

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF
ALDERMEN OF TWIN OAKS,
ST. LOUIS COUNTY, MISSOURI
WEDNESDAY, MARCH 7, 2018**

The regular meeting of the Twin Oaks Board of Aldermen was called to order at 7:00 pm.
Roll Call was taken:

Mayor: Russ Fortune-yea

Aldermen: Jeff Graves – yea
Dennis Whitmore – yea

Lisa Eisenhauer – yea
Tim Stoeckl – yea

Also Present: Paul Rost, City Attorney
Kathy Runge, City Administrator/Clerk

Permanent records are kept of all minutes and ordinances. Each ordinance is read a minimum of two times by title, unless otherwise noted.

APPROVAL OF THE AGENDA

Mayor Fortune asked if there were any changes to the agenda. Alderman Whitmore wanted to add under Special Discussion, “Financial Documentation”. Alderman Whitmore motioned to approve the Agenda as amended seconded by Alderman Graves. The motion passed by a voice vote.

APPROVAL OF THE CONSENT AGENDA

Mayor Fortune asked if there were any changes to the Consent Agenda consisting of the February 21, 2018 Board of Aldermen Regular Meeting Minutes, the revised February 7, 2018 Closed Session Minutes and the Bills for Approval from February 22nd through March 7, 2018. Alderman Whitmore motioned to approve the Consent Agenda seconded by Alderman Stockel. The motion passed by voice vote.

APPROVAL OF THE CONSENT AGENDA

Mayor Fortune presented the appointment of Karen Dresner to the vacant position on the Board of Adjustment. Alderman Graves motioned to approve the nomination of Karen Dresner to the Board of Adjustment seconded by Alderman Whitmore. The motion passed on a roll call vote as follows: Alderman Graves-yea, Eisenhauer-yea, Stoeckl-yea and Whitmore-yea.

REPORT OF COMMITTEES/COMMISSIONS/CONTRACTORS

Police Report: Officer Maxwell stated that all is well within the City. This month had the lowest number of accidents since he began patrolling in Twin Oaks. The situation in the Park with kids gathering and creating some disturbance seems to be under control. He will be cutting back his time in the Park during the week.

Mayor Fortune stated that we have the basic structure in place to install the cameras in the Park. There are a few more issues which need to be addressed. Mayor Fortune will speak with Cindy Slama, Park Chairman, about the installation of the cameras.

PRELIMINARY CITIZEN COMMENTS

There were no preliminary citizen comments.

UNFINISHED BUSINESS/ACTION ITEMS

1. Birnamwood Sign-discussion ensued about the presentation given by Ray Frankenberg of BFA during the Workshop. Alderman Eisenhower will prepare an email to be sent to the residents informing them of what will be taking place on Boly at Big Bend, removing of the Birnamwood Sign and vegetation. Alderman Eisenhower will forward the contents of the email to Administrator Runge and the office will send out to the residents.
2. Lighting on Big Bend-Mayor Fortune stated that Ray Frankenberg is working with Commerce Bank and Walgreens on the lighting in front of the respective businesses.
3. Accessibility Issues at Big Bend Square-We have a verbal agreement from Tim Breece of Propper Development on these issues. However, we do not have a plan at this time. Mayor Fortune will follow up with Mr. Breece in the next few weeks.

NEW BUSINESS

Bill No. 18-07-An Ordinance Approving An Agreement with JLG, Inc. D/B/A Signarama, For Certain Signage For Town Hall: First reading of Bill No. 18-07 was read. Mayor Fortune ask if there was any discussion on Bill No. 18-07. Alderman Whitmore ask if the signs will be in before the Open House. Administrator Runge stated that she would check with Signarama, however with the short amount of time before the Open House and that the contract needed to be signed, she was not certain this could be done. The second reading of Bill No. 18-07 was read. Aldermen Whitmore motioned to approve Bill No. 18-07, seconded by Aldermen Eisenhower and the motion passed on a roll call vote as follows: Aldermen Graves-yea, Eisenhower-yea Whitmore-yea and Stoeckl-yea. Mayor Fortune stated that Bill No. 18-07 Being duly passed becomes Ordinance No. 18-07.

Resolution 2018-02-A Resolution Approving Auditor Appointment And Authorizing the Mayor To Enter Into A Contract For Audit Services: Mayor Fortune asked for any questions concerning Resolution 2018-02. Mayor Fortune asked for a motion to approve Resolution 2018-02. Alderman Whitmore motioned to approve Resolution 2018-02, seconded by Alderman Graves. The motion passed by voice vote.

Parking Code Update: Attorney Rost gave a review of the Parking Code. He stated that this is an area that will need to be tightened up. Discussion ensued.

Mayor Fortune stated that Planning & Zoning Commission needs to meet to continue with the revision of the Zoning Code for Twin Oaks. Administrator Runge will contact Roger Loesche to schedule the meeting.

SPECIAL DISCUSSION

Attorney's Report: After the discussion on the Birnamwood Sign and Boly entrance, Attorney Rost will draft a letter to the Condominium Board stating that the City of Twin Oaks will take over responsibility of the island at the entrance to Boly Lane.

Financial Documentation: Alderman Whitmore inquired why Village of Twin Oaks is still on the payroll documents as well as other invoices. Administrator Runge stated that this is a work in progress. Unfortunately, with Tax ID's some of the process is not a simple name change. Mayor Fortune stated that there were more pressing issues which have need to be dealt with over the last year.

Mayor and Aldermen Comments: Mayor Fortune stated that he was interviewed by West News Magazine about the new Town Hall as well as the progress of the Big Bend Square development. West News Magazine will be attending the Open House.

FINAL CITIZEN COMMENTS

There were no final citizen comments.

ADJOURNMENT

There being no further business, Alderman Whitmore motioned to adjourn the regular meeting at 8:09 p.m., seconded by Alderman Eisenhauer and the motion passed with the unanimous consent of the Board of those present.

Drafted By: Theresa Gonzales
Theresa Gonzales,
Administrative Assistant

Date of Approval: 3-21-18

ATTEST:

Kathy A Runge
Kathy A Runge,
City Administrator/Clerk

Russ Fortune
Russ Fortune,
Mayor, Board of Aldermen