VILLAGE OF TWIN OAKS - NOTICE OF WORKSHOP MEETING BOARD OF TRUSTEES WEDNESDAY, AUGUST 05, 2015 – 6:00 PM 1393 BIG BEND ROAD, SUITE F, TWIN OAKS, MO 63021

(The following topics are for planning purposes only and should be considered tentative and subject to change. Please note that this is a Workshop and open to the public but Citizen Comments will not be accepted)

- 1. Motion and Roll Call Vote to Close the Meeting pursuant to RSMO Chapter 610.021 (1) legal actions, causes to action and litigation or confidential communications with the Village's Attorney
- 2. Approval of July 22, 2015 Workshop Minutes
- 3. Approval of July 22, 2015 Regular Closed Session
- 4. Motion and Roll Call Vote to Open the Workshop Meeting
- 5. Village Clerk Report
- 6. Village Hall Timeline
 - a. Finance Committee
 - b. Five Year Plan
- 7. Tree Board Recommendations
- 8. Review of Chapter One of the Village Code

9. Adjournment

Kathy A. Kunge

Village Clerk/Controller

POSTED: August 4, 2015; 4:00 pm

At any time during its meeting, the Board of Trustees may go into closed session, upon a motion duly made and approved, pursuant to Chapter 610 R.S.MO. for the reasons specifically set forth in Section 610.021 including, but not limited to, discussion pertaining to (1) legal actions, causes to action and litigation or confidential communications with the Village's Attorney; (2) the lease, sale or purchase of real estate; (3) hiring, firing, disciplining or promoting of particular employees when personal information about the employee is discussed.

PLEASE NOTE:

ANY PERSON REQUIRING PHYSICAL OR VERBAL ACCOMMODATIONS SHOULD CONTACT THE VILLAGE OFFICE 12 HOURS PRIOR TO MEETING. (636-225-7873)
COPIES OF PUBLIC RECORDS FOR THIS AGENDA ARE AVAILABLE FOR PUBLIC INSPECTION BEFORE AND AT THE TIME OF THE MEETING.

MINUTES OF THE WORKSHOP MEETING VILLAGE OF TWIN OAKS BOARD OF TRUSTEES ST. LOUIS COUNTY, MISSOURI WEDNESDAY, AUGUST 5, 2015

The Workshop Meeting was called to order at 6:00 p.m. in the Board Room of the Village Office pursuant to public notice and agenda. Roll Call was taken:

Roll Call:

Ray Slama, Chairman – yea

Lisa Eisenhauer – yea

Russ Fortune - yea

Dennis Whitmore – yea

Jeff Graves - yea

Also Present: John Hessel, Acting Village Attorney Kathy A. Runge, Village Clerk/Controller Sharon Ratliff, Assistant Village Clerk

MOTION TO CLOSE THE MEETING

Trustee Fortune motion to go into Closed Session pursuant to RSMo Chapter 610.021 (1) legal actions, causes to action and litigation or confidential communications with the Village's Attorney, seconded by Trustee Graves and motion passed 5-0 as follows: Trustees: Eisenhauer-yea, Fortune-yea, Slama-yea, Whitmore-yea, and Graves-yea.

MOTION TO REOPEN THE WORKSHOP MEETING

Trustee Graves motion to reopen the Workshop Meeting at 7:18 pm, seconded by Trustee Eisenhauer and motion passed with the unanimous consent of the Board of those present.

VILLAGE CLERK REPORT

Village Clerk Runge reviewed her report that was submitted to the Board and the following was discussed:

- Creek Restoration: Received an estimate from BFA for a proposal to submit to MSD for permitting a reduced release from the existing TOPC detention basin into Twin Oaks Park. The estimate to do this is \$12,500. Village Clerk Runge asked to have them break out costs before going forward. The e-mail that was received from BFA stated that "there is still the possibility we will not be able to restrict the flow out of the basin to meet MSD's requirements". BFA will make every effort to determine this as early as possible and notify the Village. If that is the case, they will only bill for work performed up to that point."
- Ann Avenue Detention Study: Last word from James, BFA, was that he was reviewing his proposal with Ray Frankenberg, BFA, before sending to us for review.
- Woodland Oaks/Curb Repairs: The specs were made available on Monday, August 3rd with a submittal deadline of September 1st.

- Attorney Search: The letters of interest have been mailed out with a due date of August 14th. Village Clerk Runge stated she pushed the due date out about a week as a courtesy to John Hessel who was out of town. Trustee Fortune volunteered to put together an attorney search rating matrix for the August 19th Board meeting.
- Merchant Licensing: Village Clerk reported that all the merchant's licenses were current.
- July 2, 2016, Firework's Event: The Board has this under consideration.
- Radar Signs: The Board has this under consideration.
- Village Clerk Runge stated that she, John Hessel, and Lisa Park Policy: Eisenhauer will work on the park policy once a date to meet is determined.

VILLAGE HALL TIMELINE

Finance Committee: Chairman Slama stated that the Finance Committee needs to be organized as soon as possible so when the architect is ready to design the Village Hall, they will have preliminary numbers to work with.

Five Year Plan: The Board agreed to meet on Monday, August 24th at 4:00 pm to review the Five Year Plan.

Trustees Whitmore and Fortune reported on their visit to other government facilities.

TREE BOARD RECOMMENDATIONS:

Chairman Slama stated that the Tree Board did not meet, so there were no recommendations at this time to report on the trees that were marked in the park for removal.

REVIEW CHAPTER ONE OF THE VILLAGE CODE

Due to time, the Board agreed to postpone the review of Chapter One of the Village Code. Clarification was made that review will be on Title 1; Government Code; Chapters 100 through 131.

ADJOURNMENT

There being no further discussion, Trustee Graves motioned to adjourn the Workshop Meeting at 7:30 pm, seconded by Trustee Fortune and motion passed 5-0 as follows: Trustees Graves-yea, Slama-yea, Whitmore-yea, Fortune-yes and Eisenhauer-yea.

Drafted By:

Sharon Ratliff, CMC/MRC

Assistant Village Clerk

Date of Approval: September 2, 2015

ATTEST:

Kathy A. Runge
Village Clerk/Controller

Ray Slama, Chairman **Board of Trustees**