

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF
ALDERMEN OF TWIN OAKS,
ST. LOUIS COUNTY, MISSOURI
WEDNESDAY, MARCH 21, 2018**

The regular meeting of the Twin Oaks Board of Aldermen was called to order at 7:00 pm.
Roll Call was taken:

Mayor: Russ Fortune-yea

Aldermen: Jeff Graves – yea
Dennis Whitmore – yea

Lisa Eisenhauer – yea
Tim Stoeckl – yea

Also Present: Paul Rost, City Attorney
Kathy Runge, City Administrator/Clerk

Permanent records are kept of all minutes and ordinances. Each ordinance is read a minimum of two times by title, unless otherwise noted.

APPROVAL OF THE AGENDA

Mayor Fortune asked if there were any changes to the agenda. Hearing none, Alderman Stoeckl motioned to approve the Agenda seconded by Alderman Eisenhauer. The motion passed by a voice vote.

APPROVAL OF THE CONSENT AGENDA

Mayor Fortune asked if there were any changes to the Consent Agenda consisting of the March 7, 2018 Board of Aldermen Regular Meeting Minutes, March 7, 2018 Work Session Minutes and the Bills for Approval from March 7th through March 21, 2018. Alderman Graves motioned to approve the Consent Agenda seconded by Alderman Stockel. The motion passed by voice vote.

REPORT OF COMMITTEES/COMMISSIONS/CONTRACTORS

Park Report: Cindy Slama, Park Chairman, reported that all of the eggs are stuffed for the Easter Egg Hunt on Saturday, March 31st. This year the Easter Bunny will be seated so the children can visit and have their pictures taken by their parents. They will also have a backdrop where the kids can put their faces through and have their picture taken.

The committee is waiting on a report on the lake. The Committee is also looking into applying for a grant for the dredging of the lake or the trails in the Park.

A one page informational sheet is being finalized and will be sent out to the residents via email on the events in the Park for the 2018 season.

Mayor Fortune ask the Park Committee to be thinking of where they would like cameras to be placed in the Park for video surveillance.

February Financials: Jeff Blume, Financial Advisor, reviewed the Financial Statements for February 2018 with the Board. The Board accepted the Financial Statements as submitted.

PRELIMINARY CITIZEN COMMENTS

Frank Venturella stated that the striping on Crescent Avenue needs to be redone. With the truck traffic along Crescent Avenue last year, the striping has virtually disappeared. Mayor Fortune stated that this was not budgeted for this year, however they will look into this situation since it may present a safety issue.

UNFINISHED BUSINESS/ACTION ITEMS

1. Birnamwood Sign-Alderman Eisenhauer will have a power point presentation at the next Board meeting showing the ideas she has developed for the Birnamwood Sign replacement. BFA will also be in attendance to discuss their presentation ideas to the residents. It was also decided to set the Public meeting for the April 18th Board Meeting. Ray Frankenberg, BFA Engineering, will be asked to be at the Public meeting to answer any questions on their proposal.
2. Lighting on Big Bend-There are no updates at this time. Mr. Frankenberg is working with Regions Bank. He has not heard back from Walgreens at this time. Mayor Fortune stated that this will not hold up the process of installing the lights in front of Walgreens.
3. Accessibility Issues at Big Bend Square-Mayor Fortune stated that they were not happy with the handicapped accessibility plan proposed by Propper Development. Alderman Eisenhauer proposed her idea where a sidewalk would work down the middle of the entrance divider. Mayor Fortune suggested different landscaping and a possible bench. Mayor Fortune will present this to Tim Breece of Propper Development.

NEW BUSINESS

Bill No. 18-08-An Ordinance Approving An Agreement with Jeremy Segel-Moss For Entertainment At Twin Oaks Concert In The Park: First reading of Bill No. 18-08 was read. Mayor Fortune ask if there was any discussion on Bill No. 18-08. Hearing none the second reading of Bill No. 18-08 was read. Aldermen Whitmore motioned to approve Bill No. 18-08, seconded by Aldermen Graves and the motion passed on a roll call vote as

follows: Aldermen Graves-yea, Eisenhauer-yea Whitmore-yea and Stoeckl-yea. Mayor Fortune stated that Bill No. 18-08 Being duly passed becomes Ordinance No. 18-08.

Agreement with Valley Park Fire District: Mayor Fortune gave an overview of what has transpired with the Valley Park Fire District in the last week concerning the move into 50 Crescent Avenue. The structure of the fire house is in question at this time and it is to be uninhabitable. The City has offered the use of the house at 50 Crescent Avenue. The duration of time that they will be there is unsure at this time. Discussion ensued. The decision was reached by the Board that Attorney Rost will draft an Intergovernmental Agreement stating that at the end of three months, the matter will be reevaluated. If the situation continues after three months then a Lease Agreement will need to be instituted. The agreement will also stipulate that if for some unforeseen circumstance the City needs the house, the firehouse will need to make other arrangements.

Mayor Fortune informed the Board that the fire trucks are being housed at the firehouse in Valley Park. The ladder truck, however is not in commission at this time. The concern was raised if Twin Oaks has adequate fire coverage. Discussion ensued.

Administrator's Report:

- **Twin Oaks Town Hall:** We are narrowing down the punch list but still have some important items we are waiting on such as the landscape warranty, manuals and other warranties, a back door issue, and training on our heating and cooling system. We are also waiting on some furniture as well as working on the design of an entry rug for the lobby.
- **Big Bend Square/Village at Big Bend Square:** We received the master signage plan and it needs to be completely reworked. We will be discussing our next step with Paul and BFA on Friday. Also, we learned today that the leasing trailer is waiting on electric so it has postponed their April 1st opening.
- **Sirengps, robocall, 911 system, etc:** I have an appointment with one of the representatives tomorrow to get this project back on track. We have already uploaded all of the information we have on file such as addresses, phone numbers, and e-mail. We also have completed our survey of residents for their notification preferences.
- **Hiring an Ombudsman:** As a start, I have asked Paul to see how other municipalities handle this.

Mayor Fortune informed the Board that he and Administrator Runge met with Sgt. Molden of St. Louis County Police on Monday regarding forming a Task Force to help in response to emergency situations, i.e. Valley Park flooding. The Force will bring together neighboring communities, the Fire and Police Departments and the Emergency Management Center. They will be developing a plan of action in response to emergency situations which may arise.

SPECIAL DISCUSSION

Attorney's Report: Attorney Rost stated that he is working with Administrator Runge on an ombudsman and how it would affect the Twin Oaks Personnel Manual. Attorney Rost also mentioned that the reference to the lawsuit should be taken down from the website since the final ruling has been made.

Mayor and Aldermen Comments: Alderman Eisenhauer showed that Village of Twin Oaks has been changed to City of Twin Oaks on the online codebook. The reference to Village in the body of the codebook will be changed during recodification.

Alderman Whitmore inquired if the City has received a plan from the Arborist for the area along Crescent Road. Administrator Runge stated that John Williams, Public Works, will be meeting with Meredith Perkins, the cities Arborist, within the next few weeks and they will be concentrating on the plan for the area along Crescent Road.

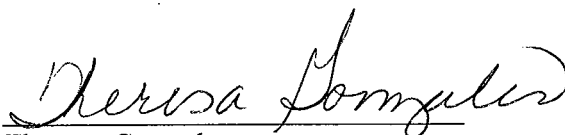
Mayor Fortune gave an update on the Birnamwood sign removal. The sign was removed last weekend. This process was more involved than originally thought. The sign, however was in such disrepair the workmen were able to push it over.

FINAL CITIZEN COMMENTS

There were no final citizen comments.

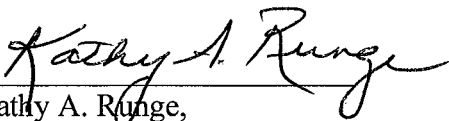
ADJOURNMENT

There being no further business, Alderman Eisenhauer motioned to adjourn the regular meeting at 7:56 p.m., seconded by Alderman Graves and the motion passed with the unanimous consent of the Board of those present.


Drafted By: 
Theresa Gonzales,
Administrative Assistant

Date of Approval: 4-4-18

ATTEST:



Kathy A. Runge,
City Administrator/Clerk



Russ Fortune,
Mayor, Board of Aldermen