

**VILLAGE OF TWIN OAKS - NOTICE OF WORKSHOP MEETING
BOARD OF TRUSTEES
WEDNESDAY, MARCH 16, 2016 – 6:00 PM
1393 BIG BEND ROAD, SUITE F, TWIN OAKS, MO 63021**

(The following topics are for planning purposes only and should be considered tentative and subject to change. Please note that this is a Workshop and open to the public but Citizen Comments will not be accepted)

1. Roll Call
2. Village Clerk Report
3. WM Financial Services RFP
4. 4th Class City
5. Code Review
6. Adjournment

Kathy A. Runge

Village Administrator/Clerk

POSTED: March 15, 2016; 3:00 pm

At any time during its meeting, the Board of Trustees may go into closed session, upon a motion duly made and approved, pursuant to Chapter 610 R.S.MO. for the reasons specifically set forth in Section 610.021 including, but not limited to, discussion pertaining to (1) legal actions, causes to action and litigation or confidential communications with the Village's Attorney; (2) the lease, sale or purchase of real estate; (3) hiring, firing, disciplining or promoting of particular employees when personal information about the employee is discussed.

PLEASE NOTE:

ANY PERSON REQUIRING PHYSICAL OR VERBAL ACCOMMODATIONS SHOULD CONTACT THE VILLAGE OFFICE 12 HOURS PRIOR TO MEETING. (636-225-7873)

COPIES OF PUBLIC RECORDS FOR THIS AGENDA ARE AVAILABLE FOR PUBLIC INSPECTION BEFORE AND AT THE TIME OF THE MEETING.

**MINUTES OF THE WORKSHOP MEETING
VILLAGE OF TWIN OAKS BOARD OF TRUSTEES
WEDNESDAY, MARCH 16, 2016**

The Workshop Meeting was called to order at 6:00 p.m. in the Board Room of the Village Office pursuant to public notice and agenda. Roll Call was taken:

Roll Call: Ray Slama, Chairman – yea Lisa Eisenhauer – arrived 6:05 p.m.
 Russ Fortune – yea Jeff Graves – yea
 Dennis Whitmore – yea

Also Present: Paul Rost, Village Attorney
 Kathy A. Runge, Administrator/Clerk

ADMINISTRATOR'S REPORT

- **Road Repairs/Curbs:** Efforts of the last two weeks with BFA have centered on the street repair project. Wes has sent me a brief write-up based on his and John's trip around the Village to identify work. I am to review this and send back to Wes to begin the bid package.
- **Creek Restoration Project:** Wes has been in contact with MSD and received information stating they "would have no restrictions or permit requirements for the work the Village proposes on their property. We would only ask for a plan of the final design that would be implemented, and we would just keep that for record purposes". The correspondence from MSD stated they would only review and issue permits for the work at the detention outlet. Wes told me he hoped to have it sketched out within the next few weeks.
- **Autumn Leaf Drainage:** The estimate to build a berm, area storm inlet, and then pipe it to a safe location, has been dragging waiting on the survey questions to be answered. Since that has been basically left unanswered, he is to going to develop an estimate that is independent of any needed easements so he has a starting place.
- **Maintenance Building:** Wes has gotten numbers for wire, insulation, lights, man-hours, etc. He plans to pull them all together and have something ready for the next Village Meeting.
- **Intersection Lights:** All the lights were replaced at the intersection except for one which has a part that needs to be replaced. We were able to purchase the bulbs ourselves and have the labor done by Sohn Enterprises, LLC for a better price than waiting on our previous vendor.
- **Intersection/Park Plantings:** John met with Mary DeWeese, our Landscape Architect, and she is putting together ideas for the intersection. She has also been to the Park and will have ideas for areas there as well.
- **Fireworks Contract:** I have been in touch with Extreme. We have already approved their 2015 bid for this year so it is a matter of finalizing the contract.

WM Financial Services RFP

Chairman Slama stated that he hoped the RFP would be completed in time to have a meeting with the Finance Committee the last week of March. Further discussion.

4th Class City

The Board discussed the steps required to begin the process of becoming a 4th Class City. Trustee Fortune stated that he felt this was something the Village needed to do and it was very important to inform the residents the reasons the Board was going in this direction.

CODE REVIEW

The Nuisance Code discussion was postponed until the April 6, 2016 Workshop.

The Board discussed the application from MONUT to install the utility pole in the ROW of Meramec Station Road and Ann Ave.

ADJOURNMENT

Trustee Graves motioned to adjourn the Workshop Meeting at 6:50 pm, seconded by Trustee Whitmore and motion passed with the unanimous consent of the Board of those present.

Drafted By: Kathy A. Runge
Kathy A. Runge
Administrator/Clerk

Date of Approval: 4-6-16

ATTEST:

Kathy A. Runge
Kathy A. Runge,
Administrator/Clerk

Ray Slama
Ray Slama, Chairman
Board of Trustees