

**MINUTES OF THE WORKSESSION  
CITY OF TWIN OAKS BOARD OF ALDERMEN  
WEDNESDAY, DECEMBER 6, 2017**

The Work Session Meeting was called to order by Mayor Fortune at 5:03 p.m. in the Board Room of the City Office pursuant to public notice and agenda. Roll Call was taken:

Mayor Russ Fortune-yea

Aldermen Lisa Eisenhauer – yea  
Tim Stoeckl – yea  
Jeff Graves – yea  
Dennis Whitmore – yea

Also Present: Paul Rost, Village Attorney  
Kathy A. Runge, Administrator/Clerk

**RAY FRANKENBERG, BFA-LIGHTING ON BIG BEND ROAD**

Ray Frankenberg of BFA gave an overview of the lighting along Big Bend Road. Mr. Frankenberg stated that he had been in communication with Michael Cortese of Halophane. Mr. Cortese has developed two different plans for the lighting. The first will mirror the lights in front of Big Bend Square and Regions Bank. The second plan will be Mr. Cortese's recommendation in which our lighting will be spaced to compliment the lighting in front of Big Bend Square and Regions. Alderman Whitmore stated that the lighting at the intersection of 141 and Big Bend is spaced 60 feet apart and that is how the lighting along Big Bend should be spaced to be consistent. Discussion ensued. Mr. Frankenberg stated that Board approved the spacing of the lighting in front of Big Bend Square in the final development plan for Big Bend Square. At this point if changes are made it would be at the cost of the City.

Mr. Frankenberg gave a review of the meeting on the new City Hall. He updated the Board regarding the most recent status of the Town Hall construction. There will be the final punch list of items to be considered. Also, any changes to cost which would be negotiated.

Mr. Frankenberg will be reviewing the issue of the sidewalks along Autumn Leaf Drive. Mr. Frankenberg stated that with the grade of the yards along Autumn Leaf that this project would be extensive and very expensive. He will however get a report to the Board in the near future.

## ADMINISTRATOR'S REPORT

- **Twin Oaks Town Hall:** We had our last owner/contractor's meeting today in the new building. Carpet was being installed in the work area and the community room, tile had been placed above the drinking fountain, the wood has been installed behind the dais, and the staff working area has cabinetry and work space. There were minor discussions regarding final security options. Discussion was centered around final inspections and punch lists. We also discussed change orders approaching that Ray Frankenberg will be reviewing. We are also reviewing final options for the City of Twin Oaks' signage for the outside of the building and interior artwork.
- **Villages at Big Bend Square:** We are in the process of reviewing sign permits to re-install signs on the building façade.
- **Pond Restoration:** BFA is working with me to get a list together for the insurance company representing Badruvich (Propper's contractor that caused the spill). They are encouraging us to get our claim in with our wish list as soon as we can and negotiate later.

## JEFF BLUME-BUDGET 2018

Jeff Blume, Financial Advisor, reviewed the proposed 2018 Budget. Mayor Fortune ask Mr. Blume to present an overview of the budget numbers/amount spent on salaries within the last five years. The Board reviewed Mr. Blume's analysis.

## MISCELLANEOUS

Paul Rost, City Attorney, informed the Board that Josephine Havlack has sent the appropriate paperwork to the United States Supreme Court. At this point, what is being argued is why the Supreme Court should accept the case not the case itself. The City has until January 2<sup>nd</sup> to file a reply or Brief in Opposition. Attorney Rost stated that he did not see the need for the City to do this at this time.

Alderman Eisenhauer excused herself at 6:30 p.m.

Alderman Whitmore inquired what the plan was along Crescent Road where honeysuckle and trees were removed. Mayor Fortune stated that at this time they were looking into planting seedlings along this area. This would help to prevent the honeysuckle from growing back as well as a stabling factor for the soil. Mr. Whitmore felt that more mature plants should be planted in this area to provide more of a buffer from Crescent Road for the Condos along this area. Discussion ensued. It was decided to talk with Meredith Perkins of Davey Tree, the City's Arborist, to get her recommendation for this area.

**ADJOURNMENT**

Alderman Graves motioned to adjourn the Work Session Meeting at 6:50 p.m., seconded by Alderman Whitmore and motion passed with the unanimous consent of the Board of those present.

Drafted By: Theresa Gonzales  
Theresa Gonzales,  
Administrative Assistant

Date of Approval: 12-20-17

ATTEST:

Kathy A. Runge  
Kathy A. Runge,  
City Administrator/Clerk

Russ Fortune  
Russ Fortune,  
Mayor, Board of Aldermen