



Village of Twin Oaks

1393 Big Bend Road, Suite F
Twin Oaks, MO 63021
Phone (636) 225-7873 - Fax (636) 225-6547
www.vil.twin-oaks.mo.us

PARK RESERVATION APPLICATION

This permit is subject to Park Regulations Chapter 220 of the Municipal Code. Permit is not transferable and can be revoked at any time. Reservation is not final until Village Office receives deposit. Reservations will be made on a "first come, first served" basis. Cancellation of any date(s) or time(s) granted by this permit requires 48 hours notification or deposit maybecome non-refundable. Please read for your understanding and protection Chapter 220: Park Regulations of the Municipal Code (see attached).

Today's Date _____ Permit No. _____
Name: _____
Address: _____ Phone Number: _____
_____ Cell Phone: _____

RESERVATION INFORMATION

Reservation Date: _____ Hours from _____ to _____

Number of People Attending Your Event: _____ (maximum of 50)

Area(s) To Be Used: (Only Two Of The Three May Be Reserved)

- Pavilion Volleyball Court Multi-purpose Court

Will Alcohol be served? YES NO **NO GLASS BOTTLES PERMITTED**

- Resident Fees:** \$100.00 standard deposit \$100.00 alcohol deposit
Resident deposits are fully refundable if no damage is reported
- Non-resident Fees:** \$150.00 standard deposit \$100.00 alcohol deposit
For non-residents, \$100.00 of standard deposit and the \$100.00 alcohol deposit are refundable if no damage is reported

There is "No Parking" allowed in the Park, except "Handicap Parking". Violators will be ticketed.

Do you require parking arrangements be made with Twin Oaks Presbyterian Church? (Please circle) **Y** **N**
If yes, number of parking spaces needed? _____.

By signing below, applicant has read and agrees to Park Regulations Chapter 220 of the Municipal Code Village of Twin Oaks. Any violation of park regulations or misrepresentation of this form may result in forfeiture of all deposits and/or future park reservation rights.

Signature of Applicant Approval/Village Administrator

For Office Use Only: DEP _____ CAL _____ PRK _____ MNT _____ REF _____