

**Public Meeting-Tentative Agenda
Village of Twin Oaks Park Committee
1393 Big Bend Road, Suite F
Twin Oaks, MO 63021
Thursday, June 12, 2014 – 6:30 p.m.**

1. Call Meeting to Order
2. Pledge of Allegiance
3. Roll Call
4. Approval of Agenda
5. Public Meeting #2 – Park Planning Grant for Trails
 - a. Presentation of plans
 - b. Citizen input to plan
 - c. Close public hearing
6. Approval of April and May 2014 Minutes
7. Budget Discussion
 - a. Review 2014 year to date
8. Chairman's Report
 - a. June Concert Recap
 - b. Plantings at the end of the split rail fence
9. Subcommittee reports/review
 - a. Rose garden progress/plans
10. Events Report
 - a. 3rd of July
 - b. Planning out bands for 2015
10. New Business
 - a. Groundcover around recently placed benches
 - b. General discussion of planting philosophy
11. Old Business
 - a. Security cameras
 - b. Questionnaire to park users – open discussion
12. Adjournment

Lisa Eisenhauer
Park Committee Chair

Minutes of the June 12th, 2014, Twin Oaks Park Committee Meeting

Held at 1393 Big Bend Road, Suite F

Twin Oaks, MO 63021

1. Meeting called to order by Mary Lou Knox at 6:30pm
2. Roll Call: Committee members present: Cortney Kelley, Carol Ogier, Mary Lou Knox, Lisa Eisenhauer and Katie Gill. Kathy Runge, Village Clerk/Administrator and Sharon Ratliff, Assistant Clerk also present. Lisa arrives at 6:41pm.

Citizens present: Dennis Whitmore.

3. Agenda approved: Carol made a motion to approved the agenda, Cortney seconded, all members present voted in favor of approval.
4. Minutes approved: Cortney made a motion to approve the June 2014 Minutes. Carol seconded. All present voted in favor of approval.
5. Public Meeting #2
 - a. Patrick and Wes attended for Public Meeting #2. Review of notes from previous meeting. The Final Report will be submitted in August, park committee will sign off and board will approve. The grant is due to commission in October. We will have notice of reward by the end of 2014.
 - b. The focus of the grant will be ADA accessible trail head, stroller friendly stairs from church lot, porous sidewalks and trails. The projected cost for project totals \$440,000 which includes a 20% contingency. Final contingency used will likely be only 10%. The grant maximum is \$300,000; the Village will be asked to match 25% of projected cost.
 - c. Cortney voiced concerns about spending that much money on trails that are rarely used. The ADA accessible trail will use porous concrete to help with water management. This is something the grant commission likes to see incorporated in proposal. Decisions to use a concrete stamp to make trail seem more "natural" was discussed. Plans to have side trails made out of wood chips will be added to plans. This will be a minimal cost due to using woodchips created from clearing for the trail.
 - d. If the "outdoor classroom" is used as educational meeting place, will local schools and church contribute to cost/ownership?
 - e. There is a need for fencing behind playground which has become an eyesore for park users. Decision was made not to add to this plan but to add to discussion for next year.

6. Budget Discussion: Budget was reviewed and approved

- a. Line #6030.2 Park Tools/Equipment and Rental – \$874 for a park bench will be removed from this line and moved to the Capitol Budget.
- b. Check Line #60372.2 Restroom supplies over budget. Storage room of comfort station stocked full of toilet paper boxes, blocking the entrance. Due to smaller storage Kathy will look into storing supplies elsewhere.
- c. Capital budget - \$140,000 will be added at the end of the year for comfort station.

7. Chairman's Report:

- a. June Concert Recap – Band agreed to set up and worked with us on waiting to cancel event. Lisa and her husband bartended the event. Band cost totaled \$895 food and wine cost less than \$200. People were appreciative and happy with the good hospitality. Event turned out to be great despite the rain.
- b. Plantings at the end of the of split rail fence look good. They are annuals.

8. Subcommittee's reports

- a. Rose Garden – Lisa will meet with Russ to get approval for construction bid.
- b. Mary Lou expressed concerns of filling the park in sections just because it will fit. The rose garden is being used to draw people down into the park and will blend well into the hillside.

9. Events Reports

- a. July 3rd
 - i. The Village will pay for porta-potties in the 3 out lots within the Village from which people watch the firework's display.
 - ii. Frosty Treats is reserved for the 3rd but unavailable for rain date if needed.
 - iii. The extra speakers have been ordered from the same vendor as last year. He is available for the 3rd but unavailable for rain date if needed.
 - iv. Discussed music track. Requesting removal of "Coming to America", "General McArthur" and "Pledge of Allegiance". Add Whitney Houston's "Star Spangled Banner" and Katy Perry's "Firework". Kathy will notify Lisa if they company cannot agree to make changes and another solution will be discussed.
- b. Concert/Band Status
 - i. Date: August 16th
 - ii. Bands for 2015 – Will discuss at next meeting
- c. Family Fun Day – Hold September 20th, Mary Lou to contact Babaloo for reservations

10. New Business:

- a. Groundcover around recently placed benches: Bench is close to new split rail fence with Banana Plant. Location is a shady area that often floods out. Will need to give Eric ideas

on what to plant. Suggestion of trying two different ground covers to see what will work best. Lisa will get with Eric to see what can be done.

- b. Discussion on planting philosophy was started. Will need to plant strategically as to not spend money on plants that die. Document what plants are being planted and the specific locations and then the year to year outcome of those plants. Recommendation was made regarding buying plants from the St. Louis Area that have guarantee.

11. Old Business :

- a. Security Cameras – Russ will continue to research and get input from Officer Maxwell.

12. Adjournment: Mary Lou made a motion to adjourn the meeting at 8:50 pm, Cortney seconded this motion, and all were in favor.

APPROVED AS submitted THIS 10th July DAY OF, 2014



Lisa Eisenhauer, Chairperson



Katie Gill, Secretary