

**MEETING MINUTES OF THE
PLANNING & ZONING COMMISSION
TWIN OAKS, MISSOURI
WEDNESDAY, JULY 12, 2017**

The Planning and Zoning Meeting was called to order at 6:35 p.m. at Twin Oaks City Hall, 1393 Big Bend Road, Suite F, Twin Oaks, and Missouri. Roll call was as follows:

Members: Roger Loesche, Chairman - yea Dan Wheeler - yea
 Frank Venturella - yea Pat Kelley – yea
 Ray Slama - yea April Milne - yea
 Lisa Eisenhauer –Board Liaison - yea

Also Present: Kathy A. Runge, City Clerk/Administrator
 Paul Rost, City Attorney

APPROVAL OF THE AGENDA

Member Venturella made a motion to approve the Agenda, seconded by Member Milne. Motion passed with the unanimous consent of the Commission.

APPROVAL OF THE CONSENT AGENDA

Member Slama motioned to approve the Consent Agenda consisting of the Meeting Minutes from June 26, 2017 seconded by Member Venturella. Motion passed with the unanimous consent of the Commission.

OLD BUSINESS

There was no old business discussed.

NEW BUSINESS

AN ORDINANCE AMENDING TWIN OAKS ZONING CODE SECTION 400.080 “DEFINITIONS”, SECTION 400.130 “USE REGULATIONS”, AND SECTION 400.180 “USE REGULATIONS” RELATING TO PRIVATE GARAGES.

The members discussed in detail the draft ordinance such as defining an attached garage vs. an unattached garage, increasing the square footage of a private garage, building lines and setback lines, accessory buildings vs. garages, patios and carports. Also, it was mentioned if the diagram in the code book was necessary.

The Commission discussed landscaping for accessory buildings such as not requiring evergreens. Attorney Rost stated that the definition of a driveway was undefined and you currently could not site 400.080 for a driveway. Further discussion.

Chairman Loesche suggested Attorney Rost make changes that were discussed and agreed upon by the Commission and send to the members for review. If any member sees a mistake, they are to contact Attorney Rost before submission to the Board of Aldermen.

Member Slama made a motion to approve the ordinance draft as amended, seconded by Member Milne. MOTION WAS PASSED BY A VOICE VOTE.

MISCELLANEOUS

Chairman Loesche stated he would like to set up a time to start code review and set priorities. Tuesday, September 26th was selected.

Chairman Loesche asked the Commission if they should think about adding more members. Further discussion. Chairman Loesche stated that Mayor Fortune should assist in the discussion.

Member Eisenhower stated that access to General Code for all members to type in suggestions for changes would be a good idea. She stated she would begin making those arrangements.


Chairman Loesche also requested that Administrator Runge add future topics for discussion to the meeting minutes (listed below).


ADJOURNMENT

Member Kelly motioned to adjourn the meeting at 8:06 p.m., seconded by Member Venturella. Motion passed with the unanimous consent of the Commission.

Date of Approval: 10/2/17

ATTEST:


Kathy A. Runge
City Administrator/Clerk


Roger Loesche, Chairman

FUTURE TOPICS FOR DISCUSSION

- 1.) Building Lines
- 2.) Corner Lots – front and side
- 3.) Zoning areas – setbacks
- 4.) Driveways – all
- 5.) Old Town and Condos