

**PUBLIC MEETING – TENTATIVE AGENDA**  
**WEDNESDAY, APRIL 15, 2015 – 6:30 PM**  
**VILLAGE OF TWIN OAKS – BOARD OF TRUSTEES’ MEETING**  
**1393 BIG BEND ROAD, SUITE F, TWIN OAKS, MO 63021**  
(Next Bill #476 Ordinance #457 Resolution #103)

1. REGULAR MEETING CALLED TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. APPROVAL OF AGENDA
5. APPROVAL OF CONSENT AGENDA
  - a. Meeting Minutes of April 1, 2015
  - b. Bills Paid List April 2 to April 15, 2015
6. CITIZEN COMMENTS
7. REPORT OF COMMITTEES/COMMISSIONS/CONTRACTORS
  - a. Park Report – Lisa Eisenhauer, Park Chair
  - b. Financial Report – Jeff Blume, Financial Advisor
8. OLD BUSINESS
  - a. None
9. NEW BUSINESS
  - a. Bill No. 476 – An Ordinance Amending Section 220.040 of the Village Code – Park Regulations.
10. SPECIAL DISCUSSION
  - a. Section 220.020 of the Village Code – Park Regulations
  - b. Village Hall Timeline
  - c. Ann Ave Detention Study
  - d. Village Clerk Report
  - e. Village Attorney’s Report
  - f. Chairman and Trustee Comments
11. FINAL CITIZEN COMMENTS
12. ACTION ITEM LIST
13. EXECUTIVE SESSION  
(Pursuant to RSMO Section 610.021 {1, 2 and/or 3})
14. ADJOURNMENT

  
Kathy A. Runge  
Village Clerk/Controller

POSTED: April 14, 2015; 3:00 pm

At any time during its meeting, the Board of Trustees may go into closed session, upon a motion duly made and approved, pursuant to Chapter 610 R.S.MO. for the reasons specifically set forth in Section 610.021 including, but not limited to, discussion pertaining to (1) legal actions, causes to action and litigation or confidential communications with the Village's Attorney; (2) the lease, sale or purchase of real estate; (3) hiring, firing, disciplining or promoting of particular employees when personal information about the employee is discussed.

**PLEASE NOTE:**

ANY PERSON REQUIRING PHYSICAL OR VERBAL ACCOMMODATIONS SHOULD CONTACT THE VILLAGE OFFICE 12 HOURS PRIOR TO MEETING. (636-225-7873)

COPIES OF PUBLIC RECORDS FOR THIS AGENDA ARE AVAILABLE FOR PUBLIC INSPECTION BEFORE AND AT THE TIME OF THE MEETING.

**MINUTES OF REGULAR MEETING OF THE BOARD OF TRUSTEES  
TWIN OAKS, ST. LOUIS COUNTY, MISSOURI  
WEDNESDAY, APRIL 15, 2015**

The meeting was called to order at 6:30 pm in the Board Room of the Village Office. Roll Call was taken:

Trustees:       Dennis Whitmore, Chairman – yea                   Russ Fortune – yea  
                  Ray Slama – *arrived 6:50 pm*                   Jeff Graves – yea  
                  Mary Young – yea

Also Present: Robert Hartzog, Village Attorney  
                  Kathy Runge, Village Clerk/Controller  
                  Sharon Ratliff, Assistant Village Clerk

Permanent records are kept of all minutes and ordinances. Each ordinance is read a minimum of two times by title, unless otherwise noted.

**APPROVAL OF THE AGENDA**

Chairman Whitmore requested a motion to approve the agenda. Trustee Young motioned to approve the agenda as submitted, seconded by Trustee Graves and motion passed with the unanimous consent of the Board of those present.

**APPROVAL OF THE CONSENT AGENDA**

**Consent Agenda:** Chairman Whitmore requested a motion to approve the consent agenda. Trustee Graves motioned to approve the Meeting Minutes of April 1, 2015 and Bill Payment List from April 2 to April 15, 2015 as submitted, seconded by Trustee Fortune and motion passed with the unanimous consent of the Board of those present.

**CITIZEN COMMENTS**

No citizen comments made.

**REPORT OF COMMITTEES/COMMISSIONS/CONTRACTORS**

**Park Report:** No report was given.

**Financial Statements:** Jeff Blume, Financial Advisor, reviewed the Financial Statements for the month of March, 2015. No comments were made from the Board and the Financial Statements were accepted as submitted.

**OLD BUSINESS**

**None.**

### NEW BUSINESS

**Bill No. 476 – An Ordinance Amending Title II, Section 220.040 B. 4. Of the Village Code (Park Regulations):** First reading of Bill No. 476 was read. Chairman Whitmore stated this ordinance is for a change in the park regulations recommended by Special Council. No discussion ensued. Second reading of Bill No. 476 was read. Trustee Young motioned to approve Bill No. 476 as submitted, seconded by Trustee Fortune and the motion passed 4-0 as follows: Trustees Fortune-yea, Slama-absent, Young-yea, Whitmore-yea and Graves-yea. Chairman Whitmore stated that Bill No. 476 being duly passed on April 15, 2015 now becomes Ordinance No. 457.

### SPECIAL DISCUSSION

**Section 220.020 of the Village Code – Park Regulations:** Trustee Fortune motioned to temporarily suspend the enforcement of Section 220.020 M. for a period not to exceed forty-five (45) days (unless extended by further motion) to allow the Board of Trustees time to study and evaluate options, seconded by Trustee Graves and motion passed with the unanimous consent of the Board of those present.

**Village Hall Timeline Update:** No comments were made.

**Ann Ave Detention Study:** Village Clerk Runge stated that a meeting was held with the owners of the old Schnucks building with Trustees Slama, Fortune and herself. There was a question if the Ann Ave detention basin could be put underground. Discussion ensued. Trustee Fortune motioned to have Village Clerk Runge contact BFA to evaluate the Ann Ave detention basin to see what it would take to be updated with MSD's regulations or the detention basin could go underground, seconded by Trustee Graves and motion passed with the unanimous consent of the Board of those present.

**Village Clerk's Report:** Village Clerk Runge reviewed her report that was submitted to the Board and the following was discussed:

- **Sewer Lateral repair at the Comfort Station:** The work is to be done next Thursday, April 23<sup>rd</sup>. We were slightly delayed due to waiting for another bid and Easter festivities.
- **Creek Restoration:** Preliminary work has been completed.
- **Stroller Path:** Discussed the project with the park committee last week. This is a high priced item and Village Clerk Runge stated she would feel more comfortable reviewing with the people involved one more time before going out for bid.
- **Living Fence:** Discussed this project with the park committee last week. Village Clerk Runge stated she would like to review the specs as well on this project before going out for bid.
- **Street Striping:** This item is completed. Wes Theissen, BFA, went to each location to make sure it was done according to spec.
- **Autumn Leaf Storm water repair:** A meeting was held last week and we were able to finalize the paperwork with Mike Bush (Boling) and the affected

homeowners. Boling has given a starting date the week of April 20<sup>th</sup>, weather permitting.

- **RFP for Village Hall Architect:** The Architect RFP had to be cancelled and a RFQ will have to be sent out. We were not aware when initially putting together the bid that you could not ask for “costs up front” as was listed in the spec. We received a letter from the attorney for the AIA which caused us to make some changes before sending out again. Attorney Hartzog and Trustee Fortune agreed to review the RFQ before it is sent out for bid again.
- **Curb Repairs:** John Williams, Maintenance, has put together a curb package and Village Clerk Runge stated she will be working on this in the coming weeks.
- **Maintenance Building:** Village Clerk Runge shared options and costs regarding a future maintenance building.

*Trustee Slama arrived at 6:50 pm.*

**Attorney’s Report:** Attorney Hartzog stated he received the signed contract from J&M Displays regarding the 2015 Fireworks display and will finalize the agreement with Village Clerk Runge. Attorney Hartzog requested the Board go into Executive Session for discussion.

**Chairman and Trustee Comments:**

Village Clerk Runge brought up correspondence that was received by a resident from 1318 Boly Lane regarding traffic calming and correspondence that was received by a resident on Birnamwood concerning the park.

**FINAL CITIZEN COMMENTS**

Sterling Levy, Freelancer for the St. Louis Post Dispatch asked the Board questions regarding some of the agenda items.

**ACTION ITEM LIST**

No comments were made.

**MOVE TO EXECUTIVE SESSION**

Trustee Fortune motioned to go into Executive Session at 7:00 p.m. to discuss matters pursuant to Section 610.021 {1, 2 & 3}, seconded by Trustee Young. Motion passed 5-0 as follows: Trustees Graves-yea, Whitmore-yea, Young-yea, Slama-yea, and Fortune-yea.

**ADJOURNMENT**

There being no further business, Trustee Fortune motioned to adjourn the regular meeting at 8:04 p.m., seconded by Trustee Young and the motion passed with the unanimous consent of the Board of those present.

Drafted By: Sharon Ratliff  
Sharon Ratliff, CMC/MRCC  
Assistant Village Clerk

Date of Approval: May 11, 2015

ATTEST:

Kathy A. Runge  
Kathy A. Runge  
Village Clerk

Dennis L. Whitmore  
Dennis L. Whitmore, Chairman  
Board of Trustees