

**MINUTES OF THE WORKSHOP MEETING
VILLAGE OF TWIN OAKS BOARD OF TRUSTEES
WEDNESDAY, APRIL 20, 2016**

The Workshop Meeting was called to order at 6:00 p.m. in the Board Room of the Village Office pursuant to public notice and agenda. Roll Call was taken:

Roll Call: Ray Slama, Chairman – yea Lisa Eisenhauer – yea
 Russ Fortune – absent Jeff Graves – yea
 Dennis Whitmore – yea

Also Present: Paul Rost, Village Attorney
 Kathy A. Runge, Administrator/Clerk

ADMINISTRATOR'S REPORT

- **Road Repairs/Curbs:** I would like to finalize the street repairs so we can get our package out for bid. If we decide to do the nova chip streets, it can only be done by a couple of contractors, so we may want to wait until next year for the nova chip (per Wes). *Trustees Whitmore and Eisenhauer will be meeting with Wes Theissen of BFA to review the street and curb repairs. They will give their recommendation at the next meeting. The Board approved the asphalt repairs on Meramec Station Road and Robert Hartzog Lane. Note: Before replacing asphalt on Robert Hartzog Lane, they would like BFA to evaluate sinking area.*
- **Creek Restoration Project:** Wes will be contacting the church as this is the week the church board was to meet to discuss/approve the support letter.
- **Autumn Leaf Drainage:** A sketch and cost estimate for building the berm between the back of Autumn Leaf and the church has been placed in dropbox. The idea is to collect water in an inlet and pipe it down to the stormwater system below the pond. (This estimate does not consider obtaining temporary or permanent easements from the residents or church). *The Board reviewed the Autumn Leaf berm information and decided it was not worthwhile pursuing unless residents were on board. The Board would like BFA to meet with homeowners before proceeding.*
- **Maintenance Building:** A site plan, sample of building, and cost estimate has been placed in dropbox for review. *The Board decided to review during the 2017 budget process and try to have it out for bid by the end of 2016.*
- **Radar Signs:** Three radar signs have been ordered. John is looking for three more reversible poles.
- **Intersection Lights:** Three intersection lights are out. As you know, we recently had all the lightbulbs replaced. We believe the ballasts are failing. Since the lights are all the same age, our thought is that the rest of the lights will be failing soon. The recommendation from Hallophane is to go LED. To retrofit to LED, the estimate for all the units is approximately \$7000. The LED light shines brighter and have a life expectancy of 10 years. If we retrofit just three, there would be a difference in lighting brightness. If the Board wishes not to retrofit and just replace the three ballasts as is, I can get pricing for that.

ADJOURNMENT

Trustee Whitmore motioned to adjourn the Workshop Meeting at 6:50 pm, seconded by Trustee Graves and motion passed with the unanimous consent of the Board of those present.

Drafted By: Kathy A. Runge
Kathy A. Runge
Administrator/Clerk

Date of Approval: 5-4-2016

ATTEST:

Kathy A. Runge
Kathy A. Runge,
Administrator/Clerk

Ray Slama
Ray Slama, Chairman
Board of Trustees