

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF
ALDERMEN OF TWIN OAKS, ST. LOUIS COUNTY, MISSOURI
WEDNESDAY, DECEMBER 21, 2016**

The first regular meeting of the Twin Oaks Board of Aldermen was called to order at 7:00 pm in the Board Room of the City Office. Roll Call was taken:

Mayor: Russ Fortune-yea

Aldermen: Jeff Graves – yea
Dennis Whitmore – absent

Lisa Eisenhauer – yea
Tim Stoeckl – yea

Also Present: Paul Rost, City Attorney
Kathy Runge, City Administrator/Clerk

Permanent records are kept of all minutes and ordinances. Each ordinance is read a minimum of two times by title, unless otherwise noted.

APPROVAL OF THE AGENDA

Mayor Fortune asked if there were any changes to the agenda. Hearing none, Mayor Fortune approved the agenda by acclamation.

APPROVAL OF THE CONSENT AGENDA

Mayor Fortune asked if there were any changes to the Consent Agenda consisting of the December 7, 2016, Workshop and Regular Meeting Minutes, December 7, 2016 Board of Aldermen Minutes, the Bills for Approval List and the Credit Card List. Mayor Fortune requested a change in the Workshop minutes. With no other changes Aldermen Graves motioned to approve the Consent Agenda as amended, seconded by Aldermen Stoeckl the motion passed by roll call vote as follows: Aldermen Graves-yea, Eisenhauer-yea and Stoeckl-yea.

REPORT OF COMMITTEES/COMMISSIONS/CONTRACTORS

November Financials: Jeff Blume, Financial Advisor, reviewed the Financial Statements for November, 2016. Discussion ensued. The Board accepted the Financial Statements as submitted.

Budget Update: Jeff Blume reviewed the updated Operating Budget for 2017 with the recommended additions from the last Board meeting. Discussion ensued.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

Bill No.16-07-An Ordinance Amending Title III, "Traffic Code," By Repealing Section 340.220 And Table V And Adopting A New Chapter 390, "Weight Limitations, Curb Crossings And Commercial Use Routes"; And Amending Chapter 515, "Excavation, Grading And Fill," By Adopting A New Section 515.075, "Curb, Gutter And Sidewalk Requirements.": Mayor Fortune clarified that this ordinance is being passed to tighten up the regulations the City has in place at this time. First reading of Bill No. 16-07 was read. Aldermen Graves motioned to approve Bill No. 16-07, seconded by Aldermen Eisenhauer and the motion passed on a roll call vote as follows: Aldermen Graves-yea, Eisenhauer-yea and Stoeckl-yea. Mayor Fortune stated that Bill No. 16-07 Being duly passed becomes Ordinance No. 16-07.

SPECIAL DISCUSSION

Drone Ordinance: Mayor Fortune stated that he had received a sample ordinance from St. Louis County Municipal League concerning drone regulations. He stated that this is something the City will need to address however, at this time he would like the Board members to review the regulations. The Board will revisit the drone regulations at a later time.

Salary Pay Range Ordinance: Mayor Fortune informed the Board now that Twin Oaks is a City, an ordinance will need to be passed setting pay ranges for the various positions within the City. A salary ordinance is required for the City Administrator. By doing a pay ranges ordinance, the salaries can be set by budget each year. Mayor Fortune clarified why the pay range is important and asked that an ordinance be ready for the January 4, 2017 meeting.

Administrator's Report:

- **Creek Restoration Project:** The Creek Restoration is progressing nicely. Some landscape stone has already been placed along with some large boulders. One of the first items to be completed is the upgraded bridge.
- **Big Bend Square Development Public Hearing:** The list of requirements given to Haley Holdings, LLC from P and Z have been reviewed and they have sent back responses to some of those items. We will be reviewing those at the Public Hearing on January 4th. Aldermen Graves inquired as to the filtering of water from the development. Mayor Fortune stated it was addressed at the Planning and Zoning Commission meeting. Mayor

Fortune stated he asked the developer about security at the new development. They are looking into security cameras which are monitored by an outside company.

- **Intersection Plantings:** The Tree Board met with our landscape architect and came up with an intersection plan for spring. The Park Committee will be reviewing the plan for the park enhancements at their January meeting.
- **Municipal Center:** The Citizen Oversight Committee met with Archimages this week for a progress meeting. The center plans are at least 50% completed and were ready to be delivered to Eagle Bank which in turn will be delivered to the appraiser.
- **Village to City Branding:** Our college assistant, JoJo, had some time on Christmas Break to assist us with making the transition from Village to City. We are looking at the typical things like letterhead, envelopes, etc. but also have ideas regarding banners and signage throughout the city. JoJo is working on new banners for the intersection. Mayor Fortune showed the Board the City banners in St. Peters as an example.
- **Road Maintenance:** Russ and I met with Wes to review street conditions and the need for repairs. It was decided to concentrate on emergency repairs in 2017 and meet again around September before the 2018 budget process.

Attorney's Report: Attorney Rost informed the Board that he had included in their packets an ordinance on deer regulations for them to review. Mayor Fortune stated the Board will address this issue once there is a full board present.

Attorney Rost also stated that Joy Howard had sent Eagle Bank's letter containing the items to be reviewed. Jeff Blume stated that he had reviewed Eagle Banks requests and they seem to be in order. He stated the term sheet needed signatures by December 31st. Discussion ensued. Mayor Fortune asked for a motion to accept Eagle Banks Terms and Conditions. Aldermen Eisenhauer motion to accept Eagle Bank's Terms and Conditions, seconded by Aldermen Stoeckl. The motion passed by a roll call vote as follows: Aldermen Graves-yea, Eisenhauer-yea and Stoeckl-yea.

Mayor and Aldermen Comments: Aldermen Eisenhauer thanked the Board for the flowers that were sent for her Mother-in-law. Her family greatly appreciated the flowers and all of the support that everyone showed at this time.

Aldermen Stoeckl inquired about the speed limit that is set on Boly Lane as you come off of Big Bend. Discussion ensued.

FINAL CITIZEN COMMENTS

There were no additional citizen comments.

MOVE TO CLOSED SESSION

Trustee Eisenhauer motioned to go into closed session at 8:08 p.m. to discuss matters pursuant to Section 610.021 {1, 12}, seconded by Trustee Graves. The motion passed by roll call vote as follows: Aldermen Eisenhauer-yea, Graves-yea, and Stoeckl-yea.

ADJOURNMENT

There being no further business, Trustee Stoeckl motioned to adjourn the regular meeting at 8:50 p.m., seconded by Trustee Graves and the motion passed with the unanimous consent of the Board of those present.

Drafted By: Theresa Gonzales
Theresa Gonzales,
Administrative Assistant

Date of Approval: 1-4-17

ATTEST:

Kathy A. Runge
Kathy A. Runge,
City Administrator/Clerk

Russ Fortune
Russ Fortune,
Mayor, Board of Aldermen