

VILLAGE OF TWIN OAKS – BOARD OF TRUSTEES’ MEETING
WEDNESDAY, FEBRUARY 17, 2016 – 7:00 PM
1393 BIG BEND ROAD, SUITE F, TWIN OAKS, MO 63021
(Next Bill #499 Ordinance #478 Resolution #107)

1. REGULAR MEETING CALLED TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. APPROVAL OF AGENDA
5. APPROVAL OF CONSENT AGENDA
 - a. Workshop Minutes from 2-3-16
 - b. Regular Meeting Minutes from 2-3-16
 - c. Special Meeting Minutes from 2-5-16
 - d. Bills For Approval – February 4 through February 17, 2016
 - e. Credit Card Expenses - December 16 through January 17, 2016
6. REPORT OF COMMITTEES/COMMISSIONS/CONTRACTORS
 - a. Park Report
 - b. January Financials – J. Blume
 - c. BFA Creek Restoration Overview – W. Theissen
7. UNFINISHED BUSINESS
8. NEW BUSINESS
 - a. Resolution No. 106 – A Resolution Amending an Agreement with Gilmore & Bell, P.C., for Special Tax Counsel Services.
 - b. Bill No. 497 – An Ordinance Approving a Services Agreement Between the Village of Twin Oaks and Sohn Enterprises LLC.
 - c. Bill No. 498 – An Ordinance Approving a Professional Services Agreement Between the Village of Twin Oaks and Mary DeWeese D/B/A Acorn Landscapes.
9. SPECIAL DISCUSSION
 - a. Village Hall
 - b. Attorney’s Report
 - c. Chairman and Trustee Comments
10. CITIZEN COMMENTS

(Remarks shall be limited to three (3) minutes on any one subject unless time is extended by the Board)
11. CLOSED SESSION

12. ADJOURNMENT

Kathy A. Runge

Village Administrator/Clerk

POSTED: February 16, 2016 3:00 pm

At any time during its meeting, the Board of Trustees may go into closed session, upon a motion duly made and approved, pursuant to Chapter 610 R.S.MO. for the reasons specifically set forth in Section 610.021 including, but not limited to, discussion pertaining to (1) legal actions, causes to action and litigation or confidential communications with the Village's Attorney; (2) the lease, sale or purchase of real estate; (3) hiring, firing, disciplining or promoting of particular employees when personal information about the employee is discussed.

PLEASE NOTE:

ANY PERSON REQUIRING PHYSICAL OR VERBAL ACCOMMODATIONS SHOULD CONTACT THE VILLAGE OFFICE 12 HOURS PRIOR TO MEETING. (636-225-7873)

COPIES OF PUBLIC RECORDS FOR THIS AGENDA ARE AVAILABLE FOR PUBLIC INSPECTION BEFORE AND AT THE TIME OF THE MEETING.

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF
TRUSTEES TWIN OAKS, ST. LOUIS COUNTY, MISSOURI
WEDNESDAY, FEBRUARY 17, 2016**

The regular meeting was called to order after the Workshop ended at 7:15 pm in the Board Room of the Village Office. Roll Call was taken:

Trustees: Ray Slama, Chairman – yea Lisa Eisenhower – yea
 Russ Fortune – yea Jeff Graves – yea
 Dennis Whitmore – yea

Also Present: Paul Rost, Village Attorney
 Kathy Runge, Village Administrator/Clerk

Permanent records are kept of all minutes and ordinances. Each ordinance is read a minimum of two times by title, unless otherwise noted.

APPROVAL OF THE AGENDA

Agenda: Chairman Slama requested a motion to approve the agenda. Trustee Whitmore requested that the agenda be changed to put 6c, BFA Creek Restoration Overview, as the first item of business under Report of Committees, Commissions, and Contractors. Trustee Whitmore made a motion to approve the agenda with changes seconded by Trustee Fortune and motion passed with the unanimous consent of the Board of those present.

APPROVAL OF THE CONSENT AGENDA

Consent Agenda: Chairman Slama requested a motion to approve the Consent Agenda. Trustee Fortune motioned to approve the Consent Agenda consisting of the Workshop Meeting Minutes from February 3, 2016, Regular Meeting Minutes from February 3, 2016, and Special Meeting Minutes from February 5, 2016, Bills for Approval List, and Credit Card Expenses seconded by Trustee Graves and motion passed with the unanimous consent of the Board of those present.

REPORT OF COMMITTEES/COMMISSIONS/CONTRACTORS

BFA Creek Restoration Overview: Wes Theissen gave a presentation explaining the details of the Creek Restoration project. He stated he hoped to have the bidding and contracts completed by August, with construction sometime after Labor Day in September or October. Discussion ensued. Chairman Slama requested that the Design/Build ordinance be on the next agenda.

January Financials: Jeff Blume, Financial Advisor, reviewed the Financial Statements for the month of January, 2016. No comments were made from the Board and the Financial Statements were accepted as submitted. Mr. Blume stated that the Audit was slated to begin May 9th and he hoped to have a draft by the first week of June.

Park Report: Trustee Fortune, as park liaison, stated that the Park Committee had approved the three locations for the new solar lights. He also stated that the Park Committee was very receptive of hiring a Landscape Architect. Lastly, he said the Easter egg stuffing would be on March 19th at Mary Lou Knox's home at 9:30 a.m.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

Resolution No. 106 – A RESOLUTION AMENDING AN AGREEMENT WITH GILMORE & BELL, P.C., FOR SPECIAL TAX COUNSEL SERVICES:

Resolution No. 106 was read once by title. Discussion ensued. Trustee Fortune motioned to approve Resolution No. 106 as presented, seconded by Trustee Graves and motion passed 5-0 as follows: Trustees Slama-yea, Whitmore-yea, Eisenhower-yea, Fortune-yea and Graves-yea.

Bill No. 497 – AN ORDINANCE APPROVING A SERVICES AGREEMENT BETWEEN THE VILLAGE OF TWIN OAKS AND SOHN ENTERPRISES, LLC: First reading of Bill No. 497 was read. Discussion ensued. Trustee Whitmore motioned to approve Bill No. 497 as submitted, seconded by Trustee Fortune and the motion passed 5-0 as follows: Trustee Eisenhower-yea, Trustee Slama-yea, Graves-yea, Fortune-yea, and Whitmore-yea. Chairman Slama stated that Bill No. 497 being duly passed now becomes Ordinance No. 478.

Bill No. 498 – AN ORDINANCE APPROVING A PROFESSIONAL SERVICES AGREEMENT BETWEEN THE VILLAGE OF TWIN OAKS AND MARY DEWEESE D/B/A/ ACORN LANDSCAPES. First reading of Bill No. 498 was read. Discussion ensued. Trustee Whitmore motioned to approve Bill No. 498 as submitted, seconded by Trustee Eisenhower and the motion passed 5-0 as follows: Trustee Eisenhower-yea, Trustee Slama-yea, Graves-yea, Fortune-yea, and Whitmore-yea. Chairman Slama stated that Bill No. 498 being duly passed now becomes Ordinance No. 479.

SPECIAL DISCUSSION

Village Hall: Trustee Fortune updated the Board regarding the meeting he and Administrator Runge had with Greg Garner, the village's architect, earlier in the month. He stated that he felt he laid the ground rules for going forward. He told the Board that during the meeting, the option of limiting the community center from 80 persons to 60 and eliminating the extra workstations was discussed. He said that this would reduce the building by 400-500 square feet. He said that Greg should have a new floor plan for him to review within the next few days.

Attorney's Report: Attorney Rost stated that an addendum, related to SB5, needed to be filled out and returned by all cities, villages, etc. if they had a court or not. He stated he would be sending this information to Administrator Runge.

Chairman and Trustee Comments: There were no comments from the Trustees.

CITIZEN COMMENTS

There were no citizens in attendance.

MOVE TO CLOSED SESSION

Trustee Fortune motioned to go into closed session at 8:30 p.m. to discuss matters pursuant to Section 610.021 {1, 2 & 3}, seconded by Trustee Graves. Motion passed 5-0 as follows: Trustees Graves-yea, Eisenhower-yea, Whitmore-yea, Slama-yea, and Fortune-yea.

ADJOURNMENT

The Board returned to regular session at 9:30 p.m. There being no further business, Trustee Whitmore motioned to adjourn the regular meeting at 9:30 p.m., seconded by Trustee Graves and the motion passed with the unanimous consent of the Board of those present.

Drafted By: Kathy A. Runge
Kathy A. Runge,
Village Administrator/Clerk

Date of Approval: 3-2-16

ATTEST:

Kathy A. Runge
Kathy A. Runge
Village Administrator/Clerk

Ray Slama
Ray Slama, Chairman
Board of Trustees