

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF  
TRUSTEES OF TWIN OAKS, ST. LOUIS COUNTY, MISSOURI  
WEDNESDAY, JUNE 15, 2016**

The regular meeting was called to order at 7:00 pm in the Board Room of the Village Office. Roll Call was taken:

Trustees: Russ Fortune - absent Lisa Eisenhauer – yea  
Jeff Graves – yea Tim Stoeckl - yea  
Dennis Whitmore – yea

Also Present: Paul Rost, Village Attorney  
Kathy Runge, Village Administrator/Clerk  
Mike Williams, Hochschild Bloom

Permanent records are kept of all minutes and ordinances. Each ordinance is read a minimum of two times by title, unless otherwise noted.

**SELECT CHAIRMAN FOR TONIGHT'S MEETING**

Chairman Fortune was out of town so Trustee Graves motioned that Trustee Whitmore be Acting Chairman for the meeting seconded by Trustee Eisenhauer and motion passed with the unanimous consent of the Board of those present.

**APPROVAL OF THE AGENDA**

**Agenda:** Acting Chairman Whitmore requested a motion to approve the agenda. Trustee Graves made the motion to approve the agenda seconded by Trustee Stoeckl and motion passed with the unanimous consent of the Board of those present.

**APPROVAL OF THE CONSENT AGENDA**

**Consent Agenda:** Chairman Whitmore stated he would be abstaining from voting on agenda items 6 a, b, and c, since he was absent at the last meeting. He then requested a motion to approve. Trustee Eisenhauer motioned to approve the Workshop, Regular, and Regular Closed Minutes from June 1, 2016, seconded by Trustee Graves. Motion passed 3-1 as follows: Chairman Whitmore-abstain, Graves-yea, Stoeckl-yea, and Eisenhauer-yea.

Chairman Whitmore asked for a motion to approve the Bills for Approval from June 2 through June 15, 2016. Trustee Graves made the motion to approve the Bills List seconded by Trustee Eisenhauer. Motion passed with the unanimous consent of the Board of those present.

## REPORT OF COMMITTEES/COMMISSIONS/CONTRACTORS

**May Financials:** Jeff Blume, Financial Advisor, reviewed the Financial Statements for May, 2016. Discussion ensued. The Board accepted the Financial Statements as submitted.

**Audit Review:** Mike Williams with Hochschild Bloom & Company reviewed the 2015 Audit with the Board. Financial Advisor, Jeff Blume, stated that the Missouri State Auditor's Office would be notified that the Village had met their statutory responsibility by filing the audited financial statements and could be reviewed on the website.

## UNFINISHED BUSINESS

There was no unfinished business.

## NEW BUSINESS

**Bill No. 511 – AN ORDINANCE AMENDING SCHEDULE I, TABLE I-A, PERTAINING TO STOP SIGN LOCATIONS; AND PROVIDING FURTHER AUTHORITY.** First reading of Bill No. 511 was read. Trustee Stoekl motioned to approve Bill No. 511 as submitted, seconded by Trustee Graves and the motion passed 4-0 as follows: Trustee Graves-yea, Stoekl-yea, and Eisenhower-yea and Whitmore-yea. Chairman Whitmore stated that Bill No. 511 being duly passed became Ordinance No. 492.

**Resolution No. 110 – A RESOLUTION DECLARING THE INTENT OF THE VILLAGE TO DELIVER CERTIFICATES OF PARTICIPATION THE PROCEEDS OF WHICH WILL BE USED TO ACQUIRE, CONSTRUCT, EQUIP AND FURNISH A NEW VILLAGE HALL; AMENDING RESOLUTION NO. 80; AND AUTHORIZING CERTAIN OTHER ACTIONS IN CONNECTION THEREWITH.** Chairman Whitmore made a motion to adopt Resolution 110 as amended, seconded by Trustee Stoekl. Motion was approved on a voice vote.

**Land Use Fees & Deposits:** The Board reviewed the memo from Attorney Rost regarding the Land Use Fees and Deposits. Discussion ensued. It was decided to place this item on the next Board agenda for discussion. Attorney Rost asked the Board members to send any comments they had to him before the next meeting.

## SPECIAL DISCUSSION

**Village Administrator's Report:** Village Administrator Runge reviewed her report that was submitted to the Board and the following was discussed:

- **Intersection Lights:** The LED lights and the banner poles have been ordered. They are scheduled to arrive within 3-4 weeks. Hallophane does not do the installation, so we have an agreement with Gerstner Electric for the installation.

- **Road Repairs/Curbs:** Bids are due on Tuesday, July 5<sup>th</sup>
- **Robert Hartzog Memorial:** The dogwoods have been planted and I have confirmed with Mary Hartzog the dedication day which will be Sunday, July 17<sup>th</sup> at 2 p.m.
- **Autumn Leaf Stormwater Project:** Ray Frankenberg and Wes Theissen will be attending the July 6<sup>th</sup> meeting to review the project with the Board. After this, we will schedule something with the homeowners.
- **Autumn Leaf Entrance Gate:** There has been some discussion about removing the Autumn Leaf gate into the park. I have been asked by the Park Committee to contact Tom Gorski for his input. Before I take this step, I am interested to know if the Board has any objections. *Chairman Whitmore agreed that the Condo Board's permission was required to remove the gate and it would take an amendment to the original agreement to remove it. It was unanimous that the main issue with the gate was security; the gate was heavy for seniors and you couldn't see what was on the other side. Various options were discussed about redesigning the gate if left in place. Trustees Whitmore and Eisenhower agreed to meet at the site and bring their recommendation back to the Board.*
- **Park Repairs:** We have been securing bids to repair the fence that goes along the back side of Golden Oak. Along with this, we are making some upgrades to our electric at the pavilion and gazebo before the July 2<sup>nd</sup> event.
- **Business Licenses:** Just as an FYI, the business license invoices have been mailed and are due the first part of July.

**Attorney's Report/Ameren Contract:** Attorney Rost updated the Board regarding the new Ameren Contract. He stated that there were three options: 1) let it expire 2) execute the current contract or 3) request Ameren to implement the changes that Illinois had implemented. Discussion ensued. Administrator Runge was asked to let the Ameren representative know why there was a delay in the approval of the new contract

**Chairman and Trustee Comments:** Chairman Whitmore asked if everything was in place for the upcoming firework event on July 2<sup>nd</sup>. Discussion ensued and all was satisfactory. He also asked if the sewer lateral program could be extended to more than one condo resident if they shared the same sewer line. After further discussion, it was decided that it was the responsibility of the Condo Association to pursue a detailed sewer lateral lay-out. Chairman Whitmore also stated that the groundbreaking for the new 141 exchange was Friday at 10 a.m.

Financial Advisor, Jeff Blume, wanted to update the Board regarding the sales tax interruption policy discussed at the previous meeting. The amount given for the 6-month sales tax interruption policy was quoted too high. Blume explained that the interruption insurance was a rider on CJ Thomas' commercial policy and was only \$860. With that being said, he encouraged the Board to go forward with the "full-year" policy for \$5000 as 6 months would not be enough time if there were a true emergency in the Village, i.e. the shopping centers were wiped out due to an act of nature. Discussion ensued. Trustee Eisenhower motioned to pursue the full-year sales tax interruption policy, seconded by Trustee Graves. Motion passed with the unanimous consent of the Board of those present.

**CITIZEN COMMENTS**

No citizens were in attendance.

**ADJOURNMENT**

Trustee Eisenhower motioned to adjourn the regular meeting at 9:20 p.m., seconded by Trustee Graves and the motion passed with the unanimous consent of the Board of those present.

Drafted By: Kathy A. Runge  
Kathy A. Runge,  
Village Administrator/Clerk

Date of Approval: 7-6-16

ATTEST:

Kathy A. Runge  
Kathy A. Runge  
Village Administrator/Clerk

Dennis L. Whitmore  
Dennis L. Whitmore, Acting Chairman  
Board of Trustees