

**MINUTES OF THE WORKSESSION
CITY OF TWIN OAKS BOARD OF ALDERMEN
WEDNESDAY, DECEMBER 20, 2017**

The Work Session Meeting was called to order by Mayor Fortune at 6:30 p.m. in the Board Room of the City Office pursuant to public notice and agenda. Roll Call was taken:

Mayor Russ Fortune-yea

Aldermen Lisa Eisenhauer – yea
Tim Stoeckl – yea
Jeff Graves – yea
Dennis Whitmore – yea

Also Present: Paul Rost, Village Attorney
Kathy A. Runge, Administrator/Clerk

RAY FRANKENBERG, BFA-LIGHTING ON BIG BEND ROAD

Ray Frankenberg of BFA gave an overview of the proposed lighting along Big Bend Road. Mr. Frankenberg presented the plan of what he would propose for the lighting along the north side of Big Bend, as well as the plan Michael Cortes of Holophane developed.

Mr. Frankenberg also proposed lighting to be placed in front of Commerce Bank. He stated that he would contact Commerce Bank and begin the conversation of providing the lights.

Discussion ensued stating that the lights in front of Regions Bank could be moved closer to the intersection (by Walgreens) to be better balanced.

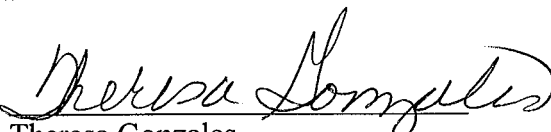
Mr. Frankenberg gave a few remarks on the new Town Hall. He stated that once construction is complete, a punch list of items will be developed that the City feels need to be addressed. The Board discussed adding a sink in the Community Room Mr. Frankenberg feels that waiting until we are in the building would be more cost effective than a change order. Discussion ensued.

ADMINISTRATOR'S REPORT

- **Twin Oaks Town Hall:** The Town Hall is coming close to completion. Twin Oaks signage for the dais and exterior is ready for approval. Table and chairs for the community room are scheduled for delivery. Some artwork has been ordered for Theresa's area and also the selections from Ed Smith's collection. New furniture is expected to be delivered mid-January and we have gotten estimates for moving our current office furniture. Brainmill is coordinating the phones and security cameras. Ray Frankenberg is slated to begin the final punch list items.
- **Villages at Big Bend Square:** The old signage has gone up on the façade of the buildings. We found that some of the signage did not meet current code as they were installed many years ago and by taking them down and reinstalling, they needed to meet the current zoning code. We are working with Propper to include the old signs with the final signage package so that everything is in compliance by the end of the project.
- **Park Gates:** Temporary park gates have been installed plus some fence pickets along the Golden Oak entrance where graffiti had been. We are also replacing posts going up the fence line where there has been significant erosion.

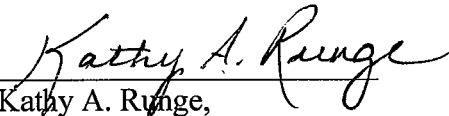
ADJOURNMENT


Alderman Stoeckl motioned to adjourn the Work Session Meeting at 7:16 p.m., seconded by Alderman Graves and motion passed with the unanimous consent of the Board of those present.

Drafted By: 
Theresa Gonzales,
Administrative Assistant

Date of Approval: 1-10-18

ATTEST:


Kathy A. Runge,
City Administrator/Clerk


Russ Fortune,
Mayor, Board of Aldermen