

**MINUTES OF THE WORKSHOP MEETING
VILLAGE OF TWIN OAKS BOARD OF TRUSTEES
WEDNESDAY, June 1, 2016**

The Workshop Meeting was called to order at 6:00 p.m. in the Board Room of the Village Office pursuant to public notice and agenda. Roll Call was taken:

Roll Call: Russ Fortune, Chairman - yea Lisa Eisenhauer – yea
 Tim Stoeckl - yea Jeff Graves – yea
 Dennis Whitmore – absent

Also Present: Paul Rost, Village Attorney
 Kathy A. Runge, Administrator/Clerk
 Greg Garner, Archimages

VILLAGE HALL – Archimages

Chairman Fortune stated that he and Administrator Runge had met with Mr. Garner regarding Village Hall. He stated that there were new guidelines discussed which scaled back the Village Hall price back to 1.6 million. Discussion ensued. Greg Garner presented the new floor plan which its main change was the dual functionality of the Board Chamber and Community Room and a reduction of square footage back to 5050 sq. feet. He stated that the next step would be to finish the elevations and go back to DESCO. He pointed out that the Village was already 8-10 weeks past schedule.

Chairman Fortune made a motion to approve the new square footage of Village Hall, the new elevation and floor plan, seconded by Trustee Graves and the motion passed with the unanimous consent of the Board of those present.

ADMINISTRATOR'S REPORT

- **Road Repairs/Curbs:** I have received the bid specs and am in the process of reviewing them. We hope to have the packages ready for distribution next week.
- **Intersection Plantings:** The final plantings are set to arrive on Thursday of this week. Once these are planted, the intersection will be complete for this year.
- **Radar Signs:** One radar sign was installed going north on Autumn Leaf. The other one will be placed on Crescent Ave after consulting with Mike Maxwell. There has not been a final determination for the third sign.
- **Autumn Leaf:** Ray Frankenberg and Wes Theissen will be coming to the July 6th meeting to update the Board regarding the stormwater project on Autumn Leaf. He suggested that this meeting be for the Board only with a subsequent meeting scheduled afterwards with the homeowners.

- **Robert Hartzog Memorial:** Mary DeWeese is working with John on the placement of the dogwoods. The decorative street sign has been ordered and should arrive in approximately three weeks. I have spoken with Mary Hartzog and she has requested the dedication be on Sunday, July 17th as Bob's extended family will be in town.
- **Trim Grant:** We will be submitting the Trim Grant by the end of the week. We are trying a second time for a tree inventory and update/training on our Asset Manager program.
- **Laserfiche:** This was installed last Tuesday. Our first step is to move our old files from our old scanning program over to Laserfiche.

VARIANCES

Variance discussion was moved to Closed Session after the regular meeting,

ADJOURNMENT

Trustee Graves motioned to adjourn the Workshop Meeting at 6:45 p.m., seconded by Trustee Eisenhauer and motion passed with the unanimous consent of the Board of those present.

Drafted By: *Kathy A. Runge*
 Kathy A. Runge
 Administrator/Clerk

Date of Approval: 6-15-16

ATTEST:

Kathy A. Runge
 Kathy A. Runge,
 Administrator/Clerk

Russ Fortune
 Russ Fortune, Chairman
 Board of Trustees