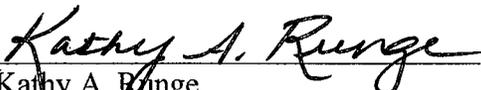


VILLAGE OF TWIN OAKS - NOTICE OF WORK SESSION
BOARD OF TRUSTEES
WEDNESDAY, JULY 22, 2015 – 6:00 PM
1393 BIG BEND ROAD, SUITE F, TWIN OAKS, MO 63021

(The following topics are for planning purposes only and should be considered tentative and subject to change. Please note that this is a Workshop and open to the public but Citizen Comments will not be accepted)

1. Motion and Roll Call Vote to Close the Meeting pursuant to RSMO Chapter 610.021 (12) documents related to a negotiated contract.
2. Motion and Roll Call Vote to Open the Workshop Meeting
3. Approval of July 1, 2015 Work Shop Minutes
4. Village Clerk Report
5. Village Hall Timeline
6. Adjournment


Kathy A. Runge
Village Clerk/Controller

POSTED: July 21, 2015; 3:00 pm

At any time during its meeting, the Board of Trustees may go into closed session, upon a motion duly made and approved, pursuant to Chapter 610 R.S.MO. for the reasons specifically set forth in Section 610.021 including, but not limited to, discussion pertaining to (1) legal actions, causes to action and litigation or confidential communications with the Village's Attorney; (2) the lease, sale or purchase of real estate; (3) hiring, firing, disciplining or promoting of particular employees when personal information about the employee is discussed.

PLEASE NOTE:

ANY PERSON REQUIRING PHYSICAL OR VERBAL ACCOMMODATIONS SHOULD CONTACT THE VILLAGE OFFICE 12 HOURS PRIOR TO MEETING. (636-225-7873)

COPIES OF PUBLIC RECORDS FOR THIS AGENDA ARE AVAILABLE FOR PUBLIC INSPECTION BEFORE AND AT THE TIME OF THE MEETING.

- **Autumn Leaf Storm water issues:** Boling has repaired Mary's yard and she approved the repair. Please see attached report from Ray Frankenberg regarding his visit last week to the other homeowners on Autumn Leaf. (*Report attached to the minutes*)
- **Tree Inventory in the Park:** Requested an inventory of dead trees be done in the park. It was suggested that this may be something we should start doing annually.
- **Attorney Search:** Prepared the letters of interest for the attorney search. These will be mailed out most likely on Thursday with a due date of August 4th.
- **July 3rd, 2016:** We have had a request from Brian Roby of Twin Oaks Presbyterian Church to hold our fireworks event next year on July 2nd vs. July 3rd. He stated that having the event on Sunday would be hindered by Sunday services going on. This would cause them to have to do their car show on Saturday instead of Sunday which would cut into their resources for volunteers for two days and overall attendance of their event and ours.
- **Quinette Work:** Village Clerk Runge stated that the owner of the property on Quinette Dr. agreed to let the Village remove dead trees that are on her property behind the park playground. Village Clerk Runge stated that the owners on Quinette Dr. requested the Village cut back the vegetation on the left side of the road 3 to 4 feet and add rock to the road as the Village had done in previous years. Discussion ensued. The Board unanimously agreed to proceed with this project and to add paving Quinette Dr. to the 5 year plan that will be discussed in August, 2015.

VILLAGE HALL TIMELINE

Chairman Slama stated now that the Board has met with two Architects, about the Village Hall, he feels the Village can place the project under advisement whether to proceed with the process or not. The Board discussed moving forward and forming a Financial Committee of 4 to 5 members. It was suggested that the members have a financial background.

ADJOURNMENT

There being no further discussion, Trustee Graves motioned to adjourn the Workshop Meeting at 7:28 pm, seconded by Trustee Whitmore and motion passed 4-0 as follows: Trustees Graves-yea, Slama-yea, Whitmore-yea, Fortune-yes and Eisenhower-absent.

Drafted By:


 Sharon Ratliff, CMC/MRCC
 Assistant Village Clerk

Date of Approval: September 2, 2015

ATTEST:


Kathy A. Runge
Village Clerk/Controller


Ray Slama, Chairman
Board of Trustees



Kathy Runge <krunge@villageoftwinoaks.org>

Autumn Leaf Drainage - Mtngs w/ Residents - BFA3497-4

1 message

Raymond Frankenberg <rfrankenberg@bfaeng.com>

Fri, Jul 17, 2015 at 10:31 AM

To: "Kathy Runge (krunge@vil.twin-oaks.mo.us)" <krunge@vil.twin-oaks.mo.us>

Cc: James Quilacio <jquilacio@bfaeng.com>, Wes Theissen <wtheissen@bfaeng.com>

Kathy

As discussed during our phone conversations yesterday I met with several of the residents on the east side of Autumn Leaf and reviewed the construction at 1442 (the Brown's property).

The following is a summary of my observations and discussions:

- 1448 Autumn Leaf Dr
 - o I met with Mr and Ms Young.
 - o I assured them that the construction on 1442 Autumn Leaf will not negatively impact their property.
 - o They stated that an Arborist had told them that the construction on the church property had killed the trees on their property and the City Property, but they did not remember a name.
 - o They also stated that Boling was going to return to do some maintenance on settlement around the grate in their front yard.
- 1442 Autumn Leaf
 - o I did not meet with the Brown's, but I did talk with their contractor and observed the construction that they had just finished:
 - Extending the 4 inch pipes, that drain the north side of the house and had discharged into their front yard, to a stone slash pad on the south side of their driveway.
 - Replacing the gravel walk/drain along the north side of the house and basement window wells.
 - Installing a decorative edge along and thru the driveway.
 - o I believe that this construction will provide similar runoff characteristics as what existed prior to the work performed.
- 1436 Autumn Leaf
 - o I met with Mr Knox.
 - o We discussed the Stormwater Study that I am working on.
 - o We discussed the stormwater flow on his property.
 - o He also believes that there was an Expert that told one of the neighbors that the Church

7/20/2015

Village of Twin Oaks Mail - Autumn Leaf Drainage - Mtngs w/ Residents - BFA3497-4

construction had damaged the trees and increased the erosion in the back yards.

As discussed this morning, I think we should have an open meeting with any interested Village Residents to get their thoughts, concerns, and input prior to preparing the initial draft of this latest study.

I am ready for that meeting at any time.

Based on the discussion and input during that meeting I may be recommending that we engage Mr Scott Woodbury to evaluate the strip of city property and back yards in this area.

Mr Woodbury is a Horticulturist and the Curator of the Whitmire Wild Flower Garden at the Shaw Nature Reserve. He is a true expert on the plant life in this region, and his input has proven valuable on similar projects in the past.

Thanks,

Raymond H. Frankenberg II, P.E.

BFA, Inc.

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Washington, MO 63090

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