

Public Meeting-Tentative Agenda
Village of Twin Oaks Park Committee
TO BE HELD AT THE PAVILION IN TWIN OAKS PARK
Twin Oaks, MO 63021
Thursday, July 10, 2014 – 6:30 p.m.

1. Call Meeting to Order
2. Pledge of Allegiance
3. Roll Call
4. Approval of Agenda
5. Approval of June 2014 Minutes
6. Budget Discussion
 - a. Review 2014 year to date
7. Chairman's Report
 - a. July 3rd Concert & Fireworks Recap
8. Subcommittee reports/review
 - a. Rose garden progress/plans (Russ, Administrator)
 - b. Security cameras (Russ, Administrator)
9. Events Report
 - a. August Concert
 - b. September Fall Family Day event
 - c. Bands for 2015
10. New Business
11. Old Business
 - a. Groundcover around recently placed benches (has this or is this being done?)
 - b. Questionnaire to park users – open discussion (Administrator)
 - c. General discussion of planting philosophy (continue discussion)
12. Adjournment

Lisa Eisenhower
Park Committee Chair

Minutes of July 10th, 2014, Twin Oaks Park Committee Meeting

Held at Twin Oaks Park

1. Meeting called to order by Lisa at 6:33PM
2. Roll Call: Committee members present: Lisa Eisenhauer, Mary Lou Knox, Carol Ogier, Connie Fortune, Russ Fortune, Katie Gill and Kortney Kelley. Citizens present: Cindy Slama and Ray Slama
3. Agenda approved: Mary Lou made a motion to approve the agenda, Carol seconded, all members present voted in favor of approval
4. Minutes approved: Mary Lou made a motion to approve June 2014 minutes. Lisa seconded. All present voted in favor of approval
5. Budget discussion: Budget was reviewed and approved
 - a. Line #6030.2 Tools/Equipment and Rental – park bench to moved to capitol budget
6. Chairman's report: July 3rd Concert and Fireworks recap
 - a. The event was a success, all comments were good. Some reported it was the best firework display they've seen.
 - b. Band was set up and ready to go at 7pm, testing done before hand
 - c. Fireworks: \$17,500 spent. In the contract next year, RFP or other company will need to be set up and ready to go by 6pm. Reported that they were still setting after 6PM when park was filling up. Potentially dangerous situation even if area is restricted.
 - d. Music: message not relayed that it was okay for music to continue after fireworks ended. Music was 3.5 minutes over so fireworks were spaced out in the beginning, which made for a slow start. Finale was great. Added speakers were necessary, will use again next year. Lisa will follow up with Kathy.
 - e. Signs helped to prevent people from trying to set up chairs early. Was reported that some chairs were moved at 6:15AM.
 - f. Ice cream truck was in a better location and relived congestion this year.
 - g. For next year: add more trash cans throughout the park around the lake and remember to mark men's room of comfort station as women's.
7. Subcommittee reports/review
 - a. Rose garden project/plans: Lisa is pushing for the Specs to be approved including the pouring of the concrete with stamp. Request for color to be natural and similar to playground stamps.
 - b. Security cameras:
 - i. Russ found a company out of Portland Oregon that specializes in municipal parks. The cost is \$7,000 including equipment (\$3,600) and set up. Consists of four wireless cameras, they are high resolution, adjust for light and dark and holds up to six months of images/storage. An antenna will transmit to the village office where anyone can access the cameras.
 - ii. Will need to find out if company in MO can maintain equipment/software and what the cost of service contract is.

- iii. Cost for cameras will be built into 2015 budget. Cameras will likely be placed at tennis court, on the playground and outside comfort station. Signage will let public know they are under video surveillance.

8. Events report

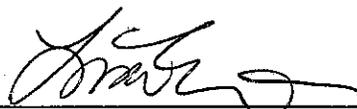
- a. August Concert: Contract for JD Hughes is complete and deposit paid. Wine will be purchased and Lisa and her husband will likely bartend again.
- b. September Fun Day:
 - i. Babaloo is not available for date, but is booked for September 19th, 2015.
 - ii. Face painting – Lisa will get in touch with high school to see if art students will volunteer at the event.
 - iii. Way Cool Balloons – two people are booked throughout the day
 - iv. CSI van will be relocated from playground area where it was last year and set up when ice cream truck was on July 3rd. Discussed having a raffle for purchased CSI toys.
 - v. Two balloon houses will be rented.
 - vi. Other suggestions for entertainment: paddle boats, bubble guy after dark, Brent L. (comedian/magician), Super Heroes and princesses for photos and Lisa will call a girl who does streamers.
 - vii. Park is turning 20 years old this Fall, Mary Lou requests we get a sheet cake to celebrate.
- c. Bands for 2015: will discuss after August concert

9. Old business:

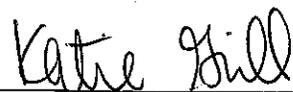
- a. Ground cover around new benches has not been planted. Still needing to make decisions on what to plant there. Eric is suggesting Golden Ragwort. Lisa will forward emails from Scott Woodbury that will include his suggestions.
- b. General discussion on planting philosophy continued: Continue to work with Kathy to get reports from Eric in timely manner. Keep record of what plants worked when and where. Discussed need for hiring someone and starting landscaping plan in April/May. This will need to be budgeted for. Look at big picture: some things planted years ago might not work where they are now.
- c. Note made to prune trees around BBQ Grill's – potential fire hazard, budget to fix fire pits that are leaning.

10. Adjournment: Mary Lou made a motion to adjourn the meeting at 8:25PM, Katie seconded this motion, all were in favor

APPROVED AS submitted THIS 14th DAY OF August, 2014



Lisa Eisenhauer, Chairperson



Katie Gill, Secretary