

**PUBLIC MEETING – TENTATIVE AGENDA
WEDNESDAY, FEBRUARY 3, 2010 – 7:00 P.M.
VILLAGE OF TWIN OAKS – BOARD OF TRUSTEES’ MEETING
1190 MERAMEC STATION ROAD, SUITE 204, TWIN OAKS, MO 63021
(Next Bill #321 Ordinance #310 Resolution #67)**

1. MEETING CALLED TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. APPROVAL OF AGENDA
5. APPROVAL OF CONSENT AGENDA
 - a. Meeting Minutes of January 20, 2010
 - b. Paid Bills as of January 15 to 27, 2010
6. CITIZEN COMMENTS
7. REPORT OF COMMITTEES/COMMISSIONS/CONTRACTORS
 - a. Police – Officer Grotha
8. OLD BUSINESS
 - a. 818 First Street-Resident Request
 - b. Bill No. 320 – An Ordinance Amending Title VI of the Municipal Code “Business and Occupation” by Re-Adopting Chapter 615: *Vending Machines*:
 - c. PGAV Proposed Contract Clarification
9. NEW BUSINESS

None
10. SPECIAL DISCUSSION
 - a. Warning Tickets
 - b. Village Administrator’s Report
 - c. Village Attorney’s Report
 - d. Chairman’s Report/Trustee Comments
11. FINAL CITIZEN COMMENTS
12. ADJOURNMENT
13. EXECUTIVE SESSION
14. WORKSHOP

“Proposed” Personnel Policy Updates

**MINUTES OF REGULAR MEETING OF THE BOARD OF TRUSTEES
TWIN OAKS, ST. LOUIS COUNTY, MISSOURI
WEDNESDAY, FEBRUARY 03, 2010**

The meeting was called to order at 7:03 pm in the Board Room of the Village Office. Roll Call was taken.

Trustees: Paul Brockmann, Chairman - yea Karen Dresner - yea
Jim Owens - yea Ray Slama - yea
Dennis Whitmore - yea

Also Present: Robert Hartzog, Attorney
Kathy Yahl, Administrator/Clerk
Sharon Ratliff, Assistant Village Clerk

Permanent records are kept of all minutes and ordinances. Each ordinance is read a minimum of two times by title, unless otherwise noted.

APPROVAL OF THE AGENDA

Chairman Brockmann requested that Item 8a) 818 First Street – Resident Request be removed from the agenda. Trustee Whitmore requested that a discussion of Telephone Books be added under New Business. Chairman Brockmann motioned to approve the agenda as amended, seconded by Trustee Dresner and motion passed with the unanimous consent of the Board.

CONSENT AGENDA

Chairman Brockmann requested a motion for the approval of the Consent Agenda. Trustee Dresner motioned to adopt Meeting Minutes of January 20, 2010 and Paid Bills as of January 15 to 27, 2010, seconded by Trustee Slama and motion passed with the unanimous consent of the Board.

CITIZEN COMMENTS

No citizen comments.

REPORT OF COMMISIONS, COMMITTEES, & CONTRACTORS

Police Report: Officer Grotha provided the Police Activity Report for the month of January 2010 and the Year to Date Report showing a comparison of January 2009 and January 2010.

OLD BUSINESS

Bill No. 320 – An Ordinance Amending Title VI of the Municipal Code “Business and Occupation” by Re-Adopting Chapter 615: Vending Machines. Chairman Brockmann motioned to bring Bill #320 back to the table, seconded by Trustee Dresner and motion passed 4-1. Trustee Dresner – yea, Whitmore – yea, Slama – nay, Brockmann – yea,

Owens – yea. First reading of Bill No. 320 was read. Administrator Yahl advised per the Board's request at the last meeting she provided a listing of all the vending machines within the Village to show exactly what was within our limits. She suggested to the Board since there would not be enough new income at this time with the vending machines that the Bill be abandoned and reviewed again when more development moves into the Village. Discussion followed. Trustee Dresner motioned to **abandon Bill No. 320**, seconded by Trustee Slama and motion passed 5-0. Trustee Owens – yea, Whitmore – yea, Brockmann – yea, Dresner – yea, Slama – yea.

PGAV Proposed Contract Clarification: Administrator Yahl informed the Board that she discussed the Board's concerns and questions regarding the PGAV Proposal with John Brancaglione and Mike Hulbert of PGAV. Mr. Hulbert was in attendance and reviewed a new draft copy of the contract with the Board answering further questions that came up. He relayed that he would revise the draft again and provide a final copy for the next Board meeting.

NEW BUSINESS

Telephone Book: Trustee Whitmore requested that the Village Office contact the Phone Book Company to ask them to correct the cities that were listed incorrectly for the Village residents. He stated that most were listed as Valley Park and Manchester. Discussion followed. Administrator Yahl relayed that she spoke to Chris Pickel, AT&T Government Liaison and he advised her that the phone company bases the cities on where the post office is located. He stated that most of the time the change request has to come from the resident themselves and that the Village may not be able to make the changes, but he would investigate it further. Trustee Whitmore requested that he be contacted when Mr. Pickel receives more information. He also relayed that you have to contact the Phone Company to receive your book and the information is: www.realpageslive.com or call 1-800-792-2665.

SPECIAL DISCUSSION

Warning Tickets: Trustee Slama had asked Officer Grotha about issuing warning tickets to residents at the last Board meeting and requested that this subject be put on the Agenda and discussed. He asked Officer Grotha to explain how the City of Fenton uses warning tickets because he felt that this would be effective in the Village. Detailed discussion ensued. Sgt. Burke with St. Louis County Police Department, suggested to the Board that he investigate this further and report to the Board at a future meeting.

Village Administrator's Report: Administrator Yahl reported that she received the key to the new Village Office today and the move is still on schedule for Friday, February 5th. She also advised that Marti Dabbs, Accounts Receivable Clerk had given her two-weeks notice and the process of hiring a new person has begun.

Village Attorney's Report: No report was given.

Chairman's Report/Trustee Comments: Trustee Whitmore just wanted to say "hats off" to those that have planned the move for the new office as it seems that everything was going very smoothly.

Sgt. Burke relayed that after making a brief call with a Fenton Officer he was told that they are not actively using warning tickets at this time, but would still look into the subject.

FINAL CITIZEN COMMENTS

No final citizen comments.

MOVED TO EXECUTIVE SESSION

Chairman Brockmann motioned to go into Executive Session at 8:10 p.m. to hold a closed meeting to discuss legal, real estate and personnel matters pursuant to Section 610.021, (1), (2), and (3), seconded by Trustee Dresner. Motion passed with the consent of the Board. Roll Call: Trustee Owens – yea, Brockmann - yea, Whitmore – yea, Dresner – yea and Dresner - yea.

ADJOURNMENT

Chairman Brockmann motioned to adjourn the regular meeting at 8:57p.m., seconded by Trustee Dresner. Motion passed with the unanimous consent of the Board.

Drafted By: Sharon Ratliff
Sharon Ratliff
Assistant Village Clerk

Date of Approval: 2-17-10

ATTEST:

Kathleen Gahl
Kathleen Yahl, MRCC/CMC
Administrator/Clerk

Paul Brockmann
Paul Brockmann
Chairman, Board of Trustees