

WORKSHOP
WEDNESDAY, MAY 07, 2014 – 6:30 P.M.
VILLAGE OF TWIN OAKS – BOARD OF TRUSTEES MEETING
1393 BIG BEND ROAD, SUITE F
TWIN OAKS, MO 63021

1. CALL TO ORDER
2. ROLL CALL
3. BID REVIEWS
 - a. 2014 Technology Support Program and Hardware Procurement
 - b. 2014 Road Improvement Project
 - c. 2014 Trash Pickup Bids
 - d. Turf Enhancement Bids
4. ADJOURNMENT


Kathy A. Runge
Village Clerk/Controller

POSTED: May 5, 2014, 3:00 PM

**MINUTES OF THE WORKSHOP OF THE BOARD OF TRUSTEES
TWIN OAKS, ST. LOUIS COUNTY, MISSOURI
WEDNESDAY, MAY 07, 2014**

The Workshop was called to order at 6:30 p.m. in the Board Room of the Village Office. Roll Call was taken.

Trustees: Dennis Whitmore, Chairman – yea Russ Fortune – yea
 Jeff Graves – yea Ray Slama – yea
 Mary Young – yea

Also Present: Robert Hartzog, Village Attorney
 Kathy A. Runge, Village Clerk/Controller
 Sharon Ratliff, Assistant Village Clerk

2014 Technology Support Program and Hardware Procurement: Trustee Fortune stated that after further review of the bids that were submitted for IT Support, he recommended to the Board that The Brain Mill and Forward Slash be brought in to discuss further negotiations and define a service level agreement. Discussion ensued. Trustee Graves motioned to call The Brain Mill and Forward Slash to discuss their IT Support in greater detail, seconded by Trustee Slama and motion passed with the unanimous consent of the Board. The Board requested Village Clerk Runge to set up appointments with the two bidders.

2014 Road Improvement Project: Chairman Whitmore read the bids from N.B. West Contracting Company and Pace Contracting Construction Company. The Board reviewed Wes Theissen's recommendation letter where he recommended N.B. West Contracting Company to complete road improvement project. Discussion ensued. Trustee Fortune motioned to accept the bid from N.B. West Contracting Company, seconded by Trustee Graves and motion passed with the unanimous consent of the Board.

2014 Trash Pickup Bids: Village Clerk Runge read the bids that were received on April 24, 2014 from Progressive, Waste Management and Republic. Discussion ensued with a question and answer session from the representatives that were in attendance. Al Heinermann with Progressive asked if he could present an updated tally sheet that he had prepared to show the cost savings he could bring to the Village. Chairman Whitmore opened the floor to the Waste Management representatives, Todd Jansen and Jon Mueller. Discussion ensued. Village Clerk Runge stated that her recommendation was to continue with Waste Management. Though not the lowest bidder, the Village has had excellent service with Waste Management and sees no reason to change course now. Trustee Fortune motioned to prepare an ordinance in favor of Waste Management, seconded by Trustee Young and motion passed 4-1 as follows: Trustees Whitmore-yea, Graves-yea, Young-yea, Fortune-yea and Slama-nay.

Turf Enhancement Bids: - Chairman Whitmore read the bids that were received from Landesign and Native Landscape Solutions, Inc. The Board reviewed Wes Theissen's recommendation letter where he recommended Native Landscape Solution, Inc. The Board discussed in detail whether it was worth putting more money at the intersection without having a maintenance plan in place. Discussion ensued. The Board stated that Village Clerk Runge could determine whether staff could take care of the maintenance of the intersection or if a professional company would need to be hired. Trustee Young asked if there was a matrix for the intersection maintenance. Village Clerk Runge stated that she would research and if one did not exist, she would create one. Chairman Whitmore motioned to have an ordinance prepared in favor of Native Landscape Solutions, Inc. for the next Board meeting, seconded by Trustee Slama and motion passed 5-0 as follows: Trustees Whitmore-yea, Graves-yea, Young-yea, Fortune-yea and Slama-yea.

ADJOURNMENT

Chairman Whitmore motioned to adjourn the Workshop at 7:16 p.m., seconded by Trustee Graves and motion passed with the unanimous consent of the Board.

Drafted By: Sharon Ratliff
Sharon Ratliff, CMC/MRCCL
Assistant Village Clerk

Date of Approval: May 21, 2014

ATTEST:

Kathy A. Runge
Kathy A. Runge
Village Clerk/Controller

Dennis L. Whitmore
Dennis L. Whitmore, Chairman
Board of Trustees