

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF  
TRUSTEES TWIN OAKS, ST. LOUIS COUNTY, MISSOURI  
WEDNESDAY, APRIL 6, 2016**

The regular meeting was called to order at 7:40 pm in the Board Room of the Village Office. Roll Call was taken:

Trustees:       Ray Slama, Chairman – yea                       Lisa Eisenhauer – yea  
                  Russ Fortune – yea                                 Jeff Graves – yea  
                  Dennis Whitmore – yea

Also Present: Paul Rost, Village Attorney  
                  Kathy Runge, Village Administrator/Clerk

Permanent records are kept of all minutes and ordinances. Each ordinance is read a minimum of two times by title, unless otherwise noted.

**APPROVAL OF THE AGENDA**

**Agenda:** Chairman Slama requested a motion to approve the agenda. Trustee Graves made a motion to approve the agenda seconded by Trustee Whitmore and motion passed with the unanimous consent of the Board.

**APPROVAL OF THE CONSENT AGENDA**

**Consent Agenda:** Chairman Slama requested a motion to approve the Consent Agenda. Trustee Fortune motioned to approve the Consent Agenda consisting of the Workshop Meeting Minutes from March 16, 2016, Regular Meeting Minutes from March 16, 2016, Regular Closed Meeting Minutes from March 16, 2016, Special Closed Meeting Minutes from March 30, 2016, Bills List, Quarterly Inventory List, and the Credit Card List, seconded by Trustee Graves. Motion passed as follows: Jeff Graves–yea, Dennis Whitmore–yea, Trustee Eisenhauer–yea, and Chairman Slama – abstain, Trustee Fortune – yea.

**REPORT OF COMMITTEES/COMMISSIONS/CONTRACTORS**

**Police Report:** Officer Maxwell presented the February Police Report and discussed the various items listed. He had been asked by the Board to evaluate where the new radar sign should be placed on Crescent. He stated he had a spot near Crescent and Golden Oak. He also suggested the Board consider a 5 mph sign be placed, coming and going, on Robert Hartzog Lane. Chairman Slama asked Attorney Rost to review what was on the books regarding speed signs and if it would require an ordinance. He stated the radar sign would be discussed later in the meeting.

Officer Maxwell asked the Board to consider having a 48 hour wait before issuing solicitation permits. The Board unanimously agreed this could be done.

**Park Ranger:** The Board discussed whether to hire a Park Ranger for the Park on weekends for more security. It was also discussed, if Officer Maxwell continued being the security officer, whether his hours could be rearranged for certain circumstances. Officer Maxwell stated he would be willing to work with the Village in that regard. Discussion ensued.

Trustee Fortune asked the Board to consider hiring a second County officer as a "seasonal" officer. After further discussion, it was decided not to hire a Park Ranger at this time, continue with Officer Maxwell, and see how it panned out. The Board also agreed to discuss hiring a second County officer in the future.

### UNFINISHED BUSINESS

**Bill No. 502 – AN ORDINANCE AMENDING CHAPTER 215 RELATING TO NUISANCES AND ADDING AN ADMINISTRATIVE REVIEW PROCEDURE:** The Board agreed to postpone the vote on the ordinance until the next meeting.

### NEW BUSINESS

**Bill No. 505 – AN ORDINANCE APPROVING AN INSURANCE PROPOSAL BY C.J. THOMAS, INC:** First reading of Bill No. 505 was read. Trustee Whitmore motioned to approve Bill No. 505 as submitted, seconded by Trustee Eisenhaur and the motion passed 5-0 as follows: Trustee Eisenhauer-yea, Trustee Slama-yea, Graves-yea, Fortune-yea, and Whitmore-yea. Chairman Slama stated that Bill No. 505 being duly passed now becomes Ordinance No. 485.

### SPECIAL DISCUSSION

**Village Hall:** Chairman Slama stated that the RFP for Village Hall financing was sent out and the deadline for return was April 15<sup>th</sup>. He stated the Board could review the proposals at the following Board meeting. He stated that after the RFP's were received and decided upon, there should be a public forum – possibly in early May.

**Speeds throughout the Village/Additional Radar Sign:** Trustee Fortune presented recent figures from the radar signs on Boly, Autumn Leaf, and Crescent. The data showed that where the signs had been placed, speeds had gone down. Discussion ensued. It was decided to buy three more signs to place on northbound Autumn Leaf, westbound Crescent, and a third one on Boly (to be decided). Trustee Fortune stated that the Village should contact the homeowner on the west side of Boly to see if they were opposed to having a radar sign in their yard.

**Municipal Courts Co-op:** Trustee Slama asked if a municipal court co-op would be worth lobbying for. Trustee Fortune stated it might be advantageous to talk to the Municipal League about it. Attorney Rost stated that he had spoken with Joyce Kelly, Supervising Prosecutor for the St. Louis Municipal Court, about prosecuting the Village's municipal issues. He stated that she agreed to look at any ordinance or evidence for consideration.

**4<sup>th</sup> Class City Sample Ballot:** The Board reviewed the sample ballot. Attorney Rost reminded the Board that the information would need to be submitted by May 24<sup>th</sup> for the August election. The Board reiterated what they felt were the advantages of becoming a 4<sup>th</sup> class city with the residents who were present. Trustee Fortune suggested having a 3<sup>rd</sup> party promote the ballot issue as the Board could do nothing but educate the public regarding the issue.

**Use Tax on Vehicles:** Chairman Slama shared the latest information regarding the use tax issue. Discussion ensued. Trustee Fortune suggested waiting until November to see how it progressed.

**Attorney's Report:** Attorney Rost stated that there was Quiet Title action regarding 818 Meramec and the Village received reimbursement for the mowing and delinquent sewer lateral fees. He stated that he had been working with the attorney of the owner of 810 Meramec regarding 5 years of unpaid business license fees. He stated he hoped to have this resolved by the end of April before the new license fee invoices went out in May.

**Trustee Comments:** Trustee Whitmore shared what taxes were being taken out of his utility bills. Discussion ensued.

### CITIZEN COMMENTS

Resident Duvall had concerns regarding enforcement of the stop sign in front of her home. She also stated that the gutters on the south side of Crescent were not properly handling the water, crossing over and flooding 90 Crescent's property. Discussion ensued.

Resident Kelly asked about the status of installing the sidewalks. Chairman Slama that the sidewalk costs were to be rolled in with the Village Hall RFP but it was suggested by Joy Howard, the Village Financial Advisor, to wait until there was interest in the project and add it in later. Resident Kelly stated that the sidewalks were high priority and should be considered over other Village projects such as the new Village Hall, stormwater, etc.

Resident Paul Brockman asked for a short summary regarding the lawsuit. Chairman Slama updated Mr. Brockman on what had transpired up to this point and that the Village was going to trial on April 27<sup>th</sup>. He also asked if the Village was still considering free internet for the Village. Chairman Slama stated it had been put on the back burner for now.

**MOVE TO CLOSED SESSION**

Trustee Fortune motioned to go into closed session at 9:45 p.m. to discuss matters pursuant to Section 610.021 {1}, seconded by Trustee Eisenhauer. Motion passed 5-0 as follows: Trustees Graves-yea, Eisenhauer-yea, Whitmore-yea, Slama-yea, and Fortune-yea.

**ADJOURNMENT**

The Board returned to regular session at 9:50 p.m. There being no further business, Trustee Eisenhauer motioned to adjourn the regular meeting at 9:51 p.m., seconded by Trustee Graves and the motion passed with the unanimous consent of the Board of those present.

Drafted By: Kathy A. Runge  
Kathy A. Runge,  
Village Administrator/Clerk

Date of Approval: 4-20-16

ATTEST:

Kathy A. Runge  
Kathy A. Runge  
Village Administrator/Clerk

Ray Slama  
Ray Slama, Chairman  
Board of Trustees