

**MINUTES OF THE WORKSHOP MEETING  
VILLAGE OF TWIN OAKS BOARD OF TRUSTEES  
WEDNESDAY, JULY 6, 2016**

The Workshop Meeting was called to order at 6:00 p.m. in the Board Room of the Village Office pursuant to public notice and agenda. Roll Call was taken:

Roll Call: Russ Fortune, Chairman - yea      Lisa Eisenhauer – yea  
              Tim Stoeckl - yea                         Jeff Graves – yea  
              Dennis Whitmore – absent

Also Present: Paul Rost, Village Attorney  
                  Kathy A. Runge, Administrator/Clerk  
                  Archimages Representatives  
                  Hutkin/Propper Representatives

**PROPPER/HUTKIN PRESENTATION**

Propper Construction Services presented their conceptual design for a new development at Big Bend Square. The proposal includes 219 apartments, additional retail, covered and uncovered parking, landscaping, lighting, and a re-facing of the current Big Bend shops. Propper then opened up the floor for questions.

**ARCHIMAGES PRESENTATION**

Archimages presented the latest renditions of the proposed Village Hall building. They also brought samples of interior and exterior materials for the Board to review.

**ADMINISTRATOR'S REPORT**

- **Road Repairs/Curbs:** We received bids from four contractors. Wes has prepared a bid summary for review. I am in favor of taking the lowest bid which is RV Wagner and would like to have an approval ordinance at the next meeting. *The Board agreed and an ordinance will be prepared for the next meeting.*
- **Autumn Leaf Stormwater Project:** Ray Frankenberg will be at the July 6<sup>th</sup> meeting to review the project with the Board. After this, I would like to schedule something with the homeowners if the decision is to go forward.
- **Autumn Leaf Entrance Gate:** As we discussed at our last meeting, the Park Committee has asked me to contact the Condo Board if they would be opposed to the removal of the gate. It seemed the consensus of the Board at our last meeting, was to look at options for redesign of the gate rather than removing it. I see the gate as park maintenance (which is under my authority) rather than a Park Committee decision. If you agree, I would like to go forward with the redesign

option. *Various entry gate options were discussed. Chairman Fortune asked that the Park Committee bring a recommendation to the Administrator after their next meeting.*

- **Concrete at the new Bridge in the Park:** This has been placed on hold in order to poll the Board. The Park Committee has already voted to approve concrete in this area and have asked me to go forward with seeking contractors. It has been suggested something less permanent, such as flag stones, be considered. *The Board agreed to go forward with the concrete pad.*
- **Crowder Construction for Snow Removal:** I have received an offer from Crowder that would keep our snow removal costs at the same price as last year if we commit by August 1st. We had excellent service last year with no complaints. Rather than go out for bid and take a chance on higher costs, I would like to pass an ordinance at the next meeting to renew our contract with Crowder for the upcoming year. *The Board agreed and an ordinance will be prepared for the next meeting.*

#### ADJOURNMENT

Trustee Graves motioned to adjourn the Workshop Meeting at 7:20 p.m., seconded by Trustee Stoeckl and motion passed with the unanimous consent of the Board of those present.

Drafted By: *Kathy A. Runge*  
Kathy A. Runge  
Administrator/Clerk

Date of Approval: 7-20-16

ATTEST:

*Kathy A. Runge*  
Kathy A. Runge,  
Administrator/Clerk

*Russ Fortune*  
Russ Fortune, Chairman  
Board of Trustees