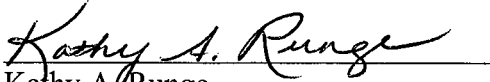


**PUBLIC MEETING – TENTATIVE AGENDA
WEDNESDAY, FEBRUARY 18, 2015 – 6:30 PM
VILLAGE OF TWIN OAKS – BOARD OF TRUSTEES’ MEETING
1393 BIG BEND ROAD, SUITE F, TWIN OAKS, MO 63021
(Next Bill #471 Ordinance #452 Resolution #102)**

1. REGULAR MEETING CALLED TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. APPROVAL OF AGENDA
5. APPROVAL OF CONSENT AGENDA
 - a. Meeting Minutes of February 4, 2015
 - b. Bills Paid List – February 5 to February 18, 2015
6. CITIZEN COMMENTS
7. REPORT OF COMMITTEES/COMMISSIONS/CONTRACTORS
 - a. Park Report: Lisa Eisenhauer, Park Chair
 - b. Financial Reports: Jeff Blume, Financial Advisor
 - c. Board of Adjustment Appointment – Denise Hessler
8. OLD BUSINESS
 - a. 2015 Firework Bids:
 - b. Volunteer Appointment Application:
9. NEW BUSINESS

None
10. SPECIAL DISCUSSION
 - a. Village Clerk Report
 - b. Village Attorney’s Report
 - c. Chairman and Trustee Comments
11. FINAL CITIZEN COMMENTS
12. ACTION ITEM LIST
13. EXECUTIVE SESSION

(Pursuant to RSMO Section 610.021 {1, 2 and/or 3})
14. ADJOURNMENT



Kathy A. Runge
Village Clerk/Controller

POSTED: February 17, 2015; 3:00 pm

The Board of Trustees of the Village of Twin Oaks, Missouri, may, as part of a workshop session or regular or special Board of Trustees meeting, hold a closed session to discuss legal actions, causes of legal action or litigation, leasing, purchasing or sale of real estate, hiring, firing, disciplinary action, promotion of personnel or employee labor relations pursuant to RSMo Section 610.021 (1), (2), and or (3).

PLEASE NOTE:

ANY PERSON REQUIRING PHYSICAL OR VERBAL ACCOMMODATIONS SHOULD CONTACT THE VILLAGE OFFICE 12 HOURS PRIOR TO MEETING. (636-225-7873)

COPIES OF PUBLIC RECORDS FOR THIS AGENDA ARE AVAILABLE FOR PUBLIC INSPECTION BEFORE AND AT THE TIME OF THE MEETING.

**MINUTES OF REGULAR MEETING OF THE BOARD OF TRUSTEES
TWIN OAKS, ST. LOUIS COUNTY, MISSOURI
WEDNESDAY, FEBRUARY 18, 2015**

The meeting was called to order at 6:30 pm in the Board Room of the Village Office. Roll Call was taken:

Trustees: Dennis Whitmore, Chairman – yea Russ Fortune – yea
 Jeff Graves – yea Ray Slama – yea
 Mary Young – absent

Also Present: Robert Hartzog, Village Attorney
 Kathy Runge, Village Clerk/Controller
 Sharon Ratliff, Assistant Village Clerk

Permanent records are kept of all minutes and ordinances. Each ordinance is read a minimum of two times by title, unless otherwise noted.

APPROVAL OF THE AGENDA

Chairman Whitmore requested a motion to approve the agenda. Trustee Slama motioned to approve the agenda as submitted, seconded by Trustee Fortune and motion passed with the unanimous consent of the Board of those present.

APPROVAL OF THE CONSENT AGENDA

Consent Agenda: Chairman Whitmore extracted Meeting Minutes of February 4, 2015 and Bill Payment List as of February 5 to 18, 2015.

Meeting Minutes of February 4, 2015: Chairman Whitmore stated that the roll call votes were incorrect on page 2 of the minutes and should read “4-0” under Bill No. 470 and “3-1” under Firework Bids. Chairman Whitmore also stated that on page 3, under Surplus of IT Equipment the word “replaced” should replace the word “acquired”. Trustee Fortune motioned to approve the Meeting Minutes of February 4, 2015 as amended, seconded by Trustee Slama and motion passed with the unanimous consent of the Board of those present. Trustee Graves abstained.

Bill Payment List as of February 5 to 18, 2015: Chairman Whitmore extracted the Bill Payment List due to having mileage checks for two Trustees. Trustee Slama motioned to pay mileage in the amount of \$143.12 to Trustee Fortune, seconded by Trustee Graves. Motion passed with the unanimous consent of the Board of those present. Trustee Fortune abstained. Trustee Slama motioned to pay mileage in the amount of \$144.90 to Chairman Whitmore, seconded by Trustee Fortune and motion passed with the unanimous consent of the Board of those present. Chairman Whitmore abstained.

CITIZEN COMMENTS

Boy Scout Eagle Project: Eli Sheldon of 2712 Williams Creek in High Ridge was in attendance with his father, Jeremy Sheldon. Eli stated he was observing the meeting for his Eagle Scout Project.

REPORT OF COMMITTEES/COMMISSIONS/CONTRACTORS

Park Report: Lisa Eisenhauer, Park Chair, stated that the Park Committee met on Thursday, February 12, 2015 and discussed the following:

- New plantings for the rose garden.
- Confirming dates for the bands to play at concerts.
- Easter prizes have been ordered. Easter egg stuffing will be on March 21, 2015 at 10:00 a.m. at Park Committee Member, Mary Lou Knox's home.

Financial Reports: Jeff Blume, Financial Advisor, reviewed the Financial Statements for the month of January, 2015. Mr. Blume stated that he and Village Clerk Runge have started working on the audit adjustments for 2014. Mr. Blume pointed out that the February numbers will change due to the adjustments.

Board of Adjustment Appointment: Chairman Whitmore introduced Denise Hesler, 1520 Autumn Leaf Drive, as a candidate for Board of Adjustment. The Board asked specific questions in line with the candidate application that the Board reviewed later in the meeting. Chairman Whitmore motioned to appoint Denise Hesler for a five year term; expiring July 2019, seconded by Trustee Slama and motion passed with the unanimous consent of the Board of those present.

OLD BUSINESS

2015 Firework Bids: Village Clerk Runge stated that she contacted the four firework companies as requested by the Board to ask what the price would be without music during the fireworks display. Following are the results that were submitted:

- J & M – choreographed music is included in the fee. No change.
- Premier – choreographed music is included in the fee. No change.
- Gateway – reduced to \$18,000 or add more shells.
- Extreme – choreographed music is included in the fee. No change.

Discussion ensued regarding the number of cakes and shells that were submitted from the bidders. Trustee Fortune motioned for Village Clerk Runge to contact the bidders again and ask if they reduced the number of cakes, how many more 3" and 4" shells would they receive, seconded by Trustee Graves and motion passed 3-1 as follows: Trustees Whitmore-yea, Graves-yea, Slama-nay, Fortune-yea and Young-absent. Trustee Fortune motioned to postpone the discussion, seconded by Trustee Graves and motion passed 3-1 as follows: Trustee Whitmore-yea, Graves-yea, Slama-nay, Fortune-yea and Young-absent.

Volunteer Appointment Application: The Board discussed the draft "Committee Candidate Information Form" that was presented at the last Board Meeting and review

Attorney Hartzog's memo to the Board regarding background checks. Discussion ensued. Trustee Fortune motioned to remove the background check from the form, seconded by Chairman Whitmore and motion passed 3-1 as follows: Trustees Graves-yea, Young-absent, Whitmore-yea, Slama-nay and Fortune-yea. Trustee Slama motioned to postpone the discussion until Trustees Graves and Whitmore could review the application with responses from other municipalities, seconded by Chairman Whitmore and motion passed with the unanimous consent of the Board of those present.

NEW BUSINESS

None.

SPECIAL DISCUSSION

Village Clerk's Report: Village Clerk Runge reviewed her report that was submitted to the Board and the following was discussed:

- **PGAV Meeting:** Waiting to hear back from John Brancaglione, PVGA, since our meeting last Thursday.
- **Firework Bids:** Contacted the four bidding companies to ask about a discount for music. Only Gateway responded with a lower price.
- **New Monitor for Board Room:** Village Clerk Runge stated she postponed having Brain Mill purchase our new monitor for the Board room as Chairman Whitmore stated he would research the prices and sizes of the monitor. Brain Mill is researching new telephone options and should have information to us soon.
- **Planter Boxes:** Sohn Enterprises has completed the tear out of the old plantings, trees, etc. and has moved the dirt. They are finalizing the smaller planters that will go into the large planter box. Weather has delayed the project and did not meet the completion dates of February 18th. Change orders will be received to drill holes in the planters and adjust the slope of the planter.
- **Business Licenses:** Met with Attorney Hartzog regarding business licenses. After further discussion, we were asked to survey the municipalities in our general area. Attorney Hartzog stated that raising the flat fee might be a better option than trying to impose gross receipts from all our businesses that sell merchandise. He recommended that the Board would still need to be business friendly while discussing how much the flat fees should be increased.
- **Candidate Open House:** Mark your calendars for March 4, 2015, from 4-6 pm.

Attorney's Report: No report was given but did recommend to go into Executive Session.

Chairman and Trustee Comments:

Village Hall: The Board reviewed the article Chairman Whitmore provided regarding "Create Consensus". Trustee Slama recommended the Board review this information and use as a building block for the next Committee to use while discussing the future Village Hall. Mr. Blume stated rates are still low and it might be advantageous for the Board to review the financial options within the next six months. Trustee Fortune stated that the

Citizen Committee was adamant the Board not rush the process of the Village Hall and that the interest rate at this time should not play a factor.

FINAL CITIZEN COMMENTS

No final citizen comments.

ACTION ITEM LIST

No items were discussed.

MOVE TO EXECUTIVE SESSION

Trustee Graves motioned to go into Executive Session at 7:50 p.m. to discuss matters pursuant to Section 610.021 {1, 2 & 3}, seconded by Trustee Slama. Motion passed 4-0 as follows: Trustees Graves-yea, Young-absent, Whitmore-yea, Slama-yea, and Fortune-yea.

ADJOURNMENT

There being no further business, Trustee Slama motioned to adjourn the regular meeting at 9:01 pm, seconded by Trustee Fortune. Motion passed with the unanimous consent of the Board of those present.

Drafted By:

Sharon Ratliff
Sharon Ratliff, CMC/MRCC
Assistant Village Clerk

Date of Approval:

March 4, 2015

ATTEST:

Kathy A. Runge
Kathy A. Runge
Village Clerk

Dennis L. Whitmore
Dennis L. Whitmore, Chairman
Board of Trustees