

Public Meeting-Tentative Agenda
Village of Twin Oaks Park Committee
TO BE HELD AT THE VILLAGE OFFICE DUE TO WEATHER
1393 Big Bend Road, Suite F
Twin Oaks, MO 63021
Thursday, April 9, 2015 – 6:30 p.m.

1. Call Meeting to Order
2. Pledge of Allegiance
3. Roll Call
4. Approval of Agenda
5. Approval of March 2015 Minutes
6. Budget Discussion
 - a. Review 2015 to date
7. Chairman's Report
 - a. Updates on plant ordering and other maintenance issues
8. Subcommittee reports/review
 - a. none
9. Events Report
 - a. Bands for 2015 – progress report on bookings
 - b. Easter follow-up after event
 - c. FFD update
 - d. Food/Wine decision to be made generally
10. New Business
 - a. Parking regulation amendment
 - b. Living Wall/Fence specs – discussion
 - c. Stroller/walk in path – discussion
11. Old Business
 - a. Use of park officer, when to begin, etc.
 - b. General discussion of planting philosophy (continue discussion)
12. Adjournment

Lisa Eisenhauer
Park Committee Chair

Minutes of the April 9th, 2015 Twin Oaks Park Committee Meeting

Held at 1393 Big Bend Road, Suite F

Twin Oaks, MO 63021

1. Meeting called to order by Lisa Eisenhauer at 6:35 PM
2. Roll Call: Committee members present: Lisa Eisenhauer, Mary Lou Knox, Carol Ogier, Russ Fortune, Connie Fortune and Katie Gill. Village representative Kathy Runge Present.
Citizens present: Cindy Salma
3. Minutes approved: Lisa made a motion to approve the March minutes, Carol seconded and all present were in favor.
4. Approval of Agenda: Connie made a motion to approve the agenda, Carol seconded. All present were in favor.
5. Budget discussion: 2015 Budget year to date was reviewed and approved.
 - a. \$13,000 of grant money to be placed back into the budget.
 - b. Storage budget line is currently under budget due to John moving storage to a new company. Expected to end the year under budget.
6. Chairman's Report: Update on plant ordering
 - a. All plants to go near comfort station have arrived and will be planted as weather permits.
 - b. All plants to be placed in rose garden have arrived except the roses, which should arrive soon.
 - i. Roses will require hand maintenance. John has recruited two men that are in landscaping. They will be called and asked to work as needed. John will oversee their jobs.
 - c. Pots to be placed by River Birch trees are ordered, date of arrival is unknown.
 - d. Almost all plantings ordered come with a one year warranty.
 - e. New benches and picnic table have been ordered and will be placed in park soon.
7. Subcommittee reports/review: nothing to report
8. Events report:
 - a. Bands for 2015 – bands for May, June and July have been booked and have contracts. Lisa or someone from the village office will email the bands chosen for August and will report back to the park committee in May. The bubble guy has been booked for the August concert as well.
 - b. Easter – Event went well, weather was wonderful and it brought out the biggest crowd since the event started years ago. The “golden egg” (prize egg for older age kids group) is still at large. At future egg hunts need signs or make announcements that there is a “golden egg” and that all eggs must be returned at the end of the event.
 - c. Family Fun Day – event starts at 3:00pm
 - i. Babaloo is booked and will perform at 3:30pm
 - ii. Kathy will get a check to Jeff the Juggler

- iii. Bounce houses from Jolly Jumps will need to be ordered. Park Committee discussed finding volunteers to watch bounce houses at this year's fun day.
- iv. Mary Lou will look into a photo booth.
- v. Kathy will contact Mike about CSI activities and table – Park Committee has decided to pay for this service/activity so it will be at the event
- vi. Discussion about video game truck – Park Committee was divided on this activity; some thought we shouldn't have it because it would keep kids from playing outside with family. Others thought it would be nice to have for older kids to enjoy. Kathy suggested an outdoor Ice skating rink to be brought in. All agreed it sounds like a good idea. Kathy will get detail and report back to committee.

d. Food/Wine decisions to be made

- i. Concerts and events – Lisa has wine for May concert. Wasn't used from last year when August concert got cancelled. Park Committee will have someone from the office pull supplies out of storage for events as needed. They have detailed lists of all that is needed for each event.
- ii. Park Committee members will need to go shopping for food/drink items close to events.

9. New Business

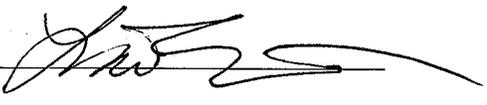
- a. Parking regulation amendment – parking in park is only for handicap. Church has a say about who is parking in their lot. If they are having an event they do not want people parking in their lot. Staff in the office will contact the church to make sure they aren't having an event that will take the entire parking lot when the village is planning events at the park.
- b. Living wall/fence Specs – The living wall will be used as a barricade to disguise or hide wooded area behind play ground. Specs have the wall being 8 feet in height and approximately 112 feet long. Park Committee suggests having alternate heights so that kids won't try climbing or jumping over the wall. Suggestions were also made to soften the ends of the wall as to not make it look square. Part of the contract drawn out for this project will include the contractor to work with Park Committee on what plantings to use on and around the wall.
- c. Stroller/Walk in path – Specs are out to bid. There is \$27,000 in the budget for this project. Path will be a meandering concrete path the goes around the staircase in a switch back style.

10. Old Business

- a. Use of park officer – Mike is currently out of paternity leave until mid May. For the 2016 season Park Committee would like to expand the period to use officer. A back up officer will be looked into if needed.

11. Adjournment: Mary Lou made a motion to adjourn the meeting at 8:00pm, Connie seconded this motion, all present were in favor.

APPROVED AS _____ THIS 21st DAY OF May, 2015



Lisa Eisenhauer, Chairperson



Katie Gill, Secretary