

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF
ALDERMEN OF TWIN OAKS,
TWIN OAKS TOWN HALL
ST. LOUIS COUNTY, MISSOURI
WEDNESDAY, DECEMBER 5, 2018**

The regular meeting of the Twin Oaks Board of Aldermen was called to order at 7:22 pm. Roll Call was taken:

Mayor: Russ Fortune-yea

Aldermen: April Milne –yea
Dennis Whitmore –yea

Lisa Eisenhauer – yea
Tim Stoeckl – yea

Also Present: Paul Rost, City Attorney
Kathy Runge, City Administrator/Clerk

Permanent records are kept of all minutes and ordinances. Each ordinance is read a minimum of two times by title, unless otherwise noted.

APPROVAL OF THE AGENDA

Mayor Fortune asked if there were any changes to the agenda. Hearing none, Alderman Milne motioned to approve the Agenda seconded by Alderman Whitmore. The motion passed by a voice vote.

APPROVAL OF THE CONSENT AGENDA

Mayor Fortune asked if there were any changes to the Consent Agenda consisting of the November 7, 2018 Regular Meeting Minutes, the November 7, 2018 Work Session Minutes, November 7, 2018 Closed Session Minutes, November 27, 2018 Closed Session Minutes and the Bills for Approval from November 8, 2018 through December 5, 2018. Alderman Milne motioned to approve the Consent Agenda seconded by Alderman Stoeckl. The motion passed by voice vote.

PUBLIC HEARING-FISCAL YEAR 2019 BUDGET

Mayor Fortune began the Public Hearing concerning the Fiscal Year 2019 Budget for the City of Twin Oaks at 7:25 p.m. Jeff Blume, Financial Consultant, reviewed the proposed Budget for 2019. Mr. Blume encouraged the Board to not allow the City's money reserve to dip below a million dollars and to always be mindful of discretionary expenditures.

Mayor Fortune asked if there were any questions. Hearing none the Public Hearing was closed at 7:40 p.m.

REPORT OF COMMITTEES/COMMISSIONS/CONTRACTORS

Comparative Financial Statements-October 2018: Jeff Blume, Financial Consultant, reviewed the Financial Statements for October 2018 with the Board. The Board accepted the Financial Statements as submitted.

Budget-Fiscal Year 2019: Mr. Blume reviewed the proposed Budget for 2019. He stated that he made approximately 39 changes from the last budget meeting with the Board. He reviewed the changes and why they were made. Discussion ensued.

Police Report-November: Officer Maxwell stated that things were well within the City. He stated that the accidents on the report were all fender benders.

Officer Maxwell also stated that there was vandalism in the Park over the Thanksgiving holiday. He stated that the incidents were minor and that in one incident the parents of the kids involved were in the park at the time.

Officer Maxwell stated that a baking rack was stolen behind Imo's. At this time there are no suspects known.

Mayor Fortune inquired about the commuter parking at Shop n Save. Officer Maxwell stated that the trucks parked there at this time are working for Ameren doing tree trimming. He stated that the drivers of the trucks stated that Ameren had permission to park on the lot from Shop n Save. Officer Maxwell stated that work is still being done on the inside of the store.

Administrator's Report:

- **Haley Holdings/Propper:** P and Z approved the civil and landscape amendments to the Final Development Plan. We are waiting for the updated sheets to be received then reviewed before bringing the approval ordinance before the Board.
- **Fish Restitution:** We are waiting for a \$100,000 check for the fish kill insurance proceeds as soon as it is released by Tim Breece.
- **Park Planning Grant:** We were approved for a park planning grant in 2017 for the first version of the park trail project by Amec-Foster which as you know fell through. We then went with Patrick Worzer and completed a second grant which was approved but postponed. I spoke with Pat Kelly at the Municipal League and he informed me that we could still use the planning grant monies from the first uncompleted draft and apply it to the second planning grant. We still have to cut our losses for the Amec-Foster

proposal but at least we can recoup some of our losses and apply it to the next.

- **Crescent Road Enhancement:** The Tree Board (Russ, Cindy Slama, and me) met with Meridith Perkin of Davey Tree and discussed the project. It was decided to postpone the work until 2019 due to being so late in the year.
- **Cameras in the Park:** Russ met with Brainmill and set locations where the security cameras will be installed. We will have 9 total at park entrances, and the bathrooms. We hope this will assist with future vandalism problems.

Mayor Fortune stated that there seems to be some confusion on the name of the apartments. The name that was originally agreed upon was the Villages at Twin Oaks, however it has now become the Villages of Twin Oaks. He ask the Board if this was a concern to them and if they thought it would be a problem if it stayed The Villages of Twin Oaks. Discussion ensued. The Board agreed that The Villages of Twin Oaks would be agreeable.

PRELIMINARY CITIZEN COMMENTS

Dan Wheeler inquired if the engineers would be overseeing the lake project. Mayor Fortune stated that they would be overseeing the project.

UNFINISHED BUSINESS

There was no Unfinished Business at this time.

ACTION ITEMS

1. Boly Entrance Enhancement-*There was nothing new at this time.*
2. Lighting on Big Bend-*Mayor Fortune stated BFA is waiting to hear from County on the permits. County is giving push back on clearance of the lights.*
3. Crescent Road Landscaping Plan- *The Tree Board met with Meridith Perkins of Davey Resource Group. The decision was made to wait until Spring to begin any work on this area.*
4. Community Room Sink-*Mayor Fortune ask the Board if they wanted to pursue getting the sink in the Community Room. Alderman Whitmore stated that he was in favor of pursuing a sink. Discussion ensued. The Board decided to put this project on hold and to revisit it at a later time.*

NEW BUSINESS

Bill No. 18-38-An Ordinance Amending Chapter 520, Sewer Lateral Insurance Program, Of The Municipal Code Of The City Of Twin Oaks, Missouri: First reading of Bill No. 18-38 was read. Mayor Fortune ask if there was any discussion on Bill No. 18-38. The second reading of Bill No. 18-38 was read. Alderman Whitmore motioned to

approve Bill No. 18-38, seconded by Alderman Milne and the motion passed on a roll call vote as follows: Aldermen Milne-yea, Eisenhauer-yea Whitmore-yea and Stoeckl-yea. Mayor Fortune stated that Bill No. 18-38 Being duly passed becomes Ordinance No. 18-36.

Bill No. 18-39-An Ordinance Approving An Agreement With Upper Limits 3 Inc. to Provide Rock Climbing Activities At The 2019 Twin Oaks Family Fun Day: First reading of Bill No. 18-39 was read. Mayor Fortune ask if there was any discussion on Bill No. 18-39. The second reading of Bill No. 18-39 was read. Alderman Milne motioned to approve Bill No. 18-39, seconded by Alderman Whitmore and the motion passed on a roll call vote as follows: Aldermen Milne-yea, Eisenhauer-yea Whitmore-yea and Stoeckl-yea. Mayor Fortune stated that Bill No. 18-39 Being duly passed becomes Ordinance No. 18-37.

Bill No. 18-40-An Ordinance Approving An Agreement With Civicplus, Inc. To Provide Services Relating To The City Of Twin Oaks Website: First reading of Bill No. 18-40 was read. Mayor Fortune explained to the Board why the decision was made to go with this particular Company. They do several municipalities within the St. Louis area. Alderman Milne ask if staff will be working on the website or if Aldermen could also be in on the design. Mayor Fortune stated that Aldermen were welcome to participate. Mayor Fortune ask if there was any other discussion on Bill No. 18-40. The second reading of Bill No. 18-40 was read. Alderman Stoeckl motioned to approve Bill No. 18-40, seconded by Alderman Milne and the motion passed on a roll call vote as follows: Aldermen Milne-yea, Eisenhauer-yea Whitmore-yea and Stoeckl-yea. Mayor Fortune stated that Bill No. 18-40 Being duly passed becomes Ordinance No. 18-38.

SPECIAL DISCUSSION

New Resident's Packet Draft: Mayor Fortune stated he created a New Resident booklet. He asked the Board to look over the draft and to make any changes or recommendations they may have.

Attorney's Report: Attorney Rost stated that he is very close to completing the code review for General Code.

Mayor and Aldermen Comments: Alderman Milne suggested that we get with Chrissy Wienhoff with the apartments leasing office the best way to notify the apartment residents of activities going on within the City.

Alderman Eisenhauer asked that we make sure that we have some protection from what might go in at the Shop n Save building. Attorney Rost stated that the City should review those uses.

Alderman Whitmore stated that he would like the evergreen foliage on the City Limit sign on 141 to be trimmed. Also, he would like the lights in Big Bend Square to be adjusted to turn on earlier. Finally, he wanted to know the delay on changing the City paycheck stubs.

Administrator Runge explained she had notified the IRS on multiple occasions since March without any luck. She stated that she will be going to the IRS office to see what can be done there.

FINAL CITIZEN COMMENTS

There were no final citizen comments.

MOVE TO CLOSED SESSION

Alderman Eisenhauer motioned to go into closed session at 9:14 p.m. to discuss matters pursuant to Section 610.021, {1}, {3}, {12}, seconded by Alderman Milne. The motion passed by roll call vote as follows: Aldermen Eisenhauer-yea, Milne-yea, Whitmore-yea and Stoeckl-yea.

ADJOURNMENT

The Board returned to regular session at 10:23 p.m. There being no further business, Alderman Whitmore motioned to adjourn the regular meeting at 10:25 p.m., seconded by Alderman Eisenhauer and the motion passed with the unanimous consent of the Board of those present.

Drafted By: Theresa Gonzales
Theresa Gonzales,
Administrative Assistant

Date of Approval: 12-19-18

ATTEST:

Kathy A. Runge
Kathy A. Runge,
City Administrator/Clerk

Russ Fortune
Russ Fortune,
Mayor, Board of Aldermen