

**Public Meeting-Tentative Agenda
Village of Twin Oaks Park Committee
1393 Big Bend Road, Suite F
Twin Oaks, MO 63021
Thursday, May 15, 2014 – 6:30 p.m.**

1. Call Meeting to Order
2. Pledge of Allegiance
3. Roll Call
4. Approval of Agenda
5. Election of Chairman, Vice Chairman and Secretary for 2014
6. Approval of April 2014 Minutes
7. Budget Discussion
 - a. Review 2014 year to date
 - b. Recap from Administrator regarding Board changes to spending limits & review of PC responsibilities
8. Chairman's Report
 - a. Comfort station plantings complete, recap
 - b. Park Ranger – findings so far
9. Subcommittee reports/review
 - a. Rose garden progress/plans
10. Events Report
 - a. Easter recap
 - b. 3rd of July
 - c. Concert/band status for 2014 events, planning out bands for 2015
10. New Business
 - a. Plantings for end cap wall at west end of split rail fence
 - b. Groundcover around recently placed benches
 - c. Questionnaire to park users – open discussion
11. Old Business
 - a. Security cameras
 - b. Park Maintenance; Lisa
12. Adjournment

Lisa Eisenhauer
Park Committee Chair

Minutes of the May 15, 2014, Twin Oaks Park Committee Meeting

Held at 1393 Big Bend Road, Suite F

Twin Oaks, MO 63021

1. Meeting called to order at 6:36pm
2. Roll Call: Committee members present: Carol Ogier, Mary Lou Knox, Lisa Eisenhauer, Katie Gill, additionally Dennis Whitmore was in present
3. Agenda approved: moved by Mary Lou, seconded by Carol
4. Committee Elections for 2014: Mary Lou moved and Katie seconded, Chairman – Lisa Eisenhauer, all members present in favor; Lisa moved and Katie seconded, Vice Chairman – Mary Lou Knox, all members present in favor; and Mary Lou moved and Lisa seconded, Secretary – Katie Gill, all members present in favor.
5. Budget Discussion: Budget was reviewed and approved
 - a. Park Capitol Projects line significantly over budget. Lisa will look into grant reimbursement for comfort station with the anticipation this is why the budget “looks” over at this point in the year – expects reimbursement to be toward the end of the calendar year.
 - b. Recap from Administrator regarding Board changes to spending limits and review of PC responsibilities – this will be reviewed at 6/2014 meeting
6. Chairman’s Report:
 - a. Park Rangers’ Finding – bottles in the park, exercise classes scheduled at park, reservations in April by a local school brought over 100 people to park and professional photographers. Park Ranger patrols park in his County Police uniform on Saturdays and Sundays, at varying times. All issues will be reported to Kathy.
7. Subcommittee’s reports
 - a. Rose Garden – Bid specs needed from Russ
8. Events Reports
 - a. Easter – 100 kids, 50 adults. A gift card will be purchased for Carol’s granddaughter, Winnie, for playing the role of the Easter Bunny. Signs will be made for future egg hunts for specific age groups. Event went great.
 - b. July 3rd
 - i. Discussion on placement of extra toilets resulted in keeping them by comfort station if they will still fit. The Board will decide if toilets will go off grounds due to funds not being in the park budget. Lisa noted that if the Board did decide to place porta potties, then they should consider placing some at the end of the strip mall in the old Schnucks parking lot since there have been complaints from those businesses of people using their restrooms on the event night in years past.

- ii. Suggestion for Ice Cream truck to be moved further away from comfort station to relieve congestion. There might be room to the right of the comfort station where split rail fence ends. Will need to be mindful of sprinklers if that space works out. Lisa will have staff contact Frosty Treats to see if they can have a truck at the event this year.
- iii. Discussion of music for the fireworks. There was also question on getting extra speakers for this year's display. Extra speakers were recommended by the Committee and Lisa will work to see what music can be in place prior to the event.
- c. Concert/Band Status
 - i. Dates: June 7th, July 3rd, August 16th
 - ii. Bands for 2015 – Lisa will look into booking Don't Call Me Betty
 - iii. Post card was purposed with concert dates and bands, Lisa to see if staff can get these done in time and will get cost for future budget discussions as well to see if we believe the mailings are worth it..

9. New Business:

- a. Plantings for end cap wall at west end of split rail fence, the committee has been asked to give plant suggestions for this area. Concern was brought up that we as a committee were not informed about the wall prior to its being built. Lisa asked if Carol and Mary Lou could come up with some plant options and she will work to make sure that the committee is involved in the future on things of this nature that happen within the park.
- b. Groundcover around recently placed benches: believed to be the benches closest to the volleyball court. Something that will prevent wash outs and that can tolerate both sun and shade is needed. Carol noted that if we were in the park, we would be able to figure out which benches were in need of groundcover. Lisa said we can go back to having meeting in the park weather permitting especially in season.
- c. Questionnaire to park users - Open discussion on purpose of survey and what would be done with data collected. PC not sure it would take into considerations people from outside the villages' suggestions. Discussed updating the website to allow for people to take surveys online and give feedback on events. Lisa will look into who is responsible for website and how we can better promote park events.
- d. Family Day – September date not set, options are 6th, 13th or 20th
 - i. Mary Lou will look into booking and cost of Babaloo for one to two sessions
 - ii. Way cool balloons - need to book two people
 - iii. Look into having cotton candy this year
 - iv. Face painting – Will talk to Valley Park or other local schools to see if students can volunteer at event. Carol will see if granddaughter Winnie can help out

10. Old Business :

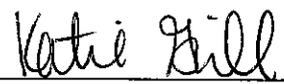
- a. Security Cameras – Lisa will talk to Russ about the research he has been doing
- b. Park Maintenance – will discuss at 6/2014 meeting

11. Adjournment: Lisa moved, Katie seconded at 8:26pm

APPROVED AS submitted THIS 12th June DAY OF, 2014



Lisa Eisenhauer, Chairperson



Katie Gill, Secretary