimous consent of the Board.

APPROVAL OF THE CONSENT AGENDA

Consent Agenda: Chairman Whitmore requested a motion to approve the consent agenda.

Workshop Meeting Minutes: Attorney Hartzog recommended that the following verbiage be added to the first sentence under 2014 Technology Support Program: “and recommended the following for consideration”.

Regular Meeting Minutes: Chairman Whitmore stated that the date listed under Consent Agenda for the Bills for Approval should be changed to April 16, 2014.

Approval of the Consent Agenda: Trustee Slama motioned to approve the Workshop Meeting Minutes as of April 16, 2014 as amended, Regular Meeting Minutes of April 16, 2014 as amended and Bills for Approval as of May 7, 2014 as presented, seconded by Trustee Fortune and motion passed with the unanimous consent of the Board. Trustee Whitmore abstained from the Workshop Meeting Minutes and Regular Meeting Minutes of April 16, 2014.

CITIZEN COMMENTS

Mural on Old Schnucks Building: Dan Wheeler of 1564 Autumn Leaf Drive stated he would like to see a mural painted on the old Schnucks building to draw attention to the Village. Mr. Wheeler presented sample drawings and pricing from an artist that had done some work for him and gave them to the Board for their review. The Board thanked him for his interest and thought it was an interesting idea.

Speeding on Boly Lane: John Heitzmann of 1318 Boly Lane asked the Board if they had revisited the idea of traffic calming on Boly Lane. Mr. Heitzmann stated that he is still observing speeding on Boly Lane and he would like to see sidewalks or multi-purpose lanes on Boly and possibly Autumn Leaf Dr. The Board stated that they are in the process of researching electronic radar speed signs. Trustee Young asked Mr. Heitzmann if his goal was to have accessibility or if he was pursuing safety. Mr. Heitzmann stated he would like to see safety of the residents and would be in favor of the electronic radar speed signs. The Board advised Mr. Heitzmann that they will continue to review this information.

Stealth Study on Boly Lane: Sgt. Warner with St. Louis County Police was in attendance and the Board asked if he could report on the Stealth Studies at this time. Sgt. Warner stated that the study showed there was an average speed of 25 mph with the stealth in place. Further testing utilizing the radar trailer revealed reduced speeds of 1 mph less than the stealth.

SPECIAL DISCUSSION

Review of 110.130; Paragraph C and Resolution No. 79: The Board discussed verbiage in Section 110.130; Paragraph C relating to the Administrator/Clerk's day-to-day supervision and Resolution No. 79; relating to responsibilities of the Chairman of the Board of Trustees. Discussion ensued. The Board requested the old verbiage of Section 110.130; Paragraph C before it was changed on March 14, 2012 for the next meeting. The Board agreed to have Trustee Graves research the Administrator and Chairman responsibilities and report at the next Board meeting.

RESOLUTION

Resolution No. 96 – A Resolution of the Board of Trustees of the Village of Twin Oaks, County of St. Louis, State of Missouri, Accepting the Abstract of the Village Election Held on the 8th Day of April 2014 as Returned to the Village by the Board of Election Commissioners of St. Louis County and Filling All Trustee Positions as Follows:

Jeff Graves	57 votes
Frank Venturella	43 votes
Jason L. Sohn	17 votes
Ray Slama	45 votes

Resolution No. 96 was read once by title. No discussion ensued. Trustee Fortune motioned to approve Resolution No. 96 as presented, seconded by Trustee Young. Roll call was taken and motion passed 5-0 as follows: Trustees Slama-yea, Graves-yea, Young-yea, Whitmore-yea and Fortune-yea.

ADJOURNMENT SINE DIE

Chairman Whitmore declared the meeting over via adjournment sine die.

OATHS OF OFFICE

Attorney Hartzog swore in Jeff Graves and Ray Slama, each for a two-year term, as Trustee for the Village of Twin Oaks.

ELECTION OF NEW CHAIRMAN

The Trustees submitted by secret ballot who they would like to elect as Chairman of the Board. Ballots were passed to Attorney Hartzog and he announced that the tally showed Trustee Whitmore was elected as Chairman.

NEW BUSINESS

ROLL CALL

Roll call was taken for the new Board.

Trustees:	Dennis L. Whitmore, Chairman-yea	Russ Fortune-yea
	Jeff Graves-yea	Ray Slama-yea
	Mary Young-yea	

CITIZEN COMMENTS

No citizen comments were made.

REPORT OF COMMITTEES/COMMISSIONS/CONTRACTORS

Police Report: Officer Maxwell provided reports as of April 2014. No comments were made. (Stealth Study was discussed during Citizen Comments).

OLD BUSINESS

Park Responsibilities: Village Clerk Runge provided the Board with the final changes of Section 125.040: Park Responsibilities-Discretions that the Board discussed at the last Board meeting. The Board agreed to the changes and requested an ordinance to be prepared for the next meeting.

NEW BUSINESS

Bill No. 445 – An Ordinance Authorizing the Village Clerk to Enter Into a Contract with N.B. West Contracting Company for Implementation of the 2014 Road Improvement Project: First reading of Bill No. 445 was read. Chairman Whitmore stated that the 2014 Road Improvement Project was discussed during the workshop prior to the regular meeting. There was no further discussion. Second reading of Bill No. 445 was read. Trustee Graves motioned to approve Bill No. 445 as submitted, seconded by Trustee Fortune and motion passed 5-0 as follows: Trustees Graves-yea, Whitmore-yea, Slama-yea, Fortune-yea and Young-yea. Chairman Whitmore stated that Bill No. 445 being duly passed on May 7, 2014 now becomes Ordinance No. 427.

Bill No. 446 – An Ordinance Approving a Proposal by Bond Architects for Services to be Rendered in Providing a Village Hall Feasibility Study Proposal: First reading of

Bill No. 446 was read. The Board requested that this ordinance be discussed in executive session.

Resolution No. 97 – A Resolution Adopting a Procedure for Pre-Approved of Certain Recurring Financial Obligations of the Village: Resolution No. 97 was read once by title. Discussion ensued. Trustee Graves motioned to approve Resolution No. 97 as presented, seconded by Trustee Fortune. Roll call was taken and motion passed 5-0 as follows: Trustees Slama-yea, Graves-yea, Young-yea, Whitmore-yea and Fortune-yea.

SPECIAL DISCUSSION

Mural on Schnucks Building: Discussed during Citizen Comments.

Village Clerk's Report: Village Clerk Runge reviewed her report that was submitted to the Board and the following was discussed:

- **Twin Oaks Park Comfort Station:** The final punch list items have been completed except for the brace repair on one of the stalls. The bulletin board has been installed and the plantings around the Comfort Station were planted.
- **Intersection Planter Boxes:** After doing more research, Village Clerk Runge found the original installer of the planter boxes and is hoping to set up a meeting with them for an assessment of the damage. She was also hoping they could do the repairs, recommend someone, or advise if they are damaged beyond repair.
- **Arbor Day:** The Arbor Day Event was a success with 88 children, parents and teachers attending from Valley Park Elementary. Shop n' Save supplied the food. Maintenance Supervisor Buehler and John, his assistant, did a great job setting up. Mark Grueber from Missouri Department of Conservation attended as well.
- **TRIM Grant:** Village Clerk Runge stated that Trustees Whitmore and Fortune and Maintenance Supervisor Buehler met for a needs assessment of the tree work this year. Village Clerk Runge stated that a meeting with Mark Grueber, from the Missouri Department of Conservation, this Thursday for a Trim Grant overview and Davey Resource Group has agreed to assist with writing the grant application.
- **Tree Board:** The Tree Board met last Friday for their annual meeting.
- **Hutkin:** A meeting with Hutkin has been set up for Tuesday, May 6, at 8 a.m.

Attorney's Report: No report was given.

Chairman and Trustee Comments: No comments were made.

FINAL CITIZEN COMMENTS

No final citizen comments were made.

ACTION ITEM LIST

The Action Item List was not discussed.

MOVE TO EXECUTIVE SESSION

Trustee Fortune motioned to go into Executive Session at 8:35 p.m. to hold a closed meeting to discuss matters pursuant to Section 610.021 {1, 2, & 3}, seconded by Trustee Graves. Motion passed 5-0 as follows: Trustees Slama-yea, Whitmore-yea, Young-yea, Fortune-yea, and Graves-yea.

BACK TO REGULAR SESSION

(Continued) **Bill No. 446 – An Ordinance Approving a Proposal by Bond Architects for Services to be Rendered in Providing a Village Hall Feasibility Study Proposal:** Second reading of Bill No. 446 was read. After discussion of the Feasibility Study during Executive Session, Trustee Slama motioned to approve Bill No. 446 as submitted, seconded by Trustee Graves and motion passed 4-1 as follows: Trustees Whitmore-yea, Slama-yea, Fortune-yea, Young-absent and Graves-yea. Chairman Whitmore stated that Bill No. 446 being duly passed on May 7, 2014 now becomes Ordinance No. 428.

ADJOURNMENT

There being no further business, Trustee Graves motioned to adjourn the regular meeting at 10:33 pm, seconded by Trustee Fortune and motion passed with the unanimous consent of the Board of those present.

Drafted By: Sharon Ratliff
Sharon Ratliff, CMC/MRCC
Assistant Village Clerk

Date of Approval: May 21, 2014

ATTEST:

Kathy A. Runge
Kathy A. Runge
Village Clerk/Controller

Dennis L. Whitmore
Dennis L. Whitmore, Chairman
Board of Trustees