

**MINUTES OF THE WORKSESSION
CITY OF TWIN OAKS BOARD OF ALDERMEN
WEDNESDAY, JUNE 7, 2017**

The Work Session Meeting was called to order by the Board President, Dennis Whitmore, at 6:30 p.m. in the Board Room of the City Office pursuant to public notice and agenda. Roll Call was taken:

Mayor Russ Fortune-absent

Aldermen Lisa Eisenhauer – yea
Tim Stoeckl – yea
Jeff Graves – yea
Dennis Whitmore – yea

Also Present: Paul Rost, Village Attorney
Brandon Harp, CEDC
Ray Frankenberg, BFA

WATERLINE ON TOWN HALL PROPERTY - RAY FRANKENBERG

Brandon Harp of CEDC (representing Archimages) explained the events which had occurred concerning the waterline on the Town Hall property and the need for its relocation. He stated that the waterline was not shown on their survey of the property. Discussion ensued. Brandon stated that they had received one bid for \$30,000.00 to move the waterline but he was willing to get other bids for comparison. He added that Missouri American Water wanted the City as well as Walgreens to sign a new multi-loop agreement. Discussion ensued.

Ray Frankenberg of BFA Engineering, had additional questions for Mr. Harp – mostly dealing with the depth of the line, and questions how the waterline could have been missed. He stated that the city needed to get all of the information available on the waterline before any decision could be made or money spent. He added that they also needed additional bids on the work as he felt \$30,000 was a steep price. Mr. Frankenberg also mentioned that he or Wes Theissen had not received any field changes regarding the project.

Attorney Rost showed the VOLZ survey done at the time that the City received the property and the waterline was clearly shown.

At the end, it was decided to pull the plans from the original DESCO development for comparison. Attorney Rost also asked to see the original multi-loop agreement so he

could compare to the new one being offered for signature. Mr. Frankenberg also requested information on the Ameren Easement.

CPR DISCUSSION

Alderman Whitmore had heard of a new method for CPR which does not require mouth to mouth contact. Discussion ensued and it was decided to look into this option once the City has moved into the new Town Hall.

ADMINISTRATOR'S REPORT

- **Creek Restoration Project:** I have prepared final payment for Landesign in two parts for your review this evening. The final payment is \$20,000. The creek project has been completed and the punch list items addressed. I have prepared two checks; one for \$15,000 and one for \$5,000. I have not received information regarding the warranty of the pump and other minor issues still outstanding. I want to review these items with Russ when he returns.
- **Villages at Big Bend Square:** As you can see, the old Schnucks tear-down is ongoing. The re-facing of the old retail is currently at County for review. We received a civil engineering permit request to place structural concrete, elevator towers and structural steel for the apartments. These are being reviewed by BFA.
- **Twin Oaks Town Hall:** I attended a bi-weekly status meeting last Wednesday. These will be ongoing during the project. Among the things discussed was the status of various permits, utility updates, PSI reports, and the water line relocation.
- **Asphalt Repairs:** The repairs on Meramec Station Road started this past Monday. There is also a change order in your packets to do some repairs to Crescent Road that will help with stormwater run-off.
- **Intersection Painting:** Lester Painting informed me they are getting their final permits from MODOT and hope to begin soon.
- **Tree Board Meeting:** The Tree Board met two weeks ago to discuss the trees between the condos and the city's ROW on Crescent Road. It was recommended that the unsafe trees be removed at the ROW immediately. Next budget, we plan to have a detailed landscape plan from our arborist for the remediation of this area.
- **Audit:** The audit has been completed for 2016. Jeff Blume and I are reviewing the draft we received from Hochschild Bloom. Mike Williams from HB will be here on June 21st to review the audit findings with the Board.
- **Park Planning Grant:** I met with Steve Coates, the person in charge of the park trail project, and Ray and Cindy Slama earlier this week to discuss the park planning grant for trails in the north woods. These

trails will tie into the new creek restoration and restore our current trails.

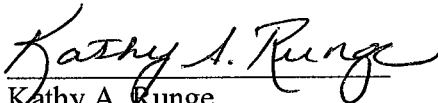
- **Trim Grant:** We submitted a TRIM grant request last week. We are working with our arborist, Meredith Perkins, to get assistance for educational materials that will be used in conjunction with the park trails grant.


ADJOURNMENT

Alderman Whitmore motioned to adjourn the Work session Meeting at 7:19 p.m., seconded by Alderman Graves and motion passed with the unanimous consent of the Board of those present.

Date of Approval: 6-21-17

ATTEST:


Kathy A. Runge,
Administrator/Clerk


Russ Fortune
Mayor