

**MINUTES OF THE WORKSHOP MEETING  
VILLAGE OF TWIN OAKS BOARD OF TRUSTEES  
WEDNESDAY, May 18, 2016**

The Workshop Meeting was called to order at 6:00 p.m. in the Board Room of the Village Office pursuant to public notice and agenda. Roll Call was taken:

Roll Call: Russ Fortune, Chairman - yea      Lisa Eisenhauer – absent  
              Tim Stoeckl - yea                         Jeff Graves – yea  
              Dennis Whitmore – yea

Also Present: Paul Rost, Village Attorney  
               Kathy A. Runge, Administrator/Clerk

**ADMINISTRATOR'S REPORT**

- **Road Repairs/Curbs:** Wes is working on the bid specs. The goal is to have the specs finished by June 1 with a bid submission by early July.
- **Creek Restoration Project:** I contacted Brian Roby at Twin Oaks Presbyterian Church and we finally received the letter to submit to MSD.
- **Intersection Lights:** We have gotten bids for the retrofitting of the intersection lights. We should have an ordinance for approval at the next meeting. We have also received a price to replace the two broken banner arms.
- **Intersection Plantings:** The plantings should be coming in early next week as the rain has delayed their delivery.
- **Audit:** Hochschild Bloom was here for the audit from May 9<sup>th</sup> – May 11<sup>th</sup>. We have some outstanding items that need to be sent to them but hope to have a draft in a few weeks.
- **Radar Signs:** Three signs have arrived. They are ready for placement. John has not been able to secure two more revolving poles at this time. He is still looking. *The Board discussed where the new radar signs should be placed. It was suggested to place the sign in front of the Kelley house on a rotating pole and see how it worked before placing another sign across the street. The Board also discussed if the stop sign at Crescent and Crescent should be removed after the new radar sign was installed. Chairman Fortune stated that he had seen an LED stop sign that flashed and possibly this could be a solution.*
- **Autumn Leaf:** Trustee Eisenhauer has been unable to get in touch with the residents at 1442 Autumn Leaf. She has suggested going ahead with approaching the other neighbors with the plan of action and timeline. *Chairman Fortune suggested polling the residents to see if they were still experiencing problems. He stated that if the improvements the Village had already made were working, then there would be no reason to open up other problems. Discussion ensued.*

Administrator Runge stated that she had been approached by Trustee Eisenhauer to pay a \$200 fee for the equipment set up for the concert on Saturday, May 21<sup>st</sup>. Chairman Fortune stated they would review this during the regular meeting.

#### VILLAGE HALL

Chairman Fortune asked the Board if he could act as the liaison with the architect to get the Village Hall down to a "working structure". The Board unanimously agreed that Chairman Fortune should proceed. Discussion ensued.

#### APPOINT A HEARING OFFICER FOR NUISANCES

**Review Language for 215.010:** Chairman Fortune stated that Mike Perry turned down the appointment to be the Hearing Officer and suggested that the Board may want to consider an independent person such as an attorney. After further discussion, it was decided to approach Ray Frankenberg from BFA to see if he would be willing to serve.

Trustee Whitmore asked for some clarification with some of the items in the Nuisance ordinance recently enacted. Discussion ensued. Attorney Rost stated that nuisances do not necessarily have to be in the nuisance code to be heard. He added that the Village would have to amend the nuisance code by August 28<sup>th</sup> either way as there were changes to how municipalities could enforce and account for certain nuisance violations.

#### ADJOURNMENT

Trustee Graves motioned to adjourn the Workshop Meeting at 6:58 p.m., seconded by Trustee Whitmore and motion passed with the unanimous consent of the Board of those present.

Drafted By: Kathy A. Runge  
Kathy A. Runge  
Administrator/Clerk

Date of Approval: 6-1-16

ATTEST:

Kathy A. Runge  
Kathy A. Runge,  
Administrator/Clerk

Russ Fortune  
Russ Fortune, Chairman  
Board of Trustees