

**MINUTES OF THE WORKSESSION
CITY OF TWIN OAKS BOARD OF ALDERMEN
WEDNESDAY, MARCH 7, 2018**

The Work Session Meeting was called to order by Mayor Fortune at 6:00 p.m. in the Board Room of the City Office pursuant to public notice and agenda. Roll Call was taken:

Mayor Russ Fortune-yea

Aldermen Lisa Eisenhauer – yea
Tim Stoeckl – yea
Jeff Graves – yea
Dennis Whitmore – yea

Also Present: Paul Rost, Village Attorney
Kathy A. Runge, Administrator/Clerk
Ray Frankenberg, BFA

BIRNAMWOOD SIGN

Mayor Fortune gave a brief history of the Birnamwood Sign. He stated that the sign was erected in the 70's as a marker for the condominiums. The sign is now in disrepair. The question at this time is, should the sign be replaced or do we need the sign going forward. There have been issues with the school bus turning onto Boly or as the bus is pulling out onto Big Bend. Mayor Fortune is of the opinion that the sign has served its purpose and that it is not needed. Discussion ensued.

Ray Frankenberg, of BFA Engineering, gave a report on the sign, showing pictures as you are pulling onto Big Bend from Boly Lane as well as turning onto Boly Lane from Big Bend. The sign and vegetation does block a clear view for cars pulling onto Big Bend. The recommendation of BFA is first to remove the sign as well as the vegetation. Mr. Frankenberg also recommended reshaping the island. Once this has been completed, the Board can then look at recommendations on what the next step will be. Discussion ensued.

Alderman Eisenhauer suggested getting rid of the sign. She did believe that it is good to get feedback from the residents. She suggested having a Public Meeting where residents could give suggestions.

Lana Stoeckl, Tom Gorske and Ed Shields of the Birnamwood Condominium Board were in attendance. They were in agreement that Twin Oaks could take over the island and be

responsible for maintenance and upkeep. Attorney Rost will draft a letter stating this and this will be sent to the Condominium Board.

Mayor Fortune summed up what had been decided. The Board is in agreement that the Birnamwood sign will come down and the vegetation will be removed. Twin Oaks will be taking over this area and that the City will have a Public Meeting once plans have been developed on the intersection.

Alderman Eisenhower will draft a letter informing the residents of the removal of the sign and vegetation. The Condominium Board will also notify their residents.

ADMINISTRATOR'S REPORT

- **Twin Oaks Town Hall:** Wright has been addressing the punch list items. With tonight's payment, we will be down to a \$15,000 retainer but with what is left to do, we feel that is satisfactory. John Williams is working with Paul Reeves directly and has made a lot of progress this past week. *Mayor Fortune stated that they are working through the punch list. He thanked John William, Public Works, for working with Wright Construction on getting these items completed.*
- **Big Bend Square/Village at Big Bend Square:** According to Tim Breece, Propper's Master Signage Plan is almost complete. He also has been working with his engineers to draw up plans that address the accessibility issues; a ramp at Nicollettis, and access to Hardees. The sidewalk in the center leading into the shopping center was denied due to the lights already being installed. The leasing trailer has arrived but is not yet open for business.
- **Big Bend Street Lights:** Regions agreed to move the three poles to the new suggested locations suggested by BFA. Ray Frankenberg has started communication with Commerce and is trying to contact Walgreens as well.
- **Twin Oaks Presbyterian Church:** There is a Board of Adjustment Meeting on Monday, March 26, 2018, to review the variance requested by the church for a new shed.

ADJOURNMENT

Alderman Graves motioned to adjourn the Work Session Meeting at 6:43 p.m., seconded by Alderman Eisenhower and motion passed with the unanimous consent of the Board of those present.

Drafted By: Theresa Gonzales
Theresa Gonzales,
Administrative Assistant

Date of Approval: 3-21-18

ATTEST:

Kathy A. Runge
Kathy A. Runge,
City Administrator/Clerk

Russ Fortune
Russ Fortune,
Mayor, Board of Aldermen