

VILLAGE OF TWIN OAKS – BOARD OF TRUSTEES’ MEETING
WEDNESDAY, MARCH 16, 2016 – 7:00 PM
1393 BIG BEND ROAD, SUITE F, TWIN OAKS, MO 63021
(Next Bill #505 Ordinance #484 Resolution #107)

1. REGULAR MEETING CALLED TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. APPROVAL OF AGENDA
5. APPROVAL OF CONSENT AGENDA
 - a. Workshop Minutes from 3-2-16
 - b. Regular Meeting Minutes from 3-2-16
 - c. Regular Closed Meeting Minutes from 3-2-16
 - d. Bills For Approval – Mar 4 through March 16, 2016
 - e. Credit Card List
6. REPORT OF COMMITTEES/COMMISSIONS/CONTRACTORS
 - a. Park Report
 - b. February Financials - J. Blume
7. UNFINISHED BUSINESS
 - a. Bill No. 502 – An Ordinance Amending Chapter 215 Relating to Nuisances and Adding an Administrative Review Procedure.
8. NEW BUSINESS
 - a. Bill No. 504 – An Ordinance Amending a Scrivener’s Error in the Village of Twin Oaks Municipal Code Section 220.020 “Uses and Prohibitions” Relating to the Number of People to Which Certain Submittal Dates Apply.
 - b. 4th Class City
9. SPECIAL DISCUSSION
 - a. Federal Standards for Clear Zones
 - b. Village Hall
 - c. Attorney’s Report
 - d. Chairman and Trustee Comments
10. CITIZEN COMMENTS

(Remarks shall be limited to three (3) minutes on any one subject unless time is extended by the Board)
11. CLOSED SESSION

(Pursuant to RSMO Section 610.021 (1))

12. ADJOURNMENT

Kathy A. Runge

Village Administrator/Clerk

POSTED: March 15, 2016 3:00 pm

At any time during its meeting, the Board of Trustees may go into closed session, upon a motion duly made and approved, pursuant to Chapter 610 R.S.MO. for the reasons specifically set forth in Section 610.021 including, but not limited to, discussion pertaining to (1) legal actions, causes to action and litigation or confidential communications with the Village's Attorney; (2) the lease, sale or purchase of real estate; (3) hiring, firing, disciplining or promoting of particular employees when personal information about the employee is discussed.

PLEASE NOTE:

ANY PERSON REQUIRING PHYSICAL OR VERBAL ACCOMMODATIONS SHOULD CONTACT THE VILLAGE OFFICE 12 HOURS PRIOR TO MEETING. (636-225-7873)

COPIES OF PUBLIC RECORDS FOR THIS AGENDA ARE AVAILABLE FOR PUBLIC INSPECTION BEFORE AND AT THE TIME OF THE MEETING.

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF
TRUSTEES TWIN OAKS, ST. LOUIS COUNTY, MISSOURI
WEDNESDAY, MARCH 16, 2016**

The regular meeting was called to order at 7:00 pm in the Board Room of the Village Office. Roll Call was taken:

Trustees: Ray Slama, Chairman – yea Lisa Eisenhauer – yea
 Russ Fortune – yea Jeff Graves – yea
 Dennis Whitmore – yea

Also Present: Paul Rost, Village Attorney
 Kathy Runge, Village Administrator/Clerk

Permanent records are kept of all minutes and ordinances. Each ordinance is read a minimum of two times by title, unless otherwise noted.

APPROVAL OF THE AGENDA

Agenda: Chairman Slama requested a motion to approve the agenda. Trustee Fortune made a motion to approve the agenda seconded by Trustee Graves and motion passed with the unanimous consent of the Board.

APPROVAL OF THE CONSENT AGENDA

Consent Agenda: Since there were checks payable to Chairman Slama and Trustee Fortune, it was motioned to approve the bills list separately. Chairman Slama requested a motion to approve the Consent Agenda. Chairman Whitmore motioned to approve the Consent Agenda consisting of the Workshop Meeting Minutes from March 2, 2016, Regular Meeting Minutes from March 2, 2016, Regular Closed Meeting Minutes from March 2, 2016, and the Credit Card List, seconded by Trustee Eisenhauer. Motion passed with the unanimous consent of the Board of those present.

Chairman Whitmore motioned to approve the Bills List, seconded by Trustee Eisenhauer and motion passed by the remaining members: Jeff Graves–yea, Dennis Whitmore–yea, Trustee Eisenhauer–yea, and Chairman Slama – abstain, Trustee Fortune – abstain.

REPORT OF COMMITTEES/COMMISSIONS/CONTRACTORS

Park Committee: Chairman Slama, who only attended the first 30 minutes of the meeting, reported that the Park Committee asked that the Village look into domesticated ducks for the pond. He also stated they discussed winter lighting.

February Financials: Jeff Blume, Financial Advisor, reviewed the Financial Statements for February, 2016. Discussion ensued. The Board accepted the Financial Statements as submitted.

UNFINISHED BUSINESS

Bill No. 502 – AN ORDINANCE AMENDING CHAPTER 215 RELATING TO NUISANCES AND ADDING AN ADMINISTRATIVE REVIEW PROCEDURE:

The Board agreed to postpone the vote on the ordinance until the next meeting.

NEW BUSINESS

Bill No. 504 – AN ORDINANCE AMENDING A SCRIVENER’S ERROR IN THE VILLAGE OF TWIN OAKS MUNICIPAL CODE SECTION 220.020 “USES AND PROHIBITIONS” RELATING TO THE NUMBER OF PEOPLE TO WHICH CERTAIN SUBMITTAL DATES APPLY. First reading of Bill No. 504 was read. Trustee Graves motioned to approve Bill No. 504 as submitted, seconded by Trustee Whitmore and the motion passed 5-0 as follows: Trustee Eisenhower-yea, Trustee Slama-yea, Graves-yea, Fortune-yea, and Whitmore-yea. Chairman Slama stated that Bill No. 503 being duly passed now becomes Ordinance No. 484.

4th Class City: Attorney Rost reviewed the advantages of becoming a 4th Class City with the Board. Discussion ensued. Trustee Whitmore made a motion to have Attorney Rost go to the next level for becoming a 4th class city, seconded by Trustee Eisenhower. Chairman Slama asked that Attorney Rost prepare a sample ballot to review at the April 6th meeting.

SPECIAL DISCUSSION

Federal Standards for Clear Zones: Chairman Slama shared the information he had found regarding the Federal Clear Zone Standards. He stated this find was prompted by a utility company approaching the Village for ROW rights to install a “120 foot utility pole” at Meramec Station Road and Ann Ave. He asked if the Village could adopt the federal rules for clear zones. Attorney Rost stated that the Village was not subject to clear zones and by so adopting, it could open up the Village to litigation. Discussion ensued.

Village Hall: Chairman Slama stated that the RFP for village financing was moving along and was to be presented to the Finance Committee the last week in March.

Attorney’s Report: Attorney Rost stated that he was still working on the business license issue regarding the homeowner at 815 Meramec Station Road. He stated he wanted this settled before the Village sent out the business licenses for the upcoming business year.

Chairman and Trustee Comments: Trustee Graves stated that Crescent Avenue could use another speed limit sign further down by Golden Oak. Chairman Slama asked Officer Maxwell to take a look and come back with a recommendation.

CITIZEN COMMENTS

Resident Duvall stated that there were still drivers rolling through the stop sign at Crescent Rd. and Crescent Ave. He agreed that the new radar sign helped slow drivers down but they still ignored the stop sign. Discussion ensued. Chairman Slama asked Officer Maxwell to evaluate if a radar sign would be advantageous between Golden Oak and Crescent Rd. and report back at the next meeting.

MOVE TO CLOSED SESSION

Trustee Whitmore motioned to go into closed session at 7:45 p.m. to discuss matters pursuant to Section 610.021 {1}, seconded by Trustee Fortune. Motion passed 5-0 as follows: Trustees Graves-yea, Eisenhower-yea, Whitmore-yea, Slama-yea, and Fortune-yea.

ADJOURNMENT

The Board returned to regular session at 8:30 p.m. There being no further business, Trustee Eisenhower motioned to adjourn the regular meeting at 8:30 p.m., seconded by Trustee Whitmore and the motion passed with the unanimous consent of the Board of those present.

Drafted By: Kathy A. Runge
Kathy A. Runge,
Village Administrator/Clerk

Date of Approval: 4-6-16

ATTEST:

Kathy A. Runge
Kathy A. Runge
Village Administrator/Clerk

Ray Slama
Ray Slama, Chairman
Board of Trustees